

Town of Clayton Workshop Meeting

December 31, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson
Mary Zovistoski
Kimberli Johnston

Donna Patchen
Kenneth Knapp
Megan Badour

James Jones
Allen Heberling
Steve Dorr, Sr.

1. Pledge of Allegiance: The Supervisor opening the meeting at 8:00 AM and led the Assembly in the Pledge of Allegiance.
2. Town Clerk:
 - A. Correspondence:
 - Dog Control Report (see attached)
 - B. Minutes from 12/9/2020 Regular Meeting
Motion was made by Donna Patchen, seconded by Allen Heberling to approve the minutes.
Motion carried.
3. Public: N/A
4. Workshop Discussion Items:
 - A. Abstract #13 2020- Motion was made by Mary Zovistoski, seconded by Donna Patchen to approve Abstract #13, in the amount of \$145,174.69. **Motion carried.**
 - B. Budget Amendments- Motion was made by Donna Patchen, seconded by Allen Heberling to approve documented amendments. **Motion carried.** (see attached)
 - C. Wire Transfer Agreement with WSB- This agreement governs the origination and receipt of wire transfers. Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to approve wire transfers. **Motion carried.** (see attached)
 - D. RFP Award- A motion was made to award bids. Motion made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.** (see attached)
 - E. Heckmann Resignation- Regretfully, the board accepted the resignation of Paul Heckmann from the Clayton Joint Planning Board. Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**
This prompted the position to be filled by alternate, Kevin Patchen with a term ending 12/31/2025. Motion made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**
 - F. List of Invoices for Prepayment 1/1/2021- Motion was made by Donna Patchen, seconded by Mary Zovistoski. **Motion carried.** (see attached)
5. Executive Order 202.83 Amends Certain Property Tax Exemption Renewal Requirements.
A resolution was passed to allow qualified individuals to not need to renew application with the assessor. Introduced by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.** Peterson-aye; Zovistoski-aye; Knapp-aye; Heberling-aye; Patchen-aye.

Request to enter Executive Session:

Motion was made by Donna Patchen seconded by Mary Zovistoski to enter executive session at 8:28 AM to discuss legal matters. **Motion carried.**

Enter into Open Meeting:

Motion was made by Kenneth Knapp, seconded by Allen Heberling to re-enter regular meeting at 9:00 AM. **Motion carried.**

6. Adjournment:

Motion was made by Donna Patchen, seconded by Mary Zovistoski to adjourn at 9:00AM. **Motion carried.**

Next Meeting: Wednesday January 13, 2020 at 5:00PM.