

## Town of Clayton Workshop Meeting Minutes

March 24, 2021

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, remotely, with the following persons present:

Lance Peterson  
Mary Zovistoski  
Allen Heberling  
Steve Dorr, Sr.

Donna Patchen  
Kenneth Knapp  
Pamela McDowell  
Angela Picunas

Alicia Dewey  
Megan Badour  
James Jones

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. A Moment of Silence was recognized for fallen Firefighter Peyton Morse.
3. Town Clerk:
  - A. Correspondence: N/A
  - B. Minutes from the 3/10/2021 Regular Meeting for approval. Motion was made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**
4. Public Comment on Agenda Items: N/A
5. Guests: N/A
6. Workshop Discussion Items:
  - A. Abstract #06 2021**

Motion was made by Allen Heberling, seconded by Donna Patchen to approve Abstract #06 of 2021 in the amount of \$55,958.15. **Motion carried.**
  - B. AUD 2020 Status Update:**

Normally by this time in the year, we have received a response from NYS in regards to the AUD. At this time, the office was contacted and they indicated that they have not even had a chance to review it nor could they comment on when they will be able to review it. This leaves the Accounting office unable to provide further financial projections at this time.
  - C. Training: Ingerson Webinar 3/30-31/21:**

A motion was made by Mary Zovistoski, seconded by Allen Heberling to approve Richard Ingerson to enroll in a training webinar conducted by the New York State Building Officials Central Chapter with an associated cost of \$50.00. **Motion carried.**
  - D. Recreation Park Update:**

Supervisor Peterson did report that there is a concern with the floor which has been addressed and is to be resolved next week. Work continues to be completed with regards to the siding on the outside of the building. Painting is in progress on the interior. The overhead door opener for the Zamboni Room is on backorder. There is work to be completed with the exterior concrete.
  - E. Fuel Depot Update:**

The Thousand Island Central School District representative, Angela Picunas and Supervisor Peterson did meet to discuss the depot. There are concerns that at this time, the cost may

not be feasible for the Town of Clayton. Supervisor Peterson is still gathering information and financial figures with regards to this. Supervisor Peterson will gather all information within the next week and send the information to the Board for them to make an informed decision.

**F. Grindstone Annual Meeting:**

It was discussed that it was not in the best interest of the residents of Grindstone or participants in the meeting on Grindstone that the meeting take place there this year onsite, due to COVID-19. The meeting will be canceled for Grindstone this year with the intent to reschedule for 2022. A motion was made by Kenneth Knapp, seconded by Donna Patchen. **Motion carried.**

**G. NYS Shared Service Agreement, Highway Department:**

A motion was made by Mary Zovistoski, seconded by Allen Heberling to approve the Basic Shared Services Agreement with the NYS DOT. **Motion carried.** (see attached)

**H. Memorial Sign:**

A motion was made by Mary Zovistoski, seconded by Kenneth Knapp to prepay 50 % of the cost of the memorial sign for Leonard O'Brien as per the requirement of the vendor, Stewart Signs. **Motion carried.**

7. Public Requests to Address the Board: N/A

8. Adjournment:

Motion was made by Kenneth Knapp, seconded by Donna Patchen to adjourn at 5:17PM. **Motion carried.**

Next Meeting: Wednesday April 14, 2021 at 5:00PM.