

June 12, 2019

The Town Board of the Town of Clayton held their regular meeting at 5:00PM in the Board room located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson, Deputy Supr.	Mary Zovistoski	Donna Patchen
Kenneth Knapp	William Sherman(absent)	Kathleen E. LaClair (absent)
Alicia Dewey	Tanya Yates, Deputy Clerk	Steve Dorr Deputy Hwy Supr.
Norma Zimmer	Bob Cantwell III	Allen Heberling
Jack Stopper	Pam McDowell	Kevin Patchen
Megan Badour & Son Caliber	Rob Campany	Nolan Ferris

Pledge of Allegiance: Deputy Supervisor Lance Peterson opened the regular meeting at 5:00pm and led the assembly in the Pledge of Allegiance.

Guests: Jefferson County Legislator Bobby Cantwell III W/Nolan Ferris to discuss 1000 Islands Charity Poker Run. **Motion:** was made by Donna Patchen, seconded by Ken Knapp, to approve a \$12,000 fee for the 3 day event. **Motion carried.**

Motion: was made by Donna Patchen, seconded by Ken Knapp to prepay Jefferson County Abstract of \$1500 for Reed Point Water Stub Searches. **Motion carried.**

Town Clerk: Correspondence:

- ✓ NYS Dept. of Taxation & Finance – Cert. of the Final Equalization Rate for 2019 Assessment Roll-100%
- ✓ TOC Agreed Upon Procedures for 2018 (AUP)
- ✓ Lake Ontario Likely to Exceed 2017 Water Levels
- ✓ Thank you note from Sandy Geiss
- ✓ Windstream Holdings Inc. Bankruptcy notice
- ✓ Tracy Solar Project Open House

Minutes: Motion was made by Donna Patchen , seconded by Ken Knapp to approve the minutes of 5/22/19 as presented. **Motion carried.**

Public Comment on Agenda Items: None

Discussion items:

Bills and Transfers: Abstract #6 of 2019: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve payment of Abstract #6 of 2019 in the amount of \$241,629.24. **Motion carried.**

Supervisor Report & Bank Reconciliations for May 2019: Motion made by Mary Zovistoski, seconded by Ken Knapp, to approve Supervisor Report and Bank Reconciliations for May 2019. **Motion carried.**

Balance Sheets: Motion made by Ken Knapp, seconded by Donna Patchen to approve Balance Sheets as presented. **Motion carried.**

Resignations & Appointments: Motion made by Mary Zovistoski, seconded by Ken Knapp, to accept the resignation of Hunter Barton effective 6/25/19, with regret. **Motion carried.**

Motion made by Mary Zovistoski seconded by Ken Knapp to advertise for (1) Dock position. **Motion carried.**

Positions/Appointments: N/A

Rate Changes: Motion was made by Donna Patchen, seconded by Ken Knapp to approve the following bargaining contractual rate changes. **Motion carried.**

Cody Black –6/11/19-\$18.40

Mark Natali- 6/11/19-\$17.90

Kyle Delaney-7/1/19- \$18.90

Tyler Mitchell- 7/1/19-\$19.67

Jamie Brown- 7/16/19-\$18.40

Training: Motion made by Ken Knapp, seconded by Mary Zovistoski to approve the Assessor's Ethics Course Training for Assessor Kimberli Johnston being held in Clayton in August for a fee of \$110.00. **Motion carried.**

1000 Islands Charity Poker Run Fireworks Permit Follow Up- Bobby Cantwell received Permit to be signed and returned.

Danenwald Road Speed Limit reduction Request Follow Up: Nothing received as of yet in response to this matter, still waiting to hear.

Safety Committee Follow – Up: Motion was made by Ken Knapp, seconded by Donna Patchen to designate a committee for 1 person from each department to represent. **Motion carried.**

NYS Municipal Snow and Ice Agreement Amendment: A Resolution to amend this Agreement in order for us to receive contract adjustment of \$23,063.81 .

Copy Machine bid Awards: Motion made by Ken Knapp, seconded by Mary Zovistoski to run Notice to bidders legal ad in WDT on 6/16/19 with bids received by 6/26/19. **Motion carried.**

2018 Agreed Upon Procedures (AUP) for the Year Ended December 31, 2018: Motion was made by Donna Patchen, seconded by Ken Knapp to accept the AUP as presented. **Motion carried.**

Heritage Heights Amended and restated Sewer Ordinance: Motion was made by Ken Knapp, seconded by Mary Zovistoski to introduce ordinance. **Motion** was made by Donna Patchen, seconded by Mary Zovistoski to set a Public Hearing for 6/26/19 at 5:30pm. **Motion carried.**

Arena Project: USDA Funding and Project Financing: Motion was made by Mary Zovistoski, seconded by Ken Knapp to give Lance Peterson permission to meet with Jeff Smith and to sign agreement for assistance with project financing. **Motion carried.**

Rob Campany – Arena Project Financing: Discussed Resolution authorizing advertisement for bids for the “Cerow Recreation Park Arena Expansion Project” put forward.

RESOLUTION #55 of 2019:

Resolution #55 of 2019 was introduced by Lance Peterson, seconded by Mary Zovistoski, a resolution authorizing advertisement for bids for the “Cerow Recreation Arena Expansion Project”. Peterson Aye, Zovistoski Aye, Knapp Aye, Patchen Aye. **Passed.**

Joint NYS DOS Downtown Revitalization Initiative (DRI): Norma Zimmer discussed the (DRI) Downtown Revitalization Initiative: \$10 million awarded to one community in each region next year. Applications are due in May/June. Jack Stopper and Kristi Dipple from CLDC are attending meeting tomorrow 6/13/19 in Watertown at 1pm. **Motion** was made by Donna Patchen, seconded by Ken Knapp to have Town Board Support in order for CLDC & Village to move forward with preliminary plan. **Motion carried.**

Supervisor’s Report TIERS Budget & Finance , ABM, CLDC, Consol. Health Dist.:No Report

Dept. Head Reports:

Hwy. Supt. Status of Disposition of Fixed Assets (Zipper/ Truck): Motion was made by Ken Knapp, seconded by Mary Zovistoski to amend minutes from May 8, 2019 to accurately show board consensus to put truck #78 out to auction. **Motion carried.** Both are currently at Auction with the auction end date of June 17, 2019.

Steve Dorr, Deputy Highway Superintendent reported working on Bridge on Grindstone Island, hauling sand and gravel w/barge. Hauling processed gravel use for top, using Mark Purcell’s donated gravel for base, total of 4-5 days to fix bridge (ditch, grade, weather depending).

Assessor: Received Assessor monthly report for May 2019.

Codes/Zoning: Received Zoning/Codes monthly report for May 2019.

Council Reports:

Zovistoski: Bldgs. & Grounds & Joint Boards:

- a. Food Wind Show did well. 64 more people than last year.
- b. Received the equip. for LED Lighting, and are currently installing lights about 70% complete.
- c. Transfer Site-No issues
- d. Docks: Hunter Barton put in 2 week notice.
- e. Depauville: No issues
- f. Pool: Health Inspector insisted tile on the pool steps be replaced. TI High School had tile to use, and ready to repair on Friday, fill the pool and test chemicals over weekend. Pool should be ready to open Monday.
- g. Opera House: Awaiting installation of Radio dialer from NCC, as of now we are still getting communication errors on alarm.
- h. Grindstone: No issues. Next scheduled visit to the island is next Wed. or Thurs.

Patchen: Purchasing Personnel, Youth Commission, Cemeteries: Desima Wilkie would like Town Boards permission to either install plaque or park bench at Depauville Gazebo honoring her mother Leona Wilkie. Town Board is unanimous in supporting this. Town employee can install if need be. Town Board will revisit this once Desima sends in a written request.

Peterson: Hwy. & Sewer Dist: No Report

Knapp: Chamber & Libraries & Paynter Center: Hawn Library still looking how to fund kitchenette. Knapp did not attend Depauville or Chamber Events.

Public: Submitted Requests: None

Motion was made by Ken Knapp and seconded by Mary Zovistoski to go into Executive Session at 6:16pm to discuss personnel matters related to employee employment. **Motion carried.**

Motion made by Ken Knapp, seconded by Mary Zovistoski to come out of Executive Session at 6:25pm. **Motion carried.** Regular meeting reconvened at 6:25pm.

Motion made by Donna Patchen, seconded by Ken Knapp to increase rate for Tanya A. Yates, Deputy Clerk from \$14.80/hr to \$16.00/hr starting 6/16/19. **Motion carried.**

Adjournment: Motion made by Mary Zovistoski, seconded by Donna Patchen to adjourn meeting at 6:27pm. **Motion carried. Next Meeting** Wednesday June 26, 2019 @ 5pm