

## August 14, 2019

The Town Board of the Town of Clayton held their regular meeting at 5:00PM in the Board Room located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson, Deputy Supr.  
Kenneth Knapp

Mary Zovistoski  
William Sherman (absent)

Donna Patchen  
Kathleen E. LaClair(absent)

Alicia Dewey  
Pam McDowell

Tanya Yates  
Allen Heberling

Steve Dorr Deputy Hwy Supr.  
Kevin Patchen

Robert Cantwell III  
Jack Stopper

Corky Doheny

Lori Arnot

**Pledge of Allegiance:** Deputy Supervisor Lance Peterson opened the regular meeting at 5:00pm and led the assembly in the Pledge of Allegiance.

**Guests:** County Legislator Robert Cantwell III-Discussed REDI Program is at the County Level and the State will be informing us of how the \$300 million will be disbursed. Recycling program is currently dual stream, hopefully going to single stream in future. All sand bags and water dams are removed on Riverwalk no damage was done.

### **Town Clerk: Correspondence:**

- ✓ Village of Clayton Notice of Public Hearing held by the Joint Village/Town of Clayton ZBA on August 19, 2019 at 7:00pm regarding Edgar J. Higgins Living Trust on the property at 2 Park Drive for a Special Use Dist. to alter property line to have a structure closer to side property lines than allowed.
- ✓ Swimming Pool Inspection Summary Report
- ✓ Campgrounds Inspection Report for Cerow Rec. Park-No Violations
- ✓ Phil A. Cooper Court Documents against Kimberli Johnston Assessor
- ✓ Charter Communications-Upcoming Changes
- ✓ C-Way Restaurant Mary Denesha, Renewal Notice Form for NYS Liquor Authority
- ✓ Newsletter from Patti Ritchie regarding REDI Commission to help advocate for funding for homeowners affected by high water
- ✓ Jefferson County Public Health Notice regarding PPD Screening
- ✓ Town Office Bldg. by NYS Dept. of Health Test & Maintenance of Backflow Prevention Device
- ✓ Justices Ramseier & Jeram July Monthly Reports

- ✓ Jefferson County Dept. of Planning regarding Town of Clayton Zoning Amendment for Solar Regulations and their advisory comments, the Town Board is to make its final decision.

**Minutes:** **Motion** was made by Ken Knapp, seconded by Mary Zovistoski, to approve the minutes of 7/24/19 as presented. **Motion carried.**

**Public Comment on Agenda Items:** None

**Public Hearing:** Local Law 1 of 2019-continued Town of Clayton Solar Energy Review Law which was opened on Grindstone Island Town Board meeting on July 24, 2019 and reconvened at 5:30pm on this date August 14, 2019. The following persons/entities sent in verbal and written responses.

- Jefferson County Department of Planning
- Ross Holbrook, Ken Knapp-emails
- Lori Arnot was heard at the hearing

**Motion** made by Donna Patchen, seconded by Mary Zovistoski to close the Public Hearing at 5:35pm. **Motion Carried.**

**Discussion items:**

**Bills and Transfers:** Abstract #8 of 2019: **Motion** was made by Donna Patchen, seconded by Ken Knapp, to approve payment of Abstract #8 of 2019 in the amount of \$207,279.24. **Motion carried.**

**Transfers:** N/A

**Budget Amendments** N/A

**New Accounts/Special Entries:** For the A Fund-Request #2-2019

- Account GD8130.12 Depauville Sewer – Other Personal Services
- Account GT8130.11 Route 12 Sewer – Other Personal Services
- Account GT9030.80 Route 12 Sewer Social Security

**Motion** made by Mary Zovistoski, seconded by Donna Patchen to accept the new accounts. **Motion Carried.**

**Prepay Request:** New Century Electric Final Pay Request Rte. 12 Sewer Project. **Motion** made by Ken Knapp, seconded by Mary Zovistoski to prepay New Century Electric in the amount of \$15,313.99. **Motion Carried.**

**Supervisor Report & Bank Reconciliations for July 2019: Motion** made by Mary Zovistoski, seconded by Ken Knapp, to approve Supervisor Report and Bank Reconciliations for July 2019. **Motion Carried.**

**Balance Sheets: Motion** made by Ken Knapp, seconded by Mary Zovistoski to approve Balance Sheets as presented. **Motion carried.**

**Resignations & Appointments:**

- (1) Ethan Crump: **Motion** made by Donna Patchen, seconded by Ken Knapp to accept Ethan Crump Resignation as Dock Attendant effective 7/29/19. **Motion Carried.**
- (2) Mike Ingerson: **Motion** made by Mary Zovistoski, seconded by Ken Knapp to accept resignation of Mike Ingerson from the Joint Town/Village Planning Board. **Motion Carried.**

**Positions/Appointments:**

- (1) John Angus as Dock Attendant \$11.10 hr. effective 7/30/2019. **Motion** made by Mary Zovistoski, seconded by Ken Knapp. **Motion Carried.**
- (2) Terese Christensen-from Alternate to Full Planning Board Member effective 8/14/19. **Motion** made by Donna Patchen, seconded by Mary Zovistoski. **Motion Carried.**

**Motion** made by Mary Zovistoski, seconded by Donna Patchen, to advertise for the position of Planning Board Alternates to be returned by August 27, 2019. **Motion Carried.**

**Rate Changes: N/A**

**Training:** Assessor's NYSAA Conference-Lake Placid September 22-25, 2019. (\$175 + Hotel/Mileage/Per Diem). **Motion** made by Ken Knapp, seconded by Donna Patchen, to approve Kimberli Johnston, TOC Assessor to attend the 2019 NYS Assessor's Association Seminar on Assessment Administration. **Motion carried.**

**Save The Date:** Potsdam Local Government Conference October 15, 2019.

**Motion** made by Ken Knapp, seconded by Donna Patchen to set August 28, 2019 Town Board Meeting at Depauville Free Library. **Motion Carried.**

**Heritage Heights Sewer Connection: Motion** made by Donna Patchen, seconded by Mary Zovistoski to approve Heritage Heights Sewer Hookup for John Gokey, 14952 Heritage Drive, Clayton. **Motion Carried.**

**Depauville Free Library Boiler Replacement:** McCabe's Supply Bid. **Motion** made by Ken Knapp, seconded by Donna Patchen to approve bid from McCabe's Supply for replacing the steam

boiler at the Depauville Free Library with a new unit at a cost of \$6548 + Labor . **Motion Carried.**

**Fuel Bid: Motion** made by Mary Zovistoski, seconded by Donna Patchen to advertise for Fuel bids for the 2019-2020 Season. Sealed bids with non-collusive statement must be received at the Town Clerks Office, 405 Riverside Drive, Clayton, NY by 2pm, Monday August 26<sup>th</sup> and will be publicly opened at 2:05pm. Awarding will be at the Town Board Meeting on August 28, 2019 at the Depauville Free Library. **Motion Carried.**

**Resolution #59 of 2019: Route 12 Sewer Project Budget Amendment:** A Resolution to adopt the Route 12 Sewer Project Budget Amendment was introduced by Ken Knapp, seconded by Mary Zovistoski. Peterson-Aye, Zovistoski-Aye, Patchen-Aye, Knapp-Aye. **PASSED.**

**Watertown Savings Bank: Motion** made by Donna Patchen, seconded by Ken Knapp to approve Heather Valadez as a user on WSB General Account. **Motion Carried.**

**Arena Project Engineering Agreement: Motion** made by Ken Knapp, seconded by Mary Zovistoski to approve the Arena Project Engineering Agreement. **Motion Carried.**

**Arena Project Bond/Legal Services Agreement: Motion** made by Donna Patchen, seconded by Mary Zovistoski to approve Arena Project Bond/Legal Services Agreement. **Motion Carried.**

**Terminate MOU for HR Services with Village of Clayton: Motion** made by Ken Knapp, seconded by Donna Patchen to terminate MOU for HR Services with Village of Clayton. **Motion Carried.**

**Supervisor's Report TIERS Budget & Finance, ABM, CLDC, Consol. Health Dist.:**  
**CLDC Resolution No. 2019-01: Motion** made by Donna Patchen, seconded by Mary Zovistoski to approve the Planning Board to go ahead and investigate and review to possibly amend the zoning along Rte. 12 towards Orleans to fully accommodate growth. **Motion Carried.**

**Dept. Head Reports:**

**Hwy. Superintendent – Steve Dorr, Deputy Highway Superintendent:** Highway worked on Sewer beds, and installed sleuth pipes. Salt has arrived. Decision was made to store floating docks at Grindstone Island on Town of Clayton Property for the winter months.

**Assessor:** Received Assessor monthly report for July 2019.

**Codes/Zoning:** Received Zoning/Codes monthly report for July 2019.

**Council Reports:**

**Zovistoski: Bldgs. & Grounds & Joint Boards:**

**Recreation Park:** Painting outside of the Arena, definitely an improvement. Events took place this week were the Antique Show, St. Mary's Catholic Church Dinner and Wrestling Tournaments. Rotary Gun Show is this weekend. Signs have been ordered for the Arena grounds that state parking on lawn will result in car being towed at owner's expense the Town board gave approval to put up signs. Tailgate for the Ford Truck has been ordered.

**Transfer Site:** No Issues.

**Docks:** Mallory Cooley is back to College. This time last year docks went to an abbreviated schedule, however the docks are still busy so Jim Carnegie will be covering Monday, Tuesday and Wednesday mornings.

**Pool:** No Issues.

**Opera House:** No Issues.

**Patchen: Purchasing Personnel, Youth Commission, Cemeteries:** Alicia to follow up with Brenda Slate regarding Grindstone Island Cemetery. Donna will contact Scott Johnson, Clayton Youth Commission, regarding following rules for appointing individuals to Youth Commission Board, will suggest by-laws need changing to smaller numbers to make more manageable.

**Peterson:** Hwy. & Sewer Dist.: None

**Knapp: Chamber & Libraries & Paynter Center:** None

**Libraries:** Depauville Free Library Grafitti was discussed. Kevin Patenaude, Clayton Police Chief was contacted.

**Public:** Submitted Requests:

**Adjournment: Motion** was made by Donna Patchen, seconded by Mary Zovistoski to adjourn meeting at 5:59pm. **Motion carried.**

**Next Meeting** Wednesday August 28, 2019 @ 5pm at Depauville Free Library

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Tanya A. Yates, Deputy Clerk