

Town of Clayton Regular Meeting Agenda

July 8, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

The following persons present:

Lance Peterson  
Mary Zovistoski  
Allen Heberling

Donna Patchen  
Kenneth Knapp  
Megan Badour

Steve Dorr, Sr.  
Alicia Dewey  
Robert Company

1. Pledge of Allegiance: The Supervisor opened the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. Guests: N/A
3. Town Clerk:  
Correspondence:
  - Letter from Charter Communications (see attached)  
Minutes from 6/24/2020 Workshop Meeting to be approved. Motion made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**
4. Public: N/A
5. General Discussion Items:
  - A. Bills and Transfers
    - i. Abstract #7 of 2020  
Motion was made by Donna Patchen, seconded by Kenneth Knapp, to approve Abstract #6, in the amount of \$393,854.97. **Motion carried.**
    - ii. Transfers (See Attached)  
Motion was made by Mary Zovistoski, seconded by Allen Heberling, to approve the transfers. **Motion carried.**
    - iii. Budget Amendment (See Attached)
    - iv. New Accounts/Special Entries: N/A
  - B. Supervisor's Report & Bank Reconciliations:  
Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to approve the Supervisor's Report and bank reconciliations June 2020. **Motion carried.**
  - C. Balance Sheets: June 2020
  - D. Resignations and Appointments
    - i. Resignations: N/A
    - ii. Positions/Appointments: N/A
  - E. Rate Changes:
    - a. N/A

- F. Training: N/A
  - G. Annual Agreed Upon Procedure 2019 (See Attached)  
Motion was made by Donna Patchen, seconded by Kenneth Knapp, to approve the Annual Agreed Upon Procedure for 2019. **Motion carried.**
  - H. NYS Retirement Resolution(See Attached)  
NYS Retirement Resolution Standard Work Day and Reporting Resolution for 2020.  
Introduced by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.** Peterson-aye; Zovistoski-aye; Patchen-aye; Knapp-aye; Heberling-aye.
  - I. REDI Grant Update  
Mr. Company report that at this time underwater survey work has been completed. No major barriers at this time. Focus must now be on completing 60% of the design work. Timing still looks to be on track.
  - J. Arena Project Update  
Mr. Company was able to report that the focus of this project remains on exterior work so that the project remains on target to be enclosed before a change in the weather. There will at some time be a power outage, this will be determined and reported.
6. Supervisor's Report: Consolidated Health District meeting will take place later this month.
7. Department Head Reports:
- A. Highway Superintendent: Steve Dorr reported that all trucks have need inspected and repaired as appropriate to include fuel tank repairs. County Route Five and House Road are currently under repair. A load of calcium was spread on the roads of Grindstone Island this week.
  - B. Buildings and Grounds: James Jones, not present please see Councilwoman Zovistoski's report (attached).
  - C. Assessor: Kimberli Johnston- (see attached)
  - D. Codes/Zoning: Richard Ingerson-N/A
8. Council Reports
- A. Councilwoman Zovistoski: Buildings and Grounds; Paynter Center-Councilwoman Zovistoski  
The Board agreed that playgrounds at the Depauville Library and Grindstone Schoolhouse should remain as closed. It was also discussed that the arena has two functions still scheduled for August (Gun and Sportsman Show and Train Show) in addition to the Roller Derby. The pavilion remains to be utilized on a case by case basis to be reviewed by the Town Board if necessary.  
At this time a motion was made to cancel all events at the Cerow Recreational Park Arena through September 2020. Motion was made by Donna Patchen, seconded by Kenneth Knapp, to approve cancelation. **Motion carried.**  
Peterson-aye; Zovistoski-abstain; Patchen-aye; Knapp-aye; Heberling-aye.  
Councilwoman Zovistoski also reported that the docks are about half full. A direct result of the border closing. Staff have removed signs from the arena walls and painted in those areas. It is noted that there will be room for additional signage when addition is complete. Also a gentle reminder was provided that the pool will need to be resurfaced in 2021.
  - B. Councilwoman Patchen: Purchasing, Personnel, Youth Commission, Cemeteries: Nothing to report at this time.

- C. Councilman Knapp: Libraries; Chamber of Commerce; Arena Project- Councilman Knapp acknowledged that a return to work plan must be submitted for the libraries.
- D. Councilman Heberling: TIERS; Joint Boards- Councilman Heberling reported that TIERS has not yet met this month. The Planning Board, it was indicated by Councilman Heberling has several new requests.

9. Public: N/A

10. Adjournment:

Motion was made by Donna Patchen, seconded by Kenneth Knapp to adjourn at 5:57PM. **Motion carried.**

Next Meeting: Wednesday July 22, 2020 at 5:00PM.