

Town of Clayton Regular Meeting Agenda

September 9, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson
Mary Zovistoski
Pam McDowell

Donna Patchen
Kenneth Knapp
Allen Heberling

Mariah LaClair
Alicia Dewey
Megan Badour

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. Guests: N/A
3. Town Clerk:
Correspondence: N/A
Updates: The Town Clerk's Office will be switching to an updated tax collection system. The system is called Total Collection System, it is the system that Jefferson County has been using for several years so the systems will now be compatible. There is no fee associated with this switch. Additionally, Jefferson County will be changing the formatting of the tax notices this year. An example will be provided. Lastly, the DECALS system is updated with the new equipment, however, the vendor has yet to provide this office with a user name and password. This has been requested multiple times, the DEC office is also aware of the hold-up.
4. Public Hearing: Local Law: *Tax Cap Override*
Motion made by Kenneth Knapp, seconded by Allen Heberling to adopt Local Law #2 of 2020, a Type 2 action under the SEQR, as presented.
5. Public:
Susie O'Neil: Requested to address with regards to concerns with the Planned Developmental District. Ms. O'Neil expressed concerns with regards to a potential conflict of interest with regards to members of the boards involved in the plan. Additionally, she sighted the project seeming to be driven by the contractors (real estate developers). She also expressed her concerns regarding "spot zoning". Ms. O'Neil did ask a question, which was redirected, which referred to questioning the conflict with the current plan as well as the requirements of the zoning officer.
6. General Discussion Items:
 - A. Bills and Transfers
 - i. Abstract #2 of 2020 in the amount of: \$601,144.92.
Motion made by Donna Patchen, seconded by Mary Zovistoski. **Motion carried.**
 - ii. Transfers: N/A
 - iii. Budget Amendment: N/A
 - iv. New Accounts/Special Entries: N/A
 - B. Supervisor's Report & Bank Reconciliations: N/A

- C. Balance Sheets: August 2020
 - D. Resignations and Appointments
 - i. Resignations: N/A
 - ii. Positions/Appointments:
 - a. Justin Taylor-BAR Re-appointment
Motion made by Kenneth Knapp, seconded by Donna Patchen to re-appoint Justin Taylor, term to expire 09/30/2025. **Motion carried.**
 - b. Christopher Matthews-BAR Re-appointment
Motion made by Kenneth Knapp, seconded by Donna Patchen to re-appoint Christopher Matthews, term to expire 09/30/2021. **Motion carried.**
 - E. Training: N/A
 - F. Award Fuel Bids
Motion made by Allen Heberling, seconded by Kenneth Knapp, to award the fuel bid to Christman Fuels for both propane, \$0.829/gallon(Town-Customer Owned), \$0.990/gallon(Village Vendor Owned) and fuel oil, \$1.539/gallon. **Motion carried.**
 - G. REDI Engineering Agreements: These are currently with legal and will be reviewed at the next meeting.
 - H. Re-Introduce PDD Zoning Amendment and set Public Hearing:
Motion was made by Mary Zovistoski and seconded by Donna Patchen to re-introduce the PPD Zoning Amendment. Supervisor Peterson was also in support of this, however, Kenneth Knapp and Allen Heberling, opposed and were not in support of this movement. Concerns were cited with regards to the Planning Board resubmitting the original PDD without consideration of the changes proposed by Heberling and Knapp. Changes were proposed and it appears as though they were not considered as the approval requested was for the original plan. **Motion carried.**
Motion was made by Mary Zovistoski and seconded by Donna Patchen, to set a Public Hearing for September 23, 2020 at 5:30 pm. **Motion carried.**
7. Supervisor's Report: CLDC will hold a Zoom meeting in the near future. Consolidated Health District met several weeks ago and all appears to be well.
8. Department Head Reports:
- A. Highway Superintendent: Steve Dorr- N/A
 - B. Building and Grounds: James Jones- N/A
 - C. Assessor: Kimberli Johnston- see attached.
 - D. Codes/Zoning: Richard Ingerson- N/A
9. Council Reports
- A. Councilwoman Zovistoski: Buildings and Grounds; Paynter Center
The header pipe for Cerow Recreational Park is almost complete, a town staff member was present today to confirm measurements. Completion date set for October 12, 2020. Docteur Environmental is installing a propane tank behind the Opera House location and should be completed with this by September 10, 2020. Once this is complete, Hyde Stone will begin work

on converting the boilers. Leisure Craft has scheduled to begin work on the pool for the last week of September 2020.

Councilwoman Patchen: Purchasing, Personnel, Youth Commission, Cemeteries-N/A

Councilman Knapp: Libraries; Chamber of Commerce; Arena Project-N/A

Councilman Heberling: TIERS; Joint Boards

At the Joint Boards meetings there have been discussion with regards to the PDD, sign laws, solar legislation, legalities of the townhouses being built in the village, short term rental information as well as violations of zoning and codes.

10. Public: N/A

11. Joint Meeting: Reschedule date for the Joint Meeting with the Village Board scheduled for December 9, 2020 at 5:15 pm.

12. At 5:42 pm, a request was made by Supervisor Peterson to enter executive session for personnel matters. A motion was made by Mary Zovistoski, seconded by Kenneth Knapp to enter executive session. **Motion carried.**

13. Adjournment:

The Board exited executive session at 6:15 pm. Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to adjourn at 6:15PM. **Motion carried.**

Next Meeting: Wednesday September 23, 2020 at 5:00PM.