

December 12, 2018

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY, with the following persons present:

David M. Storandt, Jr.
Lance Peterson
Kathleen E. La Clair

Mary Zovistoski
Kenneth Knapp

Donna Patchen
William Sherman

James Jones
Bobby Cantwell III

Pam McDowell
Rob Campany

Henry La Clair
Bob Purcell

Pledge of Allegiance: The Supervisor opened the meeting at 5 PM and led the assembly in the Pledge of Allegiance.

Guest: County Legislator Bob Cantwell III stated he had nothing from the County this evening. He came to wish everyone a Merry Christmas and Happy New Year. If anyone has any questions for him, he would be glad to answer them.

Town Clerk:

Correspondence:

- ✓ Charter Communications – Upcoming Changes effective on or after January 4, 2019.
- ✓ Copy of Thomas F. LaClair letter to Village of Clayton concerning the Historian position.
- ✓ Amy Funk, Dog Control Officer – Activity Report for period 10/1-11-30/2018.
- ✓ Supreme Court Notice County of Jefferson for foreclosure of 2013, 2014, & 2016 Tax Liens proceedings to Article Eleven of the Real Property Tax Law by the County of Jefferson.
- ✓ Copy of the TIERS Pulse Newsletter.

Minutes: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve the minutes of November 28, 2018 as presented. **Motion carried.**

Public: Bob Purcell approached the Board and thanked them for allowing him to address them this evening regarding a proposed industrial solar panel complex to be situated toward Fishers Landing. Mr. Purcell alluded that he appears before them as someone who was raised in the Village of Clayton, as a property owner and taxpayer in the Town of Clayton, and as a person who loves the community of Clayton. The proposed industrial solar panel project must comply with the Joint Village-Town of Clayton Comprehensive Plan, which prudently advises a thorough investigation of many factors prior to the formulation of a universal policy for industrial solar energy development. To date, he believes that no such investigation has been conducted. Nor has any universal policy been adopted. He stated that the Comprehensive Plan expresses a prohibition against evaluating, much less declining or approving, industrial solar energy projects on an ad hoc basis. The piece-meal evaluation of such projects leads to impulsive, errant judgments, inconsistencies, and inequities.

Only by conducting a thorough investigation and by receiving input from citizens and other sources can a sound industrial solar energy policy be crafted. He believes that both the Town & Village should embark on a process as soon as reasonably possible and should freeze all governmental actions respecting any industrial solar energy projects until the process has been completed. He expressed his personal reservations whether industrial solar panel complexes such as that proposed near Fishers Landing is appropriate for our community, which is blessed with natural beauty.

General Discussion:

Bills – Abstract #12 of 2018: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to approve the payment of \$837,752.31 for Abstract #12 of 2018. **Motion carried.**

New Accounts/ Special Entries: A2770.07 Village Reimbursement-HR: Motion was made by Donna Patchen, seconded by Kenneth Knapp, to approve adding the Special Entry. **Motion carried.**

Motion was made by Donna Patchen, seconded by Kenneth Knapp to approve adding the Special Entry. **Motion carried.**

Discussion followed with Councilman Peterson stating that the Village should have hired Ms. Dewey directly and left the Town out of the equation. Supervisor Storandt stated that of the \$10000 revenue from the Village the Town will keep \$4,000 and Ms. Dewey would receive \$6,000 stipend for her to support the Village's Human Resources activities.

Councilman Peterson inquired as to how the Town would know that the four hours' time per week would not compromise the time frame out of the forty hours per week for the Town. Supervisor Storandt stated Ms. Dewey would add four additional hours to her Town commitment and he was confident that Ms. Dewey would keep track.

Memorandum of Agreement – MOU:

Motion was made by Mary Zovistoski, seconded by Kenneth Knapp to approve and authorize the Town Supervisor to sign the Memorandum of Agreement with the Village of Clayton for the shared Human Resources Support for a one year period. **Motion carried.**

Supervisor's Report & Bank Reconciliations for November 2018: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve the Supervisor's Report & Bank Reconciliations for November 2018 as presented. **Motion carried.**

Cash Balances: Motion was made Lance Peterson, seconded by Kenneth Knapp, to approve the November Cash Balances. **Motion carried.**

Balance Sheets: Motion was made by Mary Zovistoski, seconded by Kenneth Knapp, to approve the Balance Sheets for November 2018 as presented. **Motion carried.**

Resignations:

Preston Lowe, Planning Board: **Motion** was made by Mary Zovistoski, seconded by Kenneth Knapp, to accept this resignation from the Planning Board with regret. **Motion carried.**

Ken Knapp, Zoning Board: **Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to accept this resignation from the Zoning Board with regret. **Motion carried.**

Appointments:

Pat Dewey, Alternate to Full time Planning Board: **Motion** was made by Mary Zovistoski, seconded by Kenneth Knapp, to appoint Pat Dewey to a full time position on the Planning Board. Mr. Dewey would replace Preston Lowe and the term would expire on December 31, 2023. **Motion carried.**

Ashley Pastorious, Alternate to Full time Zoning Board: **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to appoint Ashley Pastorious to a full time position on the Zoning Board of Appeals. Ms. Pastorious would replace Ken Knapp and the term would expire on December 31, 2020. **Motion carried.**

Rate Changes: (Cody Black 6 mo. Step Wage Increase): **Motion** was made by Donna Patchen, seconded by Kenneth Knapp, to give Cody Black his 6 month +\$0.50 step increase in the Union Contract to \$17.38/hour, effective 12/11/2018. **Motion carried.**

Historian Appointment: Supervisor Storandt indicated that the Village of Clayton had appointed Thomas F. LaClair to the Historian position. The Town pays a portion of the stipend as this is a shared position.

Motion was made by Lance Peterson, seconded by Donna Patchen, to appoint Thomas F. LaClair as Joint Town & Village Historian. **Motion carried.**

Town Hall Cleaning Proposal: One cleaning proposal was received from Jessica Rajner. Mrs. Rajner submitted an estimate of \$300/month for the work proposed. Her rate in 2017 was \$498/month.

Motion was made by Ken Knapp, seconded by Donna Patchen, to hire Mrs. Rajner starting January, 2019. **Motion carried.**

Employment Agreement: **Motion** was made by Donna Patchen, seconded by Lance Peterson, to approve the amended employment agreement with Ms. Dewey. The amending incorporates the addition of the shared services concerning Human Resources with the Village of Clayton and extending her agreement term until November 30, 2018. **Motion carried.**

RFP Engineering: **Motion** was made by Donna Patchen, seconded by Lance Peterson, to stay with Saint Lawrence Engineering. The hourly rates were the lowest, it is a local company, and their service has been good for the Town. **Motion carried.**

National Grid LED Street Light Incentive: National Grid as a follow up from last year has new incentives for LED street light replacement. If the town is interested in this offer National Grid can proceed with providing a formal LED conversion proposal which they have 180 days to complete. Following the receipt of our letter of interest National Grid will calculate and provide a formal offer letter and cost for the Energy Efficiency Incentive. **Motion** was made by Kenneth Knapp, seconded by Mary Zovistoski, to accept the incentive and move forward. **Motion carried.**

Zoning Ordinance: re: solar: Supervisor Storandt indicated that Doug Rogers is working on putting together a long term final policy and that within the next couple of weeks should be putting this before the Town Board in the January/February timeframe. Councilman Knapp stated that we need to move forward with getting a Local Law done and we need to be working and following the Comprehensive Plan.

Road Salt purchase: Motion was made by Donna Patchen, seconded by Lance Peterson, to amend the 2018 budget, moving \$34,269.41 of expense from DA5130.40 Machinery-Contractual to DA5142.42 Snow Removal-Contractual-Salt & Sand. This allows the purchase of 250 tons of additional road salt. The Maintenance-Contractual Account has about \$4000 remaining for this fiscal year. **Motion carried.**

Supervisor Report: ABM – The fall meeting will be this Friday, (12/14/18) at 1:30 in the afternoon; one of the topics will be next steps after completion of the building demolition on the corner of Riverside Drive and Mary Streets.; **CLDC – Motion** was made by Kenneth Knapp, seconded by Mary Zovistoski, to approve the slate of officers for the CLDC being, Jack Stopper, as Chairman, Jamie Ganter as Vice Chair, David Storandt, as Treasurer, and John Slattery as Secretary.

Department Head Reports:

Highway Superintendent:

- ✓ The new Waste Oil furnace will be installed tomorrow,(Thursday, December 13, 2018).
- ✓ Christmas Party this Friday, December 14th at noon at the Joint Highway Facility.
- ✓ Tyler Mitchell is doing well with the Highway crew.

Assessor: Received Assessor report for the month of December 2018.

Code/Zoning: Received Zoning/ Codes monthly report for November 2018.

Council Reports:

Zovistoski: Everything was discussed earlier throughout the evening.

Knapp: Volunteered to be a point person for the Rec Park addition project if needed and have worked with Rob Campany before on other projects.

Rob Campany: Discussed Route 12 Sewer. All connections are done, but one at Hans Wahl's home. Basically the entire district is live. The contactors asked for an extension for restoration and cleanup in the spring. We're spending all the contingency account (all grant dollars with no net cost to the district); final costs will be coming next month as well as a couple of change orders.

Rob Campany – Recreation Park:

- ✓ The main electric panelboard is building-original from 1973; everything needed to be updated.
- ✓ Hard time getting the sprinkler designed, his engineering contractor is months out.
- ✓ Still working on the heating system design.

James Jones – Recreation Park: Request to hire Mark Natali, who is scheduled to start work on 12/14 at a rate of \$16.88 as a full time laborer. **Motion** was made by Mary Zovistoski, seconded by Ken Knapp, to approve the hiring of Mark Natali as stipulated. **Motion carried.**

Public-submitted requests to address the Board: None.

Adjournment: **Motion** was made by Donna Patchen, seconded by Ken Knapp, to adjourn this regular meeting at 6:08 pm. **Motion carried.**

Next meeting: Year-end meeting will be Monday, December 31, 2018 @ 11AM.

Kathleen E. LaClair, Town Clerk