

Town of Clayton Regular Meeting Agenda

February 12, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson
Mary Zovistoski
Pam McDowell
Kimberli Johnston
Paul Luck

Donna Patchen
Kenneth Knapp
Allen Heberling
Lori Arnot
James Ganter

James Jones
Alicia Dewey
Megan Badour
Steve Dorr, Sr.

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.

2. Guests:

Robert Campany, Fourth Coast Inc.: Mr. Campany indicated that bids for the arena project were opened three weeks ago. At this time the costs look to leave a contingency of 1%. Generally speaking it is suggested that there be a contingency of at least 10%. This would require a bond resolution amendment, this process can take 50-60 days to complete. However, Mr. Campany does believe that at this time it is okay to award bids as there is still the need to obtain USDA approval.

Award Bid for Arena Project: Supervisor Peterson stated that bids will be awarded to the lowest bidder pending USDA approval, this was a consensus with the board. Additionally, there was discussion of increasing the bond resolution to \$4.5 million.

Contractor Bids awarded as follows:

Contract #1- General Construction awarded to Upstate Construction Services, Inc, total base bid of \$2,148,598.00.

Motion made by Kenneth Knapp, seconded by Donna Patchen. **Motion carried.**

Alternate No. 1 Zamboni Addition add \$112,432.00, Alternate No. 2 Concession Area add \$20,312.00, and Alternate No. 3- 2nd Floor Interior Windows Add \$43,558.00.

Motion made by Kenneth Knapp, seconded by Donna Patchen. **Motion carried.**

Contract #2- Mechanical awarded to Black River Plumbing and Heating, total base bid of \$442,800.00.

Motion made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**

Alternate No. 1 Zamboni Addition add \$79,000.00 and Alternate No. 2 Concession Area add \$43,700.00.

Motion made by Allen Heberling, seconded by Mary Zovistoski. **Motion carried.**

Contract #3- Electrical awarded to Jordstat Construction, total base bid of \$206,585.00.

Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

Alternate No. 1 Zamboni Addition add \$13,433.00 and Alternate No. 2 Concession Area add \$11,037.00.

Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

Contract#4-Plumbing awarded to Black River Plumbing and Heating for a total base bid of \$253,400.00.

Motion made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.**

Alternate No. 1 Zamboni Addition add \$12,900.00 and Alternate No. 2 Concession Area add \$2,700.00.

Motion made by Kenneth Knapp, seconded by Allen Heberling. **Motion carried.**

Legislator Cantwell: Mattresses are now being accepted at the Jefferson County Transfer site in Rodman, this did not cause a change in fees. At the current time, there is no movement in the proposal of single stream with regards to trash and recycling. Discussion was brought up surrounding the topic of Air Bnb in New York State. Legislator Cantwell indicated that this is with county administration at this time and he knows of no movement on the topic.

3. Town Clerk:

Correspondence:

- Jefferson County Planning Board Newsletter
- St. Lawrence River Trash Free Water Grant Proposal
- Front Yard of America; Assemblyman, Mark Walczyk
- NYStretch, Adopting Energy Code Benefits
- Bond, Schoeneck, and King: Sexual and Other Workplace Harassment Training
- Demonstration of Support for Army Corps Headquarters
- Jefferson County Agricultural Development Conference

Clerk's Office voicemail has not been properly working for a number of month, the problem was noted and corrected within the last week.

4. Public: No comment on Agenda Items

5. General Discussion Items:

A. Bills and Transfers

i. Abstract #2 of 2020 in the amount of: \$997,761.70.

Motion made by Donna Patchen, seconded by Kenneth Knapp. **Motion carried.**

ii. Transfers: N/A

iii. Budget Ammendment: N/A

iv. New Accounts/Special Entries: N/A

B. Supervisor's Report & Band Reconciliations: N/A

C. Balance Sheets: N/A

D. Resignations and Appointments

i. Resignations: N/A

ii. Positions/Appointments:

a. Allen Heberling, Town Councilman

Motion made by Donna Patchen, seconded by Kenneth Knapp to appoint Allen Heberling as a Town Councilman to fill the vacancy left by Lance Peterson, term to expire 12/31/2020. **Motion carried.**

b. Youth Commission Appointments

Motion made by Kenneth Knapp, seconded by Donna Patchen to endorse the Youth Commissions 2020 member roster. **Motion carried.**

iii. Rate Changes

a. Nicole Cornaire, Deputy Clerk: \$15.00/hr

Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

E. Training

i. CEP Training: Meeks and Wagoner

Motion made by Kenneth Knapp, seconded by Mary Zovistoski to cover training costs for the online CEP course for Meeks and Wagoner. **Motion carried.**

ii. Association of Towns training in NYC for Mary Zovistoski and Megan Badour to attend, 2/17/2020-2/19/2020.

Motion made by Donna Patchen, seconded by Allen Heberling. **Motion carried.**

F. Purchase Requests:

i. Cameras: Purchase from Big Apple Music.

Motion made by Mary Zovistoski, seconded by Allen Heberling to purchase cameras per low bid from Big Apple Music. **Motion carried.**

ii. Scrubber: Purchase from Sanico.

Motion made by Kenneth Knapp, seconded by Donna Patchen to purchase scrubber per low bid from Sanico. **Motion carried.**

iii. Glass Cart: Purchase from Becker.

Motion made by Allen Heberling, seconded by Donna Patchen to purchase glass cart per low bid from Becker. **Motion carried.**

G. Employee Agreements.

Motion made by Mary Zovistoski, seconded by Donna Patchen to approve employee agreements for 2020 for K. Johnston, J. Jones, and R. Ingerson. **Motion carried.**

H. Chamber Boat Show Request Letter seeing approval for use of the arena.

Motion made by Allen Heberling, seconded by Mary Zovistoski to allow Chamber to use facility April 3-5, 2020. **Motion carried.**

I. Fort Drum Army Corps Support Letter

Motion made by Mary Zovistoski, seconded by Allen Heberling. **Motion carried.**

J. Save the River Letter of Support

Motion made by Allen Heberling, seconded by Donna Patchen to send letter of support for the Trash Free Water Grant. **Motion carried.**

K. Transfer Site Fees. Request to post fees with an effective date of April 1, 2020. Town of Clayton Logo bags acceptable until September 1, 2020. Recycling fees will not change.

Motion made by Mary Zovistoski, seconded by Allen Heberling to accept increase in fees effective April 1, 2020 and logo bag change effective September 1, 2020. **Motion carried.**

6. Supervisor's Report: N/A
7. Department Head Reports:
 - A. Highway Superintendent: Steve Dorr- John Deere Tractor is repaired and now running properly. Mr. Campany from Fourth Coast provided Mr. Dorr with a cost to replace the bulbs in the town barn and a storage building.
 - B. Building and Grounds: James Jones- A piece of glass in the concession was broken last night at the arena, it was replaced and no one was hurt.
 - C. Assessor: Kimberli Johnston- see attached.
 - D. Codes/Zoning: Richard Ingerson- see attached.
8. Council Reports
 - A. Councilwoman Zovistoski: Buildings and Grounds; Paynter Center
There has not yet been a meeting for the Paynter Center this month, it is scheduled to be held February 19, 2020..
Councilwoman Zovistoski attended a Dog Control Meeting. Betsy Ring is the part time dog control officer. She has set up a facebook page. At the end of March they will visit Ms. Ring's salary, health and work load. There will be an enumeration program with a mass mailing followed by a door to door notification.
Councilwoman Patchen: Purchasing, Personnel, Youth Commission, Cemeteries
Councilwoman Patchen stated the Youth Commission member information must now go to the Village of Clayton.
Councilman Knapp: Libraries; Chamber of Commerce; Arena Project
Chamber meeting to be held, 2/13/2020. Depauville Library is looking into a grant, more information is needed on the application.
Councilman Heberling: TIERS; Joint Boards
Councilman Heberling was invited for a tour of TIERS. At the Planning Board Meeting discussion, was had over the topic of water spraying with solar farm fires.
9. Adjournment:
Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to adjourn at 5:58PM.
Motion carried.

Next Meeting: Wednesday February 26, 2020 at 5:00PM.