

**TOWN BOARD WORKSHOP MEETING**  
*Wednesday, May 27, 2020 • 5:00pm • Remote Meeting*

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, remotely due to restrictions of COVID-19. The meeting may be viewed online at: <https://drive.google.com/file/d/1xKkw-E97yhIG4NgYcUyursFJMzT3ookn/view> and a transcript is attached to these minutes.

The following persons were present:

Lance Peterson  
Mary Zovistoski  
Pam McDowell  
Nichole Jobson  
Alicia Dewey

Robert Campany  
Kenneth Knapp  
Allen Heberling  
Chase Boyer

James Jones  
Deanna Henry  
Megan Badour  
Steve Dorr, Sr.

1. **Pledge of Allegiance:** The Supervisor opened the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. **Town Clerk:**
  - A. Correspondence: None submitted.
  - B. Minutes from 5/13/2020 Regular Meeting to be approved. Motion made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**
3. **Public:** No Comment on Agenda Items.
4. **Workshop Discussion Items:**
  - A. Depauville Sewer Repair Work motion to approve made by Kenneth Knapp, seconded by Allen Heberling. (See attached). **Motion carried.**
  - B. Infectious Disease Policy update presented. (See attached.) Motion to approve made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**
  - C. Online banking policy on wire transfers and online banking presented. (See attached.) Motion to approve made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**
  - D. Addition to IT Policy with regards to Breach Disclosure, added to section 4.21 on page 6 of the current IT policy. (See attached.) Motion to approve made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**
  - E. Dog Control Intermunicipal Agreement Renewal (See attached.) Motion to approve made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**
  - F. REDI Project SEQR II & III
    - a. Clayton Harbor Marina: **Part II – Impact Assessment & III- Determination of Significance:** **Motion** was made by Mary Zovistoski, seconded by Allen Heberling, a motion that all Town Board members are in agreement with the answers under Part II and that the Action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and that the preparation of an Environmental Impact Statement is not required. **Motion carried.**

**RESOLUTION NO. 52 of 2020** was introduced by Mary Zovistoski, seconded by Allen Heberling, a resolution for a Negative Declaration under SEQR for the Clayton Harbor

Marina REDI project. **Motion carried.** Peterson-aye; Zovistoski-aye; Knapp-aye; Heberling-aye; Patchen-absent.

- b. Shoreline Project: **Part II – Impact Assessment & III- Determination of Significance: Motion** was made by Kenneth Knapp, seconded by Allen Heberling, a motion that all Town Board members are in agreement with the answers under Part II and that the Action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and that the preparation of an Environmental Impact Statement is not required. **Motion carried.**

**RESOLUTION NO. 53 of 2020** was introduced by Kenneth Knapp, seconded by Allen Heberling, a resolution for a Negative Declaration under SEQR for the Shoreline REDI project. **Motion carried.** Peterson- aye; Zovistoski-aye;; Knapp-aye; Heberling-aye; Patchen-absent.

- c. Grindstone Project: **Part II – Impact Assessment & III- Determination of Significance: Motion** was made by Mary Zovistoski, seconded by Allen Heberling, a motion that all Town Board members are in agreement with the answers under Part II and that the Action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and that the preparation of an Environmental Impact Statement is not required. **Motion carried.**

**RESOLUTION NO. 54 of 2020** was introduced by Kenneth Knapp, seconded by Allen Heberling, a resolution for a Negative Declaration under SEQR for the Upper Town Landing Boat Launch REDI project. **Motion carried.** Peterson-aye; Zovistoski-aye; Knapp-aye; Heberling-aye; Patchen-absent.

- G. Planned Development District: Issue tabled until the next meeting.
- H. Pontoon Boat Canvas: Board will be looking to accept quotes on Bimini Top and Top only.
- I. Sales Tax: Discussion on sales tax revenue. At this time is unknown the amount that will be received, if any as a result of economic impact due to the Covid-19 Pandemic.

5. **Public:** *No Requests to Address the Board*

6. **Review of Action Items**

- A. A request was submitted to utilize the name Fairview Lane for a private road near Fairview Manor, however this name has already been utilized, another name will likely need to be presented. The Supervisor's office will follow up with the requestor.

7. **Adjournment**

Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to adjourn at 5:36 PM. **Motion carried.**

Executive Session was entered at 5:37PM.

Motion to end executive session at 5:59 made by Mary Zovistoski, seconded by Kenneth Knapp. Motion carried.

Motion to adjourn meeting at 6:02pm made by Kenneth Knapp, seconded by Mary Zovistoski. Motion carried.

**Next Meeting: Wednesday, June 10, 2020 @ 5 pm.**