

October 10, 2018

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room located at 405 Riverside Drive, Clayton, NY with the following persons present:

David M. Storandt, Jr.
Lance Peterson
Kathleen E. La Clair

Mary Zovistoski
Nolan Knapp (absent)

Donna Patchen
William Sherman (absent)

Ken Knapp

Pam McDowell, TI Sun

Pledge of Allegiance: Supervisor Storandt opened the regular meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Town Clerk:

Correspondence:

- ✓ Notice of Application the NYS Office of General Services Notice Application Pursuant to the Public Lands Law: Watch Island Lodge LLC – Tony & Liz Mollica.
- ✓ Justice Ramseier & Justice Jeram Comptroller Log of submittal of Fines.
- ✓ Charter Communications – Upcoming Changes.
- ✓ Public Service Commission – Galloo Island Wind Proposed Transmission Facility Case 18-T-0015. Informational Forum and Public Statement Hearings.
- ✓ ACR Health News – September 2018.
- ✓ Clayton Celebrates Clayton Chamber of Commerce 2018 Clayton Citizen of the Year – Scott Johnson.
- ✓ Verizon Wireless – partnering with NYS under its broadband grant program to deploy high speed broadband service to more than 15, 000 rural addresses in upstate New York.
- ✓ Depauville Free Library Board meeting minutes of Tuesday, September 4, 2018.
- ✓ Amy Funk, Dog Control Officer Activity Report for 9/1/18-9/30/18.

Minutes:

9/26/18: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to approve the minutes of 9/26 with one amendment to Spelling on page 4. **Motion carried.** (Knapp-absent).

9/12/18: **Motion** was made by Lance Peterson, seconded by Donna Patchen to approve the revised minutes of 9/12/2018. (#2 Fuel Oil Option 2: **Variable** - \$2.2872). **Motion carried.** (Knapp-absent).

Public comment on Agenda Items: None.

ABSTRACT # 10 OF 2018: MOTION was made Donna Patchen, seconded by Mary Zovistoski, to pay Abstract #10 of 2018 in the amount of \$376,856.08. **Motion carried.** (Knapp-absent).

Supervisor Report & Bank Reconciliations for September 2018: Motion was made by Mary Zovistoski, seconded by Lance Peterson, to approve the Supervisor Report & Bank Reconciliations for September, 2018. **Motion carried.** (Knapp -Absent).

Balance Sheets: Motion was made by Donna Patchen, seconded by Lance Peterson, to approve the Balance Sheets per fund for September, 2018. **Motion carried.**

Resignations: Resignation letter was received by Town Supervisor from Councilman Nolan Knapp, however the Town Clerk has not received the official letter, so nothing can be done until then.

Positions/Appointments:

P/T Seasonal Plow Staff: This has been advertised and resumes are due in by October 16, 2018.

Training:

Pool Training: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to approve sending Cody Black and Kyle Delaney to the Certified Pool Operator Course in Syracuse. The cost is \$275.00 per person total of \$550.00. They can submit their mileage when they return. **Motion carried.** (Knapp-absent).

NYS Sexual Harassment Policy Revision - Final rules: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to adopt the revised (final rules) for the Town of Clayton Sexual Harassment Policy as presented. Along with the revised Town of Clayton Complaint Form for Reporting Sexual Harassment. **Motion carried.** (Knapp-absent).

Miscellaneous Contractors Bid: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to go out to bid for the Miscellaneous Contractors for the 2019 fiscal year. Bids would be returnable by Friday, November 9, 2018, opened at 2:00 PM on Tuesday, November 13, 2018 and awarded at our Town Board meeting on Wednesday, November 14, 2018. Advertisement would be in both the Watertown Daily Times and the TI Sun. **Motion carried.** (Knapp-absent).

Professional Services RFP: **Motion** was made by Lance Peterson, seconded by Donna Patchen, asking for Request for Proposal for Professional Services for the 2019 fiscal year. This would be advertised in both papers and returnable by Monday, December 10, 2018. **Motion carried.** (Knapp-absent).

RESOLUTION NO. 63 OF 2018:

RESOLUTION NO. 63 OF 2018 was introduced by Donna Patchen and seconded by Mary Zovistoski, a resolution to inquire of the Jefferson County Highway Superintendent and the New York State Department of Transportation to check and reduce speed on County Route 3, Town of Clayton. **Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye; Knapp-absent. PASSED.**

Supervisor:

ABM: Annual meeting discussion looking toward retrieving HBS back to Clayton for September 16, 2019 through September 22, 2019.

Training will start soon for boating captains licenses.

Looking to soon start demolishing Riverside Drive property that was acquired for parking.

CLDC: Will be having a Roundtable on October 24, 2018 at the Harbor Hotel.

Consolidated Health District: The last quarterly meeting will be held on October 17, 2018.

Public Hearing - Codification - 5:30 PM: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to open the Public Hearing for the Proposed Code Adoption Local Law for Code of the Town of Clayton, New York at 5:30 PM. **Motion carried.** (Knapp-absent).

Ken Knapp spoke concerning how much easier it will be to look up and also to make additions with the Codification system.

No other persons to speak.

Motion was made by Donna Patchen, seconded by Lance Peterson, to close the Public Hearing at 5:35 PM. **Motion carried.** (Knapp-absent).

RESOLUTION #64 OF 2018:

RESOLUTION #64 OF 2018 was introduced by Mary Zovistoski, seconded by Donna Patchen, a resolution to Enact Local Law #2 -2018 entitled A Local Law to provide for the Codification of the Local Laws, Ordinance and certain Resolutions of the Town of Clayton into a Municipal Code to be designated the "Code of the Town of Clayton". Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye; Knapp-absent. **PASSED.**

Highway Superintendent: (report by Councilman Peterson)

- Paving Bartlett Point next week.
- Finishing chip sealing Ellis & House Rd.
- Wing Towers are being placed on some of the plows.
- Depauville Trash Pickup will be this coming Monday (10/16/2018).

Assessor: Report not received.

Codes/Zoning: Report received.

Council Reports:

Zovistoski: Arena - Have just completed the summer schedule with the conclusion of Ron Wheeler's last Auction for the year. We have started putting on ice and have painted all the white. Tomorrow we will paint the lines and put in logos. After that we will continue to build up ice to be ready for our first ice day on October 15, if we are ready on Sunday, we will give the figure skaters 5 hours of ice time on Sunday. Jim Jones has received a quote from Blue Rock on updating our lighting inside the arena and the parking lots. (Quote was given to the Board.) Mr. Jones is awaiting another quote from Paul Pierce and Smartwatt at which time Mr. Jones will bring that forward to the Board. Smartwatt's estimate was quite a bit more in depth than Blue Rock, so we are looking at an anticipated cost to be quite a bit more on the Smartwatt side. However, we will receive more lighting from Smartwatt, so it is not really a good comparison.

Transfer Site- We have received all the bins that we bought through the now defunct Feher Rubbish. Mr. Jones does not anticipate having to use the two bins until this spring in which case they will be needed. We will build an additional pad in the spring for the extra cardboard bin.

Docks- We are keeping the Boater Service Building open until the conclusion of Pumpkin Chuckin' however we are not manning the office at all. Mike is going down there to ensure the bathrooms are clean, laundry is done and to have a minimal presence. Mr. Jones will continue to search for the best possible candidate for Harbor Master.

Depauville Library- No other issues.

Patchen: Working with Scott Johnson on the Youth Commission By-Laws. Their current By-Laws state the Youth Commission needs twelve Board members. They only have eight, so instead of looking for additional they can vote to change the By-Laws to eight members. As soon as they have completed that task, or before, they need to submit to the Town Board a list of the Board members and their address and phone numbers. The Town and Village Boards then need to appoint them as Board members and have it in the Town Board minutes.

Peterson: Nothing for this evening.

Knapp: Nothing for this evening.

Public: Submitted Requests to Address the Board: None.

Supervisor Storandt stated there was an impromptu meeting with the Village on their request for Human Resources help. The Village needs a plan of what they are looking for and what would be needed to accomplish this task. The Village needs to fully understand and be aware of the cost to accomplish this. The Town Board needs to address what the work load would be if this was in Ms. Dewey's Office.

Reminder: Budget Workshop times are: Monday, 10/15, Tuesday, 10/16, at 6 PM; Thursday, 10/18 only if needed.

Adjournment: Motion was made by Donna Patchen, seconded by Lance Peterson, to adjourn this regular meeting at 5:48 PM. **Motion carried.** (Knapp-absent).

Kathleen E. La Clair, Town Clerk