

## November 14, 2018

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room of the Town Offices located at 405 Riverside Drive, Clayton, NY, with the following persons present:

David M. Storandt, Jr  
Lance Peterson

Mary Zovistoski  
William Sherman

Donna Patchen  
Kathleen E. La Clair

Kenneth Knapp  
Bobby Cantwell III  
Rob Campamy

Kevin Patchen  
Jimmy Jones  
Pam McDowell

Allen Heberling  
Kim Johnston

**Pledge of Allegiance:** Supervisor Storandt opened the regular meeting at 5:00 pm and led the assembly in the Pledge of Allegiance.

**Guests:** Jefferson County Legislator Bobby Cantwell III acknowledged that the Jefferson County Legislature passed the 2019 Budget last night with a 1.9% increase in taxes for normal increases of salaries and State Mandates taken into consideration.

### Town Clerk:

#### Correspondence:

- ✓ NYS DOT response to request for a 40 MPH speed limit on a portion of Co. Rte. 3 – not warranted at this time.
- ✓ Letter of resignation from Chris Badour as Foreman at Cerow Recreational Park effective November 18, 2018.
- ✓ Jefferson County Historical Society: An evening with Dickens, Saturday, December 8<sup>th</sup> from 6pm-8pm.
- ✓ Charter Communications – Upcoming changes.
- ✓ Notice of Public Hearing – Town of Orleans –  
November 7<sup>th</sup> - OYA Solar, NY, LLP for side yard variance in the Blanchard and Robinson Rd,
- ✓ November 14<sup>th</sup> - OYA /Solar, NY, LLP to construct a 300,070 kw solar farm in the vicinity of Robinson Rd and Blanchard Rd.
- ✓ Justice Jeram Jr & Ramseier – Comptroller submittal to the Comptroller Office.
- ✓ Depauville Sewer District Board meeting minutes from November 8<sup>th</sup>.
- ✓ Watertown Savings Bank commemorative book of their 125<sup>th</sup> Anniversary celebration.
- ✓ DEC & New York ReLeaf Announce the Emerald Ash Borer Meeting on November 14.
- ✓ Received from Justice Jeram Jr. and Ramseier, their monthly report submission logs for October, 2018.
- ✓ Depauville Sewer District meeting minutes of November 8, 2018.

**Minutes: Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to approve the minutes of 10/24/2018 as presented. Motion carried.

**Public comment on Agenda Items:** None.

### Discussion Items:

**Bills: Abstract #11 of 2018: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to approve payment of Abstract #11 of 2018 in the amount of \$522,303.66. Motion carried.

**New Accounts/Special Entries: Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to approve adding (FUND: A, DA, GT, HA #'s 9-18): Expend Account(s): A6410.43 Publicity – Chamber Contractual; A6410.44 Publicity – Village Contractual; A6410.45 Publicity – Marine Contractual; A7560.20 Town Hall- Equipment & Capital; DA5130.42 Machinery-Reserved for Capital; GT8130.41 Route 12 Sewer- O&M Contractual; HA7110.20 Arena Project-Equipment & Capital; Revenue Account(s): HA3897.00 Arena Project – State Aid-Econ Assist NYS Parks; HA3897.01 Arena Project-State Aid-Econ Assist-ESD; HA5730.00 Arena Project-Bond Anticipation Notes. Motion carried.

**Supervisor Report & Bank Reconciliations for October 2018: Motion** made by Lance Peterson, seconded by Mary Zovistoski, to approve Supervisor Report and Bank Reconciliations for October 2018. Motion carried.

**Balance Sheets: Motion** made by Mary Zovistoski, seconded by Lance Peterson, to approve the Balance Sheets as presented. Motion carried.

**Public Hearing (5:30 PM) 2019 Preliminary Budget: Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to open the public hearing at 5:34 PM. Motion carried.

Ken Knapp expressed a “thank you” to the Town Board for all their hard work. He also expressed that with all the growth and projects going on, this budget is well worth the increase. The Board has kept the budgets stable over the years and this slight increase to this budget will no doubt help bring more to the area to spur more growth.

There were no further comments.

**Motion** was made by Lance Peterson, seconded by Donna Patchen, to close the public hearing at 5:38 pm, after all had been heard. Motion carried.

**Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to adopt the 2019 Final Budget. Motion carried.

**Set Time for Public Hearing – LL #3 – Override the tax levy: Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to set the Public Hearing for the LL #3 for 5:30 pm on Wednesday, November 28<sup>th</sup>. Motion carried.

**Resignation s & Appointments: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to accept the resignation of Chris Badour effective November 18, 2018, with regret. **Motion carried.**

**Recreation Park Foreman: Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to appoint Patrick McCarron to the Recreation Park Foreman position at a rate of \$19.88 effective November 19<sup>th</sup>.

**PT Seasonal Laborer: Motion** was made by Lance Peterson, seconded by Donna Patchen, to appoint Peter Roden to the PT Seasonal Laborer position at a salary of \$8,000 for five (5) months starting November 4, 2018 for seasonal plowing. Motion carried.

**Creation Deputy Highway Superintendent Title: Motion** was made by Donna Patchen, seconded by Lance Peterson, to create the position of Deputy Highway Superintendent. Motion carried.

**Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to temporarily appoint Steve Dorr to the position of Deputy Highway Superintendent. Motion carried.

**Advertise for one (1) FT Recreation Park Laborer: Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to advertise for a full time Recreation Park Labor, to be returnable by November 26 at 2 pm. Motion carried.

**Advertise for one (1) FT Highway MEO: Motion** made by Donna Patchen, seconded by Lance Peterson, to advertise for a full time Highway MEO, returnable by November 26 at 2 pm. Motion carried.

**Miscellaneous Contractors Bid(s):**

<b><u>PEST CONTROL</u></b>					
<b><u>Name</u></b>	<b><u>Reg.Hr</u></b>	<b><u>OT&amp; Sat</u></b>	<b><u>Sun &amp; Holid</u></b>	<b><u>Overhd/Profit</u></b>	
*1) Pest Tech	\$125	\$155	\$200	-0-	
2) Pestmaster	\$150	\$200	\$200	10%	

<b><u>LIFT STATION &amp; SEWAGE TREATMENT PLANT WORK</u></b>					
<b><u>Name</u></b>	<b><u>Reg.Hr</u></b>	<b><u>OT&amp;Sat</u></b>	<b><u>Sun&amp;Hdy</u></b>	<b><u>Emer</u></b>	<b><u>Ovhd</u></b>
*1) Docteur Environmental	\$109	\$130	\$130	\$130	20%
Lump Sum: \$3,520.00					

<b><u>SEPTIC TANK PUMP OUT &amp; HAULING</u></b>		
<b><u>Name</u></b>	<b><u>20 Residential</u></b>	<b><u>3 Commercial</u></b>
*1) Pomerville	\$200 (\$4000)	\$300 (\$900)
Pomerville	\$300Res/\$300 Comm Normal hrs.	
	\$300Res/\$300 Comm Overtime & Sat	
	\$300Res/\$300 Sundays/Holiday hrs.	

<b><u>MARINE TRANSPORTATION TO &amp; FROM GRINDSTONE ISLAND</u></b>			
<b><u>Name</u></b>	<b><u>One-Way</u></b>	<b><u>Two-way</u></b>	<b><u>WaitTime /after 30mn</u></b>
*1)RJ Marine	\$164	\$217	\$116
2)Seaway Marine	\$300	\$375	\$300

**WELDING WORK AT SERVICE PROVIDER'S SHOP**

<b><u>HVAC PREVENTIVE MAINTENANCE AT TOWN-OWNED FACILITIES</u></b>				
<b><u>Name</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Normal (7-3:30)</u></b>	<b><u>OT Wkday&amp; SAT</u></b>	<b><u>OT Sun/Holiy</u></b>
*1) McCabe	\$82	\$82	\$123	\$164

<b><u>MISCELLANEOUS HOURLY CONSTRUCTION WORK AT TOWN FACILITIES</u></b>					
<b><u>Name</u></b>	<b><u>Carpenter</u></b>	<b><u>Electrician</u></b>	<b><u>Plumber</u></b>	<b><u>Mason</u></b>	<b><u>Painter</u></b>
1) Patch Seaway	\$90/\$720	\$90/\$720	\$90/\$720	-0-	\$90/\$720
*2) New Century	\$80/\$640	\$80/\$640	\$80/\$640	\$80/\$640	\$80/\$640
3) McCabe	-0-	\$82/\$656	\$82/\$656	-0-	-0-

<b><u>MARINE WORK</u></b>						
<b><u>Name</u></b>	<b><u>Operating Engineer</u></b>		<b><u>Chief Mate</u></b>			
1) Patch Seaway	\$90/\$720		\$90/\$720			
*2) Seaway Marine	\$89/\$719		\$89/\$719			
	<b><u>Lic.Boat Optr</u></b>	<b><u>Shoreman</u></b>	<b><u>Deckhd</u></b>	<b><u>Barge</u></b>	<b><u>Crane</u></b>	<b><u>Excavator</u></b>

1) Patch Seaway	\$90/\$720	\$90/\$720	\$90/\$720	\$350/\$2800	\$-0-	\$150/\$1200
*2) Seaway Marine	\$89/\$719	\$89/\$719	\$89/\$719	\$199/\$1599	\$-0-	\$149/\$1399

**MOWING/GRINDSTONE ISLAND**

\*1) Charles Smith \$7,000/season

**MATERIAL SUPPLY CONSTRUCTION- Road Material**

<u>Name</u>	<u>Rd Traction</u>	<u>¾" Minus Process</u>	<u>2" Minus Process</u>	<u>Unprocessed Bank Run</u>
1) LA Quarry	-0- / -0-	\$6.75/ton	\$7.00/ton	-0- / -0-
*2) Bach & Co.	\$5/ton	\$5.40/ton	\$5.40/ton	\$4.10/ton/trip
3) TI Ventures	\$8.00/cy	\$9.00/cy	\$8.00/cy	\$6.00/trip

**Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to award as follows:

Pest Control – **Pest Tech**

Lift Station& Sewage Treatment Work – **Docteur Environmental**

Septic-Pump out./Hauling- **Pomerville**

Marine Trans: Grindstone Island – **RJ Marine**

HVAC – **Mc Cabe**

Misc. Hrly (Carpenter,Elect,Plumber,Mason, Painter) – **New Century**

Marine Work (Op Eng.,Chief Mate, Lic.Boat Op., Shoreman, Deckhd, Barge, Excavator) – **Seaway Marine**  
Crane – **NO BID**

Mowing@ Grindstone Island – **Charles Smith @\$7,000/season**

Material Supply Constr. (Road Material) - Discussion on price conversion between tons and cubic yards, product quality and TI Ventures lack of scales for weighing material. With two low bids within 5%, Bach & Co. material is preferred for material hardness so award went to **Bach & Co.**

**Motion carried.**

**Professional Services RFP – Legal Services and Engineering Services:** Town Board members were given copies of the Engineering and Legal Services RFP. The Board will review what has been submitted and be prepared for our meeting on November 28, 2018. Motion carried.

**Excavator Certification School:** **Motion** was made by Lance Peterson, seconded by Donna Patchen, to send four highway personnel to Excavator Certification Schooling on Wednesday, December 5, 2018 from 9 AM to 1 PM at the Alexandria Bay Municipal Building. No expenses are required. Motion carried.

**Approval to dispose of Copy Machine:** **Motion** was made by Lance Peterson, seconded by Donna Patchen to put out to bid the Konica Minolta Bizhub 283 multi-function copier; black & white unit hold up to and including 11”x17” paper, is approximately five years old and has been professionally serviced. Bid are due by Monday, November 26, 2018 at 2 PM. Motion carried.

**Chamber of Commerce Fireworks Request – Christmas Parade:** **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to approve the application and to waive the fee. Motion carried.

**NYS Parks Contract for Cerow Park project:** **Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to authorize the Town Supervisor to sign the NYS Parks Contract for the Cerow Park project. Motion carried.

**National Grid Street Lighting Audit:** **Motion** was made by Donna Patchen, seconded by Lance Peterson, to confer the Audit results and to authorize the Town Supervisor to sign the Audit and return to National Grid. Motion carried.

**HCC Insurance Audit:** James Jones updated the Town Board on the HCC Insurance Audit for the Depauville Community Center Playground. The Town should upgrade the area with “pea” gravel and it needs to be a couple of inches deeper. Mr. Jones needs to draw up a proposal and bring it back to the Town Board.

**Acrylic Sheets Purchase for Arena (Quote):** Mr. Jones received three quotes as follows:

1) Polymer Shapes, Syracuse: ACR SH 0.472 60X96 CL, CA P2 Plexiglas G-LG Total: \$3000.

2) Rink Systems, Shakopee, MN: Same Description Total: \$2250.

3) Becker Arena Products Inc., Shakopee, MN: Descr: Acrylic CLR, Cast ½”, Nominal 5X8 Total: \$2015.

**Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to accept #3 bid from Becker Arena Products Inc. at \$2015.00. Motion carried.

**Opera House Replacement Doors:** We have received one proposal from Northern Glass for the replacement door at the Merrick Street Entrance to the Town Offices. Total sum: \$5,948.00.

Discussion followed and another name (Liberty Glass) was mentioned. Mr. Jones will try to get another proposal for the next meeting.

**NYS Dept. of Transportation:** Supervisor Storandt briefly discussed that the NYSDOT had completed their investigation of reducing the speed limit on a portion of County Route 3 (East Line Road to 40 MPH per the Town of Clayton request. The NYSDOT investigation shows that the need to reduce the speed in this area is warranted at this time; however, increased enforcement has been discussed with the New York State Police for this portion of County Route 3.

**Supervisor Committee Reports:**

**TIERS Budget & Finance** – There will be a year-end meeting at the end of December.

**Antique Boat Museum:** Nothing to report.

**Clayton Local Development Corporation:** Last meeting a list of names were proposed for this coming years slate of Officers. Voting will take place at the January meeting.

**Consolidated Health District:** The last meeting was held on October 17<sup>th</sup>.

**Highway Superintendent Report:**

- Don Badour has decided that he will not be able to plow snow this winter for the highway dept.
- Plows are up and ready for snow removal.

**Department Reports:**

**Assessor:** Assessor Kim Johnston has submitted a report for November 2018 and would like to go into Executive Session to discuss pending litigation.

**Zoning/Code Enforcement:** Richard Ingerson, ZEO/CEO has submitted reports for his office.

**Council Reports:**

**Councilwoman Zovistoski:** Planning Board Chairman Doug Rogers is working on revamping the sign law.

**Public submitted requests to address the Board:** None.

**Executive Session: Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to go into Executive Session at 5:30 PM to discuss Assessment Litigation, with Assessor and Town Clerk to stay in attendance. Motion carried.

**Motion** made by Lance Peterson, seconded by Donna Patchen, to come out of Executive Session at 7:08 PM and adjourn the meeting. Motion carried.

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Kathleen E. La Clair, Town Clerk