

**May 8, 2019**

The Town Board of the Town of Clayton held their regular bill paying meeting at 5:00 PM in the Board Room located at 405 Riverside Drive, Clayton, NY with the following persons present:

Lance Peterson, Deputy Supr.  
Kenneth Knapp

Mary Zovistoski  
William Sherman

Donna Patchen  
Kathleen E. LaClair

Alicia Dewey  
Robert W. Cantwell III, Legislator  
Kimberli Johnson

Kevin Patchen  
Rob Campany

Allen Heberling  
Steve Dorr

**Pledge of Allegiance:** Deputy Supervisor Peterson led the assembly in the Pledge of Allegiance after opening the regular meeting at 5:00 PM.

**Guests:** Legislator Cantwell:

**Town Clerk:**

**Correspondence:**

- ✓ Received notice for the 2019 Zenda Community Picnic – Ticket are \$15 p/p or \$10 for TILT member; Kids under 12 are free. This will be held on June 14<sup>th</sup> from 5:30-7:30 PM.
- ✓ DANC Memo: Annual Authority Engineering billing rate update for FYE 3/31/2020.

**Minutes: Motion** was made by Kenneth Knapp, seconded by Donna Patchen, to approve the minutes of April 24, 2019 as written. **Motion carried.**

**Public comment on Agenda items:** None.

**Docks: Motion** was made by Donna Patchen, seconded by Kenneth Knapp, to authorize a \$200 petty cash for the Docks. **Motion carried.**

**Bills: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to approve expending \$162,271.87 for payment of Abstract #5 of 2017. **Motion carried.**

**Transfers: Motion** was made by Kenneth Knapp, seconded by Mary Zovistoski, to approve fixing an error in coding PO 19-00410 Tractor/Flail Mower. **Motion carried.**

**Supervisor's April 2019 Report & Bank Reconciliations: Motion** was made by Mary Zovistoski, seconded by Kenneth Knapp, to approve the April 2019 Supervisor Report & Bank Reconciliations. **Motion carried.**

**Balance Sheets: Motion** was made by Donna Patchen, seconded by Kenneth Knapp, to approve the Balance Sheets for period ending April 30, 2019. **Motion carried.**

**Rate Change: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to approve hiring Roy Willmert at \$13.00 starting 5/20/19 for summer mowing. **Motion carried.**

**Motion** was made by Mary Zovistoski, seconded by Kenneth Knapp, to approve a rate change for McKenna MacKay, 2<sup>nd</sup> year Lifeguard to \$12/hour. **Motion carried.**

**Motion** was made by Mary Zovistoski, seconded by Ken Knapp, to approve hiring Kerrigan Wiley, as a Sub lifeguard, at \$11.10/hour, starting June 17<sup>th</sup> to replace Mikael Melfi who will not be working for us this year.. **Motion carried.**

**Route 12 Sewer Project Budget Amendment:**

**RESOLUTION NO. 52 OF 2019 A RESOLUTION** to approve was introduced by Councilman Kenneth Knapp, seconded by Councilwoman Donna Patchen, Amendment No. 4, to the Owner-Engineer Agreement between the Town of Clayton and St. Lawrence Engineering DPC for the NYS Route 12 Sewer District Project. Peterson-aye; Zovistoski – aye; Patchen-aye; and Knapp-aye. **PASSED.**

**Local Docking Rates May-June:** **Motion** was made by Kenneth Knapp, seconded by Mary Zovistoski, to allow “locals” to dock at \$25/week with no power, due to high water levels for a period starting May 1<sup>st</sup> through May 22<sup>nd</sup>. This can be extended if necessary at our next meeting of May 22<sup>nd</sup>. Transient docking will be \$25/day and power. **Motion carried.**

**Copy Machine Lease:**

**Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to lease a new Konica Minolta bizhub C308 for the Town Board room and a bizhub 28e for the arena and dpw locations at \$481.05 (48-Term/FMV/Service included). **Motion carried.**

**Motion** was also made by Ken Knapp, seconded by Mary Zovistoski, to put the bizhub C368 out to bid at \$360 minimum at the appropriate time. **Motion carried.**

**Arena Project Report:** Rob Campany had a meeting with USDA. There will be a delay until everything is reviewed by funding agencies. The Funding Agencies will get back to us in the next week or so with financial information.

Another source for possible funding might come through Jeff Smith with Municipal Finances. We might need to do some short term financing (BOND). It is looking like there might be a drop in the interest rate forth coming, which would help.

We’re looking to have something to work on at the next meeting.

**Department Head Reports:**

**Highway Superintendent:**

- ✓ Truck #78 & Zipper: questioning if we need re-advertising or if we have already approved prior. **Motion** was made by Ken Knapp, seconded by Mary Zovistoski, to re-bid Zipper with a minimum bid amount of \$30,000 and to bid out Truck #78 and box with no reserve. **Motion carried.**
- ✓ More sand is needed for Depauville Sewer Bed #3. Question if we should order enough for now and order enough to do the other 3 beds as well. Estimated cost is \$51,000 for equipment, labor and product. **Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to take \$41,000 from Budget line and order enough to all the beds. **Motion carried.**
- ✓ We will be crushing next week.
- ✓ Grindstone Island – will be working on smoothing out the roads before Memorial Day. While there we will remove white goods for the return back to mainland. One time only drive by have at the road. Need to put this on the web page.
- ✓ There will be a sewer inspection tomorrow afternoon in Depauville.
- ✓ 1,000 sandbags have been received. You can take what you want. Get empty bags at the Barn and you go fill up at the Fire Barn.

**Assessor:** Assessor report is online.

**Codes/Zoning:** Code & Zoning reports have been received for the month of April.

**Council Reports:**

**Councilwoman Zovistoski: (Jimmy report.)**

**Recreation Park:** Conducted 1<sup>st</sup> Annual TI Truck stop event in conjunction with the Chamber. Turned out to be a great success and had a good, not great, crowd. Kids had a great time and it is well worth doing again. Now that we know what to expect, we can incorporate more into the event, such as different vendors.

Roof in the Arena Building is leaking and has been for years. It is becoming worse, Jimmy has contacted Fourth Coast and Rob will look at it tomorrow.

The Roller Derby unfortunately had to cancel this week, so no events planned at the Arena for the weekend.

Hwy. Legends will be on May 17<sup>th</sup> & 18<sup>th</sup>.

**Transfer Site:** Conducted Town cleanup on Monday. Cody, Mark and Jamie worked to assist the many customers and many of our Town residents remarked how grateful they were. Much of the time they didn't have to exit their vehicles before our employees had already unloaded for them. We collected 4 full trash bins (approximately 16 tons of trash), 1 ½ cardboard bins, filled our recycling bins and collected 320 tires. KIMCO came today to empty both our tire and metal bins.

**Docks:** Had a meeting with all Dock attendants and Abby on Tuesday. Set schedules and went over rules and procedures. Hunter and Hayden will be working this weekend for beautification around the docks. (weed eating, pressure washing and general cleaning). Let me know if you notice anything else that needs to be done at the docks. Do not have much business right now but will definitely pick up around Memorial Day. Jimmy is awaiting decision from the board on local residents using the docks and at what rate due to the high water. Steve Badour came and installed equipment that will prevent "water hammer" which is going to fix a lot of our leaking problems.

**Depauville:** Acknowledge had rail that Karen wants to put in the front entrance. Jimmy's staff will be able to demolish existing hand rail and install if need be. Today the staff started mowing over at the library and cemeteries.

**Pool:** All set with full time lifeguards although there may be some changes to substitutes. Application has been sent in and we are waiting for the certificate that allows us to operate the pool. (Last year it came about three days before we opened).

**Opera House:** We have scheduled window cleaning at the Opera House on Monday. We will be blocking off part of Riverside Drive and Merrick Street to accomplish this. I have let Alicia know as well as Terry Jones.

**Councilman Knapp:**       Hawn Library is doing some interior addition.  
The Chamber of Commerce meeting will be tomorrow .

**Public submitted requests to address the Board:** Mr. Heberling inquired where we are with the Solar Law. Councilwoman Zovistoski, indicated that it is with Doug Rogers committee and within a few weeks should be coming to the Town Board for review and passage.

**Adjournment: Motion** was made by Kenneth Knapp, seconded by Mary Zovistoski, to adjourn this regular meeting at 6:03 PM. Motion carried.

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**Kathleen E. LaClair, Town Clerk**