

April 24, 2019

The Town Board of the Town of Clayton held their workshop meeting at 5:00 PM in the Board room located at 405 Riverside Drive, Clayton, NY 13624, with the following persons present:

Lance Peterson, Deputy Supr. Kenneth Knapp	Mary Zovistoski William Sherman (absent)	Donna Patchen Kathleen E. LaClair
Alicia Dewey Kimberli Johnston	Pam McDowell (TI Sun) Steve Dorr	James Jones Megan Badour

Pledge of Allegiance: Deputy Supervisor Peterson led the assembly in the Pledge of Allegiance after opening the workshop meeting at 5:00 PM.

Tires and plastic bags: Deputy Supervisor Peterson was hoping that Jefferson County Legislator Bobby Cantwell III would be in attendance this evening to discuss the fact that the Jefferson County Recycling Center and Transfer Station is no longer accepting tires of any size for disposal. Because Legislator Cantwell is not in attendance we will wait until the next meeting he is to discuss this matter.

Assessment Matters:

Motion was made by Mary Zovistoski, seconded by Ken Knapp to go into Executive Session at 5:05 PM, to discuss a couple pending assessment litigations. Assessor Kimberli Johnston was asked to stay in the Executive Session. Motion carried.

Motion was made by Donna Patchen, seconded by Mary Zovistoski, to come out of Executive Session at 5:10 PM and resume regular session of the Town Board meeting. Motion carried.

Town Clerk:

Correspondence:

- ✓ Notice of Public Hearing from Richard Ingerson, Zoning Officer – by the Joint Planning Board on May 2, 2019 at 7 PM in the Town Offices for the purpose of considering a Site Plan Review Application by Thousand Islands Ventures LLC to locate an office building on the property located at 37517 County Route 4.
- ✓ Notice of a Clayton Co-op Summer Advertising Package through the Clayton Chamber of Commerce.
- ✓ Charter Communications – Upcoming Changes dated April 23, 2019.
- ✓ Charter Communications – Upcoming Changes starting 4/13/19.
- ✓ Grants Action News – April 2019 issue.
- ✓ Free Household Hazardous Waste Collection Days – sponsored by (DANC) Development Authority of the North Country, Jefferson, Lewis and St. Lawrence Counties and the NYS Dept. of Environmental Conservation. Five locations at various places and various days and times.

Minutes: **Motion** was made by Ken Knapp, seconded by Mary Zovistoski, to approve the minutes of April 10th, regular meeting with the addition of one change. Motion carried.

Public comments on Agenda Items: None.

Workshop Discussion Items:

A. Route 12 Sewer District Budget Amendment: Deputy Supervisor Peterson needs to talk with Rob Company about this matter. This will be TABLED until the next meeting.

B. Banking Resolutions:

1. Remote Capture Agreement:

RESOLUTION #50 of 2019 was introduced by Ken Knapp, seconded by Mary Zovistoski, a resolution to amend the Watertown Savings Bank Remote Deposit Capture Agreement to add Tanya Yates with full access with remote deposit. Peterson-aye; Zovistoski-aye; Patchen-aye; Knapp-aye. **PASSED.**

2. ACH Origination Agreement:

RESOLUTION #51 OF 2019 was introduced by Donna Patchen, seconded by Mary Zovistoski, a resolution to amend the Watertown savings bank ACH Origination Agreement to add Heather Valadez with ACH. Peterson-aye; Zovistoski-aye; Patchen-aye; Knapp-aye. **PASSED.**

C. Planning Board Appointments:

Fred Bach: Motion was made by Mary Zovistoski, seconded by Ken Knapp, to re-appoint Fred Bach to the Joint Planning Board for a term starting 1/1/2019 to expire on 12/31/2025. Motion carried.

Paul Heckmann: Motion was made by Ken Knapp, seconded by Donna Patchen, to re-appoint Paul Heckmann to the Joint Planning Board for a term starting 1/1/2019 to expire 12/31/2015. Motion carried.

D. Appoint Life Guards (Seasonal New Hire Recommendations) Fiscal Year: 2019

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>INTERNAL TITLE</u>	<u>WAGE/HOUR</u>	<u>START DATE</u>
MIRANDA	NELSON	POOL DIRECTOR	\$14.25	6/17/2019
KARLY	SHERMAN	HEAD GUARD	\$13.00	6/17/2019
ANNA	HOOVER	HEAD GUARD	\$13.00	6/17/2019
QUINN	GAFFNEY	3 RD YEAR LIFEGUARD	\$12.00	6/17/2019
MIKAYLA	CIPULLO	2 ND YEAR LIFEGUARD	\$12.00	6/17/2019
MCKENNA	MACKAY	1 ST YEAR LIFEGUARD	\$11.10	6/17/2019
ALEXA	KOWALOW	1 ST YEAR LIFEGUARD	\$11.10	6/17/2019
KELSEY	BANNISTER	SUB LIFEGUARD	\$11.10	6/17/2019
ABBEY	BASHAW	SUB LIFEGUARD	\$11.10	6/17/2019
LYDIA	CANTWELL	SUB LIFEGUARD	\$11.10	6/17/2019
CULLEN	GAFFNEY	SUB LIFEGUARD	\$11.10	6/17/2019
GABE	BERNIER	SUB LIFEGUARD	\$11.10	6/17/2019
MIKAEL	MELFI	SUB LIFEGUARD	\$11.10	6/17/2019
LUKE	RIDDOCH	SUB LIFEGUARD	\$11.10	6/17/2019
KIANA	MALVEAUX	SUB LIFEGUARD	\$11.10	6/17/2019

MOTION was made by Donna Patchen, seconded by Mary Zovistoski, to approve the above list of Lifeguards, their rate of pay and hire date. Motion carried.

Appoint Dock Attendants:

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>INTERNAL TITLE</u>	<u>WAGE/HOUR</u>	<u>STATE DATE</u>
HAYDEN	BARTON	DOCK ATTENDANT	\$12.00	5/1/2019
HUNTER	BARTON	DOCK ATTENDANT	\$12.00	5/1/2019
MALLORY	COOLEY	SENIOR DOCKHAND	\$12.50	5/1/2019

MOTION was made by Mary Zovistoski, seconded by Donna Patchen, to approve the above list of Dock Attendants, their rate of pay and hire date. Motion carried.

ASSESSMENT SETTLEMENTS:

MOTION was made by Ken Knapp, seconded by Donna Patchen, to approve assessment(s) presented by WGS for their properties for the 2015, 2016, 2017 assessment years and to authorize our Lawyer to sign the settlement agreement. Motion carried.

MOTION was made by Mary Zovistoski, seconded by Ken Knapp, to approve the assessment(s) presented for Peter W. Kreissle, for his property for the 2015, 2016, 2017 assessment years and to authorize our Lawyer to sign the settlement agreement. Motion carried.

TRANSFER SITE:

Discussion on taking tires at the Transfer Site as Jefferson County Transfer Site is no longer accepting them. Jim Jones informed the Town Board that it would cost another \$350 + \$130 for a roll-off container and site work at our Transfer Site. The roll-off would hold about 250 tires, which would equate to five (5) tons. We're currently charging \$5 per tire and would need to add another dollar making the charge go to \$6 per tire.

MOTION was made by Mary Zovistoski, seconded by Ken Knapp, to charge \$6 per tire starting immediately and to do site work and obtain another roll-off at the Transfer Site for the collection of tires. Motion carried.

HIGHWAY BUS TOUR: Thursday, May 2nd at 10 AM, leave from the Highway Department. Those asked to go include: The Town Board, Kathy LaClair, Kim Johnston, Richard Ingerson, Suite-Kote, Barrett's and any other vendor if needed.

Recreation Park Update: Councilman Knapp reported that he will be having a meeting with Rob Campany next week to review Bid Specs and the timeline associated with the Arena Project.

North Shore Oil Company Inc.: We have received a letter from North Shore Oil Company announcing a new combination between North Shore and Mirabito Energy Products, effective April 15, 2019. The combination will be called "North Shore Oil, A Division of Mirabito Energy Products." North Shore will continue to honor all existing price commitments. They will continue with their office in West Monroe, along with maintaining their current phone number, (315-676-4431).

Public submitted requests to address the Board: None.

Adjournment: **Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to adjourn this workshop meeting at 5:37 PM. Motion carried.

Kathleen E. LaClair, Town Clerk