

Town of Clayton Workshop Meeting

January 22, 2020

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson
Mary Zovistoski
Pam McDowell
Kimberli Johnston
John Heaslip

Donna Patchen
Kenneth Knapp
Allen Heberling
Michael Patchen

James Jones
Kathy LaClair
Megan Badour
Steve Dorr, Sr.

1. Pledge of Allegiance: The Supervisor opening the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.
2. Town Clerk:
Correspondence:
 - Department of State Waterfront Revitalization
 - NY Codes Annual Report
 - National Grid request for upcoming project notifications
 - Announcement of the St. Lawrence Bluegrass Festival
 - Mining Permit for Bach Plumbing and Heating
 - Mining Permit for T. I. Ventures Inc.
 - Notice that the E-Check system for tax payments was never activated in 2018, carrying over into 2019, and 2020. The Clerk's office is not able to accept e-checks at this time but has filed all necessary paperwork to rectify this issue and is now just waiting on vendor approval.
3. Amended Resolution to reflect revised hours for the Assessment Office, hours will be Monday-Friday 8:00AM-4:00PM.(see attached)
Motion was made by Donna Patchen, seconded by Mary Zovistoski. Motion carried.
4. Training request submitted by Richard Ingerson to attend: NYS Building Officials Conference
Motion was made by Kenneth Knapp, seconded by Donna Patchen to allow Mr. Ingerson to attend and to cover room, mileage and per diem. Motion carried.
5. Workshop Discussion Items:
 - A. Award Bids Cerow Recreation Arena: Opened bids, not in a position to accept at this time, bids will be awarded at the next meeting.
 - B. Eastern Water District Route 12 Water IMA with Town of Orleans, Town of Alexandria and Village of Alexandria. Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to adopt the Intermunicipal agreement. **Agreement Motion carried.** Intermunicipal agreement. **Motion carried.**
 - C. Budget Amendments 12-31-2019 revisions.

Motion was made by Donna Patchen, seconded by Mary Zovistoski to approve the amended budget revision. Motion carried.

D. Next Joint Town/Village Board Meeting 2/12/20 at 6:00PM

Motion made by Kenneth Knapp, seconded by Donna Patchen. **Motion carried.**

6. Councilman Knapp informed the board he will be attending the next meeting for the Depauville Library. They have appointed a new director, Kate Wehrle, who will be replacing Karen Lago at her retirement.

Request to enter Executive Session:

Motion was made by Mary Zovistoski, seconded by Donna Patchen to enter executive session at 5:18PM to discuss pending litigation. Kimberli Johnston, Assessor, was requested to remain.

Motion carried.

Enter into Open Meeting:

Motion was made by Kenneth Knapp, seconded by Mary Zovistoski to re-enter regular meeting at 5:24PM. **Motion carried.**

7. Public Hearing: Local Law #1 2020: Rescind LL#1 2019 Tax Cap Override
Motion was introduced by Mary Zovistoski, seconded by Kenneth Knapp.
No one wished to speak on the topic.
Resolution #42 of 2020 to rescind tax cap over ride. Motion was made by Mary Zovistoski and seconded by Kenneth Knapp. **Motion carried.**
Motion to close public hearing made by, Donna Patchen, seconded by Mary Zovistoski. **Motion carried.** Peterson-aye; Zovistoski-aye; Patchen-aye; Knapp-aye. **Passed.**
8. Counselman Knapp indicated from the prior discussion, Mr. Company should be consulted with regards to the National Grid request for project notifications for the Arena Project.
9. Supervisor Peterson discussed the next Planning Board Meeting scheduled for 2-6-2020 at 7:00PM.
10. Public Comment:
John Heaslip, addressed the board with concerns with regard to the cut in pay for the Town Clerk. Supervisor Peterson stated that the set budget was proposed in September 2019, due to the lack of experience an incoming candidate would possess.

Request to enter Executive Session:

Motion was made by Donna Patchen, seconded by Mary Zovistoski to enter executive session at 5:37PM to discuss personnel concerns. **Motion carried.**

Enter into Open Meeting:

Motion was made by Mary Zovistoski, seconded by Kenneth Knapp to re-enter regular meeting at 5:55PM. **Motion carried.**

11. Supervisor Peterson announced that the decision had been made with regard to the vacant board seat, the seat will be filled for a 1year term, expiring on 12-31-2020, by Allen Heberling. Supervisor Peterson announced it but no motions were made or seconded.

12. Adjournment:

Motion was made by Mary Zovistoski, seconded by Donna Patchen to adjourn at 5:59PM. **Motion carried.**

Next Meeting: Wednesday February 12, 2020 at 5:00PM.