

## October 24, 2018

The Town Board of the Town of Clayton held their regular workshop meeting in the Town Board Room located at 405 Riverside Drive, Clayton, NY with the following persons present:

David M. Storandt, Jr.  
Lance Peterson  
Kathleen E. La Clair

Mary Zovistoski  
Nolan Knapp (absent)

Donna Patchen  
Wm. Sherman (absent)

Ken Knapp  
Pam Mc Dowell

Bruce Parker

Nick Goldsmith

**Pledge of Allegiance:** Supervisor Storandt opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

### Town Clerk:

#### Correspondence:

- Received the Town of Clayton Fire District 2019 Adopted Budget that was approved at the October 16<sup>th</sup>, 2018 regular monthly meeting.
- Received Township Telephone Company 1 c/o TaxConnex LLC Gross Receipts Tax.
- Charter Communications – Upcoming Changes.
- Notice NYS Office of General Services Notice of Application Pursuant to the Public Lands Law for a project at Indolence Island project (Boathouse seawall).
- Assessor Kimberli Johnston report for October 2018.
- Received 2019 Annual Meeting & Training School Registration & Hotel Information for February 17-20, 2019 at the New York Marriot Marquis in New York City.
- Received Report of Examination for audit period April 3, 2014-March16, 2017.
- Received a resignation letter from Councilman Nolan Knapp effective immediately. This check going out is his final check through 10/20/18. **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to accept Nolan Knapp's resignation with regret. Motion carried.

**Minutes:** **Motion** was made by Councilwoman Donna Patchen, seconded by Councilwoman Mary Zovistoski, to approve the minutes of October 10, 2018 as submitted. (Knapp – absent). Motion carried.

**Public comment of Agenda Items:** None.

### Workshop Items:

**Budget - Preliminary Hearing Notice:** **Motion** was made by Councilman Lance Peterson, seconded by Councilwoman Mary Zovistoski, to set the public hearing for the 2019 Preliminary Budget for Wednesday, November, 14, 2018 at 5:30 PM. (Knapp – absent.) Motion carried.

### French Creek Road Abandonment:

A certificate has been signed by the Town Highway Superintendent and the Jefferson County Highway Superintendent and filed with the Clayton Town Clerk, whereby containing a description of a portion of French Creek Road is therefore being a qualified abandonment.

**RESOLUTION NO. 65 OF 2018:**

**RESOLUTION NO. 65 OF 2018** was introduced by Councilwoman Donna Patchen, seconded by Councilman Lance Peterson, a resolution to accept the certificate of qualified abandonment and further providing that even though the responsibility of maintenance of the road by the Town shall cease, there shall remain a public easement over such road in perpetuity. Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye, Knapp-absent. **PASSED.**

**Seasonal Plow Staff: Motion** was made by Councilman Lance Peterson, seconded by Councilwoman Mary Zovistoski, to approve hiring of part-time seasonal plow staff namely Roy Willmert, Peter Roden, Donald Badour, Chris Rhinbeck, and Dale Harvey. Mr. Roden is retained from last year and the others are on call with no minimum hours at \$12.00 per hr. (Knapp-absent.) Motion carried.

**Notary Public Test: Motion** as made by Councilwoman Mary Zovistoski, seconded by Councilwoman Donna Patchen, to authorize Deputy Clerk Tanya Yates and Assessor Kimberli Johnston to attend the Notary Exam process on November 13, 2018 in Syracuse. The Notary fee of \$15.00 and mileage will be reimbursed. (Knapp-absent.) Motion carried.

**RFP Status: Motion** was made by Councilman Lance Peterson, seconded by Councilwoman Donna Patchen, to approve sending out and publication(s) of the following RFP: Request for Proposals (Miscellaneous Hourly Construction Work at Town Facilities Service Provider Work & Material Supplying); Legal Services – Town Attorney; Engineering Services – Town Engineering Consultant. (Knapp-absent.) Motion carried.

**Fixed Assets Update:**

**Mower: Motion** made by Councilwoman Mary Zovistoski, seconded by Councilwoman Donna Patchen, to accept the bid of \$10.00 from Jim Carnegie for the mower. (Knapp-absent.) Motion carried.

**Copier: Motion** made by Councilwoman Donna Patchen, seconded by Councilman Lance Peterson, to Ask Depauville Library if they are interested in accepting the copier, if no then ask Hawn Library if they would be interested. If neither are interested, bring this back to the Board to put up for bid. (Knapp-absent.) Motion carried.

**Zipper:** We will sit on this until spring and then send to auction again.

**Dump Truck:** The public bid language with truck specifications is being put together and will be published shortly.

**Pool School:** Discussion on the last meeting's motion to send Cody Black and Kyle Delaney to the Certified Pool Operator Schooling should have included hotel reimbursement. **Motion** was made by Councilman Lance Peterson, seconded by Councilwoman Mary Zovistoski, to approve both mileage and hotel reimbursement for the training. (Knapp-absent.) Motion carried.

**Public submitted comments to address the Board:** Bruce Parker wanted to ask Rob Campany a question about the water line being put in for Reed Point/Eastern Water District. Supervisor Storandt stated he could get in touch with Bob Schrader PE at Fourth Coast on Graves Street as the Project Engineer for the Town of Orleans water project inclusive of the Eastern Water District.

**Comptroller Report and Pending Litigation: Motion** was made by Councilwoman Mary Zovistoski, seconded by Councilman Lance Peterson, to go into Executive Session at 5:27 to briefly discuss these subjects.

**Adjournment: Motion** was made by Councilwoman Donna Patchen, seconded by Councilwoman Mary Zovistoski, to adjourn this regular workshop meeting at 5:45 PM. (Knapp-absent.) Motion carried.

---

Kathleen E. La Clair, Town Clerk