

Town of Clayton Regular Meeting Minutes

Wednesday, March 10, 2021

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, remotely due to restrictions of COVID-19.

The following persons attended remotely:

Lance Peterson	Kenneth Knapp	Megan Badour	Alicia Dewey
Mary Zovistoski	Allen Heberling	James Jones	Pam McDowell
Donna Patchen	Robert Cantwell, Jr.	Robert Campany	

1. Pledge of Allegiance: The Supervisor opened the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.

2. Guests:

A. Robert Campany, PE: Mr. Campany updated the Board on the Arena Project. Yesterday the interior boilers were tested and are now fully operational. There is some small interior work still to be completed such as the molding on windows. There is a concern with the flooring and they are working with the contractor that installed this. Exterior siding should be delivered this coming Monday. The overhead door for the Zamboni Room is on backorder. Pricing for the concrete near the entrances has not yet been received. Some deliveries of furniture have arrived. The Observation Room flooring is complete. Cleaners are scheduled for this week and then for one additional time following a final walk through. It was noted that there are not speakers in the Observation Room as this was removed from the original budget. A quote has been requested for updating the audio. Currently there is WIFI throughout the building, however, an additional station may be needed for service.

The Grindstone REDI project has 90% of the drawings completed, maybe able to send in this week. At this time, they are waiting on the Army Corps permit. Once that is complete, they will set a bid date. With regards to the other two REDI projects, they are still waiting for results.

B. Legislator Robert Cantwell: Congratulated the Board on a job well done at Cerow Recreation Park Arena, the project is coming along nicely.

Legislator Cantwell informed the Board that the County is still following the recommended number of no more than 50 persons at gatherings, however, they have agreed to 2 parents per child at school events. With that said, it is the school's choice if they agree to increase to this amount as the schools set their own protocols. Currently for Arts and Entertainment, occupancy is only approved for 33% or 100 persons, whichever is less. Jefferson County is tracking vaccines. At this time, persons whom are fully vaccinated are able to leave the region (State) within 90 days of their second shot and are not required to quarantine or test. The Johnson and Johnson vaccine has hit our region, which was provided to SMC. Another batch of Johnson and Johnson should be provided in April. At this time Jefferson County has no record of any person whom is fully vaccinated for COVID-19 testing positive following their second dose. Tax Amount of \$1,832,801.00 for sales tax will be dispersed. Jefferson County will receive \$21 million from the American Recovery Act. There was additional discussion of the ability for Jefferson County to look into the AIRBNB taxation information.

3. Town Clerk:

Correspondence:

- Updates from Spectrum (See attached.)

- Pollution Control Plant Memo (See attached.)

Minutes from 2/24/2021 Workshop Meeting to be approved. Motion made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**

4. Public: N/A

5. General Discussion Items:

A. Bills and Transfers:

- i. Abstract #5 of 2021

Motion was made by Donna Patchen, seconded by Allen Heberling, to approve Abstract #5, in the amount of \$286,113.15. **Motion carried.**

- ii. Transfers: N/A

- iii. Budget Amendment: N/A

- iv. New Accounts/Special Entries: N/A

B. Supervisor's Report & Bank Reconciliations: N/A

C. Balance Sheets: N/A

D. Resignations and Appointments:

- i. Resignations: N/A

- ii. Positions/Appointments: N/A

E. Rate Changes: N/A

F. Training:

- i. SHRM-SCP Training Program- Dewey

It was reported to the Board that at this time there is a decrease in the cost of this by 75% therefore, it seems the most fiscally responsible time to take this course. Please note that this is only the cost for the course not the test. A motion was made by Mary Zovistoski, seconded by Kenneth Knapp to approve this payment. **Motion carried.**

G. Stackel and Navarra Engagement Letters: The first of these letters is the annual agreed upon procedure. The second of these letters is a single audit for the Arena Project. (See attached)

A motion was made by Kenneth Knapp, seconded by Donna Patchen to allow Supervisor Peterson to sign for these agreements. **Motion carried.**

H. Month of the Military Child Proclamation: (See attached.)

A motion was made by Kenneth Knapp, seconded by Mary Zovistoski to honor the Month of the Military Child. Motion carried.

I. Live Barn Camera:

Legal paperwork has been sent to Attorney Russell for review. Installation of the cameras would allow for persons to view an event, specifically Hockey Games, for a monetary fee. The Town would benefit from a 30% earning on this quarterly. A motion was made by Mary Zovistoski, seconded by Allen Heberling to move forward with this process. Motion carried.

6. Supervisor's Report: N/A

7. Department Head Reports:

A. Highway Superintendent: Steve Dorr- Crew is working on maintaining equipment and additional tree removal on Pelo Rd.

B. Buildings & Grounds: James Jones- Project is going well at Recreation Park. Currently they have turned the compressors off, some board and ice have been removed, removal will continue this week. New staff onboarding tomorrow and Friday. Currently working on part-time hires for the docks and the pool. Accessing the need for brush removal at Grindstone cemetery and installation of fencing there as well.

C. Assessor: Kimberli Johnston- (see attached)

D. Codes/Zoning: Richard Ingerson- (see attached)

8. Council Reports

- Councilwoman Zovistoski: At this time, Councilwoman Zovistoski is working on follow-up with Reinman's on furniture for the arena and with Stewart Signs on their project for the arena.
- Councilwoman Patchen: Councilwoman Patchen had nothing to report but thanked Councilwoman Zovistoski for her dedication to the work at Recreation Park.
- Councilman Knapp: Councilman Knapp has scheduled a talk at the Depauville Library in April, things are starting to open up there for participation. Chamber meeting scheduled virtually for 3/11/2021.
- Councilman Heberling: Councilman Heberling reported that the financials for TIERS show they are ahead of where they were last year at this time. TIERS is applying for PPP. The Planning Board had discussion of the landscaping and the battery storage requirements at the Solar Project.

9. Public: N/A

10. Adjournment:

Motion was made by Donna Patchen, seconded by Mary Zovistoski to adjourn at 5:53 PM.

Motion carried.

Next Meeting: Wednesday, March 24, 2021 at 5:00PM.