

November 13, 2019

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson, Supervisor
Kenneth Knapp

Mary Zovistoski
William Sherman (absent)

Donna Patchen
Kathleen E. LaClair

Alicia Dewey
Allen Heberling

Steve Dorr
Kimberli Johnston

Jim Jones

Pledge of Allegiance: Supervisor Peterson opened the meeting at 5:00 PM and lead the assembly in the Pledge of Allegiance.

Town Clerk:

Correspondence:

- ✓ Save the date – Tug Hill Commission Local Government Conference – Thursday, March 26, 2020.
- ✓ U. S. Environmental Protection Agency letter of October 14, 2019 – they are conducting a National Study of Nutrient Removal and Secondary Technologies at publicly-owned treatment works (POTW's).
- ✓ Jefferson County Recycling & Waste Management letter of October 14, 2019 will reinstate a recycling pickup fee I the amount of \$50.00 per pickup beginning January 1, 2020.
- ✓ Letter from Assemblyman Mark C. Walczyk, who addressed an issue by a number of local officials who have expressed their frustration with the degree of difficulty they have encountered from DOT with speed limit reduction requests.
- ✓ Accounting of Jefferson County PILOTS that are under JCIDA Jurisdiction only, specifically in the Town of Clayton Harbor Hotel, LLC.
- ✓ ANCA (Adirondack North Country) Growing the New Economy looking for memberships from local Communities.
- ✓ Justice Reports from Walter Jeram Jr & William Ramseier to NYS Comptroller's Office for October, 2019 submission logs certification.
- ✓ Charter Communications Program Notification of Upcoming changes.

Minutes: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to approve the minutes of October 23, 2019 as presented. Motion carried.

Public comment on Agenda items: None.

General Discussion Items:

Bills &/or Transfers: Motion was made by Kenneth Knapp, seconded by Mary Zovistoski, to approve the payment of Abstract #11 of 2019 in the amount of \$386,789.55. Motion carried.

Supervisor's Report & Bank Reconciliations for October 2019: Motion was made by Mary Zovistoski, seconded by Kenneth Knapp, to accept the Supervisors Report and Bank Reconciliations for October 2019. Motion carried.

Balance Sheets: Motion was made by Donna Patchen, seconded by Kenneth Knapp, to approve the Balance Sheets for October, 2019 as presented. Motion carried.

Resignations: Update on Bill Sherman, Highway Superintendent – his last day to work is Monday, November 25th and then he is officially retired. Steve Dorr, Deputy Hwy. Superintendent stated that on Friday, November 22nd, they would be having a small luncheon party for Bill at noon.

Positions/Appointments: (MEO and PT Laborers for Plowing)

Discussion on rates for:

Full-time Seasonal: It was \$13.00 p/h. Now at \$14.00 per/hour.

Part-time Seasonal: Hard to get on-call people. Town Board gave Steve Dorr leeway to offer the 28 hours for between \$14-\$16 hourly, making sure that any in this category is getting the same amount per hr..

Appointment: Motion was made by Mary Zovistoski, seconded by Kenneth Knapp, to appoint Lance Peterson as Town Supervisor, retroactive back to November 6th through the rest of this year at a pay that would be calculated from monies budgeted at \$24,540 that was the amount that David Storandt went to when he went to part-time last spring. Motion carried.

Rate Changes: Motion was made by Kenneth Knapp, seconded by Mary Zovistoski, approve the rate change for Abby Carnegie- step +\$.50 to \$17.50 starting retro to 10/15/2019. Motion carried.

The Town Board discussed putting in an advertisement for a person to fill the Councilpersons vacancy.

Adoption of 2020 Budget: Motion was made by Kenneth Knapp, seconded by Donna Patchen, to adopt the 2020 Town of Clayton Budget. Motion carried.

The only change which has been incorporated since the Preliminary budget had to do with the County's continued updating of our Tax Map maintenance fee (the fee that is added to the levy but not charged through our budget) and the County Tax Apportionment. These are not numbers that you see in the budget document itself, but rather in the worksheets associated with those pages. Ultimately the adjustment for these changes were made between the Fund Balance Used and Real Property Taxes to Levy accounts in the A Fund.

A0599 Preliminary: \$190,000 Adopted: \$184,000

A1001 Preliminary: \$897,532.28 Adopted: \$903,532.29

Misc. Contractor Request: Motion was made by Kenneth Knapp, seconded by Mary Zovistoski, to advertise the Request for Proposals – Service Work & Material Supplying for the 2020 Fiscal Year. Motion carried.

Danenwald Speed Limit Decrease (45 mph): Steve Dorr, Deputy Highway Superintendent stated that a sign has been ordered and will go up when weather wise able to do.

TIERS Funding Request: Motion was made by Kenneth Knapp, seconded by Donna Patchen, to authorize \$22,000 from the Ambulance District for the purchase of 2 Ferno Power Stretchers and 2 Stair Chairs. Their Fund Balance is very healthy at this time. Motion carried.

AIA Engineering Agreement for Arena Project: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve the AIA Standard Form of Agreement Between Owner and Architect, Document B101-2017 as require by USDA. Motion carried.

Planning Development District Proposal: The Town Board had reviewed this document and has some concerns. We have a lot of time to make some changes or adds. We need to take our time to adjust what may need to be done. Need to be more “specific” in some areas.

REDI Funding: Deputy Supervisor Peterson had received a letter from Andrew Cuomo, NYS Governor thanking the Town for its participation in the REDI process and congratulations on the Towns award of money for \$2.8 for the Riverwalk -1, \$1.2 for the Clayton Harbor Docks which will need electrical underwater, etc. repair along with adding more chain, the Upper Town Landing docks will receive \$500,000 for docking that had some concrete damage, etc. The Lake Ontario shoreline has 133 worthy projects, \$20 million in homeowner assistance and \$30 million in business assistance for a total \$300 million in state support.

The work on these projects need to start as quickly as possible to protect the shoreline from what is now recognized to be the new normal: future storms and flooding.

The Governor has extended to all REDI funding beneficiaries to attend a full day REDI Conference to take place on November 20, 2019 in Albany. The conference will address the major themes critical to project implementation.

Cancel 11/27/2019 Board meeting: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to cancel the meeting of November 27th, due to the Thanksgiving holiday. Motion carried.

Christmas Party: Supervisor Peterson reminded everyone that with cancelling the next meeting of 11/27/2019, we won't meet again until the 12/11/2019 meeting. The 12/11/2019 meeting will start at 5:00 Pm as usual and the Christmas Party will start at 6:00 PM on the 3rd floor of the Opera House.

Department Reports:

- ✓ **Highway:** Steve Dorr reported – SNOW.
- ✓ We have one (1) truck broke down.
- ✓ Everything else is going good.

Assessor: Ms. Johnston inquired if anyone here had seen Channel 7 News coverage with an interview with Jefferson County Legislator Robert W. Cantwell III and Roxanne Burns, Director of Real Property Tax Service concerning the Water levels and problems associated with the high water.

Ms. Johnston has also sent in her Monthly report for review.

Codes/Zoning: Monthly report for October 2019 Zoning and Building received.

Council Reports:

Zovistoski: **Jim Jones,** reported that the “Boiler” is in and running at the Depauville Library and all set.

Councilwoman Mary reported that the Joint Planning and ZBA agreed that the Land Trust could have their events at Zenda Farms.

Patchen: No meeting and no reports.

Knapp: Councilman Knapp discussed having Signs at the Salt Shed area with Steve Dorr. Something is needed in the area of the sand pile i.e. "Caution", as the pile could come tumbling down on someone; also at the entry/exit areas, possibly a sign "No Unauthorized Entry".

Friday, 11/22/2019, at noon, there will be a small "retirement party" for Bill Sherman at the Joint Highway Garage.

Public submitted requests to address the Board: None.

Adjournment: Motion was made by Donna Patchen, seconded by Ken Knapp, to adjourn the regular meeting at 5:55 PM. Motion carried.

Kathleen E. LaClair, Town Clerk