

Town of Clayton Regular Meeting Agenda

August 12, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

The following persons present:

Lance Peterson
Mary Zovistoski
Allen Heberling
Nicolas Valette

Kenneth Knapp
Deanna Henry
Megan Badour

Steve Dorr, Sr.
Alicia Dewey
Brian Buzby

1. Pledge of Allegiance: The Supervisor opened the meeting at 5:06 PM and led the Assembly in the Pledge of Allegiance.
2. Guests:
Brian Buzby, Ampion:
A presentation was provided to introduce the town to a program that would provide the residents of the Town of Clayton with a 10% credit to their energy costs. This a software/services company that works with the local solar farms to provide this incentive by also partnering with the energy provider. Local solar farms are used to provide energy locally. Residents can join cost free, however, every new subscriber provides the town with a \$100.00 to be added to a fund to support a local initiative by Ampion. Subscribers are provided with a five-year contract which renews automatically and then renews every two years. Subscribers are able to cancel their membership with 90 notice.
3. Town Clerk:
Correspondence:
 - Letter from Charter Communications (see attached)
 - A. Mariah LaClair has been chosen to be the Deputy Clerk. Motion made by Mary Zovistoski, seconded by Allen Heberling to approve her start date of August 18, 2020. **Motion carried.**
 - B. Deputy Clerk pay rate to remain at \$15.00. Motion made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**Minutes from 7/22/2020 Workshop Meeting to be approved. Motion made by Allen Heberling, seconded by Kenneth Knapp. **Motion carried.**
4. Public: N/A
5. General Discussion Items:
 - A. Bills and Transfers
 - i. Abstract #8 of 2020
Motion was made by Mary Zovistoski, seconded by Allen Heberling, to approve Abstract #8, in the amount of \$357,801.09. **Motion carried.**
 - ii. Transfers (See Attached)

Motion was made by Mary Zovistoski, seconded by Allen Heberling, to approve the transfers. **Motion carried.**

iii. Budget Amendment (See Attached)

iv. New Accounts/Special Entries: N/A

B. Supervisor's Report & Bank Reconciliations:

Motion was made by Allen Heberling, seconded by Kenneth Knapp to approve the Supervisor's Report and bank reconciliations. **Motion carried.**

C. Balance Sheets: July 2020

D. Resignations and Appointments

i. Resignations: N/A

ii. Positions/Appointments: N/A

ii. Rate Changes: N/A

E. Training: N/A

F. O'Connell Electric Salt Facility Lease- An agreement was made to enter into the lease per agreement. Motion was made by Mary Zovistoski, seconded by Kenneth Knapp, to approve the lease. **Motion carried.**

G. Save the River Trash Free St. Lawrence Project- A motion was made to support the project and cover cost of trash disposal. Motion was made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.**

H. Depauville Meeting Cancellation- Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to canceled the annually scheduled Town Board Meeting at the Depauville location, due to Covid restrictions. **Motion carried.**

I. Cleaning Contract Add-On- Motion was made to amend bid award to include temporary bathroom cleaning at the Town Hall with an associated cost of \$100.00/month due to Covid implications. Motion was made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**

J. LGS-1 Resolution (See Attached)

LGS-1 Records schedule to introduce documentation of new requirements for records retention effective August 1, 2020. Introduced by Allen Heberling, seconded by Kenneth Knapp. **Motion carried.** Peterson-aye; Zovistoski-aye; Knapp-aye; Heberling-aye.

K. Pool resurfacing project- A motion was made to move forward with the pool resurfacing for the Fall of 2020, utilizing Leisure Craft Pools with a cost of \$117,663.00 for the Altima White. Motion made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**

L. Replacement of Header at Rink- A motion was made to move forward with the steel header replacement for the Town of Clayton Ice Arena for the cost of \$15,000.00. Motion made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**

M. Town Hall Boiler Replacement project-

- A motion was made to move forward with the fuel tank removal from the hall to include lines and install new propane tanks and lines through Docteur Environmental at a cost of \$12,350.00. Motion made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.**
- A motion was made to moved forward with the conversion of Utica and Weil McLain Boilers from fuel oil to propane through Hyde-Stone Mechanicals at a cost of \$16,587.43. Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

6. Supervisor's Report: Consolidated Health District meeting represented that all is in good order at this time. Supervisor Peterson did request discussion of dedication of new wing at Cerow Recreational Park to be to that of the late Leonard O'Brien.
 - A motion was made to move forward with the dedication to Leonard O'Brien at Cerow Recreational Park by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**
7. Department Head Reports:
 - A. Highway Superintendent: Steve Dorr reported that County Route Five and House Road are both waiting for the shoulders to be completed. At this time, he is preparing for the salt to be mixed with sand in the upcoming week. A dumpster is planned to be transported to Grindstone for white goods in the next week.
 - B. Buildings and Grounds: James Jones, not present please see Councilwoman Zovistoski's report.
 - C. Assessor: Kimberli Johnston- See Attached
 - D. Codes/Zoning: Richard Ingerson- See Attached
8. Council Reports
 - A. Councilwoman Zovistoski: Buildings and Grounds; Paynter Center-Councilwoman Zovistoski indicated that Youth Hockey has received the go-ahead from USA Hockey, however, NYS is still not approved competitive practices. At the arena, the Concession Stand is about two weeks from completion. Electrical components have been completed in the basement of the arena. Currently, contractors are waiting for National Grid to approve before new transformers are installed. Councilwoman Zovistoski reported that Transfer Site and Docks are doing well. Staffing patterns have been aligned so as not to affect all sites should Covid exposure become a concern at one area.
 - B. Councilwoman Patchen: Purchasing, Personnel, Youth Commission, Cemeteries: Absent.
 - C. Councilman Knapp: Libraries; Chamber of Commerce; Arena Project- Councilman Knapp acknowledged that the Woman's Suffrage sign was erected last week. Twenty-four students have taken advantage of the tutoring offered through the Depauville Library. As a result of this staff are looking in to a grant to support this need.
 - D. Councilman Heberling: TIERS; Joint Boards- Councilman Heberling reported that he did attend the Zoning Board Meeting this month as well as the Planning Board Meeting. Concerns brought forth reflect the Village, not the Town with the exception of a subdivision granted on Grindstone Island.
9. Public: N/A
10. Adjournment:

Motion was made by Mary Zovistoski, seconded by Allen Heberling to adjourn at 6:31PM. **Motion carried.**

Next Meeting: Wednesday August 26, 2020 at 5:00PM.