

Town of Clayton Workshop Meeting

September 23, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson
Mary Zovistoski
Allen Heberling

Donna Patchen
Kenneth Knapp
Kimberli Johnston

Alicia Dewey
Megan Badour
Steve Dorr, Sr.

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. Town Clerk:
 - A. Correspondence: N/A
 - B. Minutes from the 8/26/2020 Workshop Meeting for approval. Motion was made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.**
Minutes from the 9/9/2020 Regular Meeting for approval. Motion was made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**
3. Public Comment on Agenda Items: N/A
4. Workshop Discussion Items:
 - A. **Supervisor's Reports for August 2020.**
Motion was made by Donna Patchen, seconded by Kenneth Knapp to approve Supervisor's Reports for August 2020. **Motion carried.**
 - B. **Cash/Investment Balances and Balance Sheets for August 2020.**
Motion was made by Mary Zovistoski, seconded by Donna Patchen to approve the Balance Sheets for August 2020. **Motion carried.**
 - C. Reschedule Public Hearing on PDD to allow for public access for the date of October 14, 2020 @ 5:30 pm. This will be available in person or virtually. Motion was made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**
 - D. Trainings:

Pool Operator Training will be held November 12 and 13, 2020, virtually. It is proposed that Mark Natali attend this training, with an associated cost of \$300.00. Motion made by Mary Zovistoski, seconded by Donna Patchen. **Motion carried.**

A Pilot training for Assessors will be held in November. It is proposed that Kimberli Johnston attend this training, with an associated cost of \$110.00. Motion made by Allen Heberling, seconded by Kenneth Knapp. **Motion carried.**
5. Public Requests to Address the Board: N/A
6. Review of Action Items:

- A. Highway Department request for an a budget amendment of \$15,000.00 to be added to the salt/sand-expenditure line DA5142.42. The funds will be reduced accordingly in DA5130.40. An amendment to the budget for this amount was approved. Motion was made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**
- B. Kimberli Johnston, Assessor, noted that her office is behind with field work, due to Covid-19 restrictions. At this time, the Assessor's office will begin utilizing the previously approved office assistance again.

7. Adjournment:

Motion was made by Mary Zovistoski, seconded by Kenneth Knapp to adjourn at 5:28PM.
Motion carried.

Next Meeting: Wednesday October 14, 2020 at 5:00PM.