

## Town of Clayton Regular Meeting Agenda

February 26, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson  
Mary Zovistoski  
Pam McDowell

Lori Arnot  
Kenneth Knapp  
Allen Heberling

Megan Badour  
Alicia Dewey

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. Town Clerk:  
Correspondence:
  - A Letter was provided from Hon. Walter M. Jeram in regard to the Court Clerk job responsibilities having increased due to changes in New York State Law.
  - Mr. Holbrook submitted a letter via email this afternoon with regard to battery storage. The board will need more time to review this information.
  - Ms. Burrows submitted a letter with regards to wastewater and wells. This information will need to be provided to Mr. Company for further review.
3. Public: No comment on Agenda Items
4. Workshop Discussion Items:
  - A. Introduction of Special Events Permit  
Motion to introduce Special Event Permit made by Mary Zovistoski, seconded by Kenneth Knapp. **Motion carried.**  
Public Hearing set for March 11, 2020 at 5:30pm. Motion to approve hearing made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**
  - B. Approve AUD 2019.  
Motion was made to approve the AUD for 2019 made by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**
  - C. Court Clerk Hours  
At this time, the current Court Clerk is approved for 20 hrs per week, as a part time staff. Due to changes within the New York System Legal System it is recognized that the work load has increased significantly. Motion was made to approve a change to full-time staff for this position for a total of 1820 hours annually with a salary of \$30,576.00 (\$16.80/hr) with a start date of March 8, 2020, motion by Kenneth Knapp, seconded by Mary Zovistoski. **Motion carried.**

D. CIA Support Letter

Motion was made to draft a letter to support the Clayton Improvement Agency by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

E. Tug Hill Training

Motion was made by Mary Zovistoski, seconded by Kenneth Knapp to approve any Zoning and/or Planning Board Member, as well as Allen Heberling to attend the Tug Hill Training March 26, 2020. **Motion carried.**

F. Budget Amendment: A1081.00 Pilot.

Motion made by Mary Zovistoski, seconded by Allen Heberling to approve the A1081.00 Pilot. **Motion carried.** (See Attached)

5. Supervisor's Report:

Supervisor Peterson reported that USDA did approve all bids with regards to the Arena Project. Business with a Twist will be held February 27, 2020, at the Knights of Columbus.

6. Public: No submitted requests to address the Board.

7. Adjournment:

Motion was made by Mary Zovistoski, seconded by Allen Heberling to adjourn at 5:26PM. **Motion carried.**

Next Meeting: Wednesday March 11, 2020 at 5:00PM.