

## December 31, 2019

The Town Board of the Town of Clayton held their regular year end meeting at 12:00PM in the Board room located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson  
Kenneth Knapp

Mary Zovistoski  
Kathleen E. LaClair

Donna Patchen  
Alicia Dewey

Tanya Yates  
Megan Badour

Kimberli Johnston  
Pam McDowell

Jimmy Jones  
Chris Badour

**Pledge of Allegiance:** Town Supervisor Lance Peterson opened the regular meeting at 12:00pm and led the assembly in the Pledge of Allegiance.

### Town Clerk:

**Minutes:** Motion was made by Mary Zovistoski, seconded by Ken Knapp to approve the minutes of 12/11/19 as presented. **Motion Carried.**

**Public Comment on Agenda Items:** None

### Workshop Discussion items:

**Abstract #13 of 2019:** Motion was made by Donna Patchen, seconded by Mary Zovistoski, to authorize payment of Abstract #13 of 2019 in the amount of \$97,501.86. **Motion Carried.**

**Prepay Authorization:** Motion was made by Ken Knapp, seconded by Donna Patchen to authorize prepayment of the January NYS Teamsters Council Health and Hospital Fund monthly billing in the amount of \$109,520.24 and \$50,824.56. **Motion Carried.**

**Transfer Authorizations:** Motion was made by Donna Patchen, seconded by Mary Zovistoski to authorize the Transfer of Funds/Budget Amendment for G/L General Fund-CD Account GT 200.00 to transfer \$44,917.31 into G/L General Fund A200.01 Account. **Motion Carried.**

**Budget Amendment:** Motion was made by Ken Knapp seconded by Mary Zovistoski to authorize Budget Amendments for the 2019 year. See Attached. **Motion Carried.**

**Resignations:** N/A

**Positions/Appointments:** Motion made by Mary Zovistoski, seconded by Ken Knapp, to accept Appointment of Buck Robinson, Deputy Highway Superintendent at \$1/hour increase as of January 1, 2020. **Motion Carried.**

Motion was made by Mary Zovistoski, seconded by Ken Knapp, to re-appoint Roger Howard to BAR with a term that expires 10/31/2024. **Motion Carried.**

Motion was made by Ken Knapp, seconded by Donna Patchen, to accept Jeremy Kellogg resignation from the Board of Assessment Review, he has been elected to the position of Village Trustee. Motion Carried.

Supervisor Lance Peterson reminded the Department Heads of their meeting Monday, January 6, 2020 at 8am in the Town Board Room.

**Training:** N/A

Motion was made by Mary Zovistoski, seconded by Ken Knapp to set Annual Board Meeting for 1/8/2020 at 5pm. **Motion Carried.**

**Dog Shelter Agreement: Motion** was made by Ken Knapp, seconded by Mary Zovistoski to accept Dog Shelter Agreement. **Motion Carried.**

**Boat Purchase:** Supervisor Lance Peterson discussed the purchase of a used tri-toon pontoon boat for \$6000. The frame needs some fabrication and the canvas needs to be redone. Lance also stated that this boat is for the use of the Town, Highway, Bldgs. & Grounds, Assessor, Zoning Officer, etc. A Licensed Captain is still needed for boat operation.

**Town Board Vacancy-** Supervisor Lance Peterson stated that there is still one interview needed to be conducted, the candidate has been out of town and will schedule interview next week.

**Executive Session: Motion** was made by Donna Patchen, seconded by Ken Knapp, to go into Executive Session at 12:15pm. **Motion Carried.**

**Motion** was made by Ken Knapp and seconded by Donna Patchen, to come out of Executive Session at 1:25pm and reopen the meeting at 1:25pm.

**Miscellaneous Contractor Bid(s):**

**PEST CONTROL**

<u>Name</u>	<u>Reg. Hr.</u>	<u>OT&amp;Sat.</u>	<u>Sun&amp;Holiday</u>	<u>Overhd/Profit</u>
*1) Jenis Pest Control	\$110	\$110	\$110	-0-
2) Pestech	\$119	\$124	\$199	-0-

**LIFT STATION & SEWAGE TREATMENT PLANT WORK**

<u>Name</u>	<u>Reg. Hr.</u>	<u>OT&amp;Sat.</u>	<u>Sun&amp;Holiday</u>	<u>Emer.</u>	<u>Overhd/Profit</u>
*Docteur Environmental	\$98	\$120	\$120	\$98	20%
Lump Sum:\$2900.00					

**SEPTIC TANK PUMP OUT HAULING**

<u>NAME</u>	<u>20 Residential</u>	<u>3 Commercial</u>	<u>Emer. Normal</u>	<u>Emer. O/T/Sat</u>	<u>EMG Sun/Hol.</u>
*1) Pomerville	\$220/\$4,400	\$250/\$750	\$220/\$250	\$350/\$350	\$350/\$350

**MARINE TRANSPORTATION TO & FROM GRINDSTONE ISLAND**

<u>NAME</u>	<u>One-Way</u>	<u>Two-Way</u>	<u>Wait Time/after 30 min.</u>
*1) RJ Marine	\$218	\$218	\$198
2) Seaway Marine	\$300	\$375	\$300

**WELDING WORK AT SERVICE PROVIDER'S SHOP**

<u>NAME</u>	<u>Welding Hourly</u>	<u>Overhd/Profit</u>
1) Grindstone Fabrications	\$85.00	20%

**HVAC PREVENTIVE MAINTENANCE AT TOWN-OWNED FACILITIES**

<u>Name</u>	<u>HVAC PM Hrly.</u>	<u>CALL OUT</u>	<u>OT/SAT.</u>	<u>OT/Sun./Hol.</u>
*1) McCabe	\$82/hr.	\$82/hr.	\$123/hr.	\$164/hr.

2) Hyde Stone            \$90/hr.                            \$90/hr.                            \$135/hr.                            \$180/hr.

**MISCELLANEOUS HOURLY CONSTRUCTION WORK AT TOWN FACILITIES**

<u>NAME</u>	<u>Carpenter</u>	<u>Electrician</u>	<u>Plumber</u>	<u>Mason</u>	<u>Painter</u>
1) LP Builders	\$72-\$576	-0-	-0-	-0-	\$72-\$576
*2) New Century	*\$84-\$672	* \$84-\$672	\$84-\$672	*\$84-\$672	*\$84-\$672
3) Grindstone Fab.	-0-	\$55	\$60	\$65	-0-
* 4) McCabe	-0-	-0-	\$82-\$656	-0-	-0-

**MARINE WORK**

<u>NAME</u>	<u>OPERATING ENGINEER</u>	<u>CHIEF MATE</u>
*1) Patch Seaway Intl.	\$90-\$720	\$90-\$720
2) Seaway Marine	\$140-\$1,120	\$140-\$1,120
3) Grindstone Fab	\$95-\$850	\$85-\$700

  

<u>Lic. Boat Operator</u>	<u>Shoreman</u>	<u>Deckhd</u>	<u>Barge</u>	<u>Crane</u>	<u>Excavator</u>
*1) Patch Seaway	\$90-\$720	\$90-\$720	\$90-\$720	\$350-\$2800	-0- \$125-\$1000/30# \$150-\$1200/45#
2) Seaway Marine	\$140-\$1,120	\$120-\$960	\$120-\$960	\$262-\$2096	-0- \$150-\$1,200
3) Grindstone Fab	\$65-\$500	\$55-\$500	\$45-\$400	\$195	-0- \$125-\$1100

**MOWING GRINDSTONE ISLAND**

<u>NAME</u>	<u>Grindstone Cemetery</u>	<u>Grindstone School</u>
*1) Charles Smith	\$5,500/season	\$2,000/season

**CLEANING SERVICES**

\*1) Jessica Rajner      \$300/Month

**Award RFP Miscellaneous Contractor Bids: Motion** was made by Donna Patchen, seconded by Mary Zovistoski to award as follows:

Pest Control – **Jenis Pest Control**

Lift Station & Sewage Treatment Work – **Docteur Environmental**

Septic-Pump Out/Hauling – **Pomerville**

Marine Transportation Grindstone Island – **RJ Marine**

HVAC & Plumber– **McCabe**

Misc. Hrly. (Carpenter, Elect, Mason, Painter) – **New Century**

Marine Work (Op. Eng., Chief Mate, Lic. Boat Op., Shoreman, Deckhd, Barge, Excavator) – **Patch Seaway Intl.**  
Crane-**NO BID**

Mowing @ Grindstone Island – **Charles Smith @ \$7500/Season**

Cleaning Services – **Jessica Rajner - \$300/Month**

Supervisor, Lance Peterson abstained from voting on the Bid Award Session. Councilpersons Mary Zovistoski, Donna Patchen and Ken Knap decided due to the appearance of in propriety, two bidders Grindstone Fab & LP Builders will be excluded from Bids.

The Town Board welcomed the new Town Clerk Megan Badour. The Town Board will be waiting to hear from the Town Clerk regarding her hours so they can be posted for the Public.

**Public:** Submitted Requests to Address the Board: None

**Adjournment: Motion** made by Mary Zovistoski, seconded by Donna Patchen to adjourn the meeting at 1:30pm. **Motion carried.**

**Next Meeting** Wednesday, January 8, 2020 @ 5pm

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**Deputy Clerk, Tanya A. Yates**