

September 26, 2018

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room located at 405 Riverside Drive, Clayton, NY with the following present:

David M. Storandt, Jr.
Lance Peterson
Kathleen E. La Clair

Mary Zovistoski
Nolan Knapp (absent)

Donna Patchen (Absent)
William Sherman

Michael Bennett (TIERS)
Jimmy Jones

Bud Baril (TIERS)
Pam McDonald

John Timmerman (TIERS)
Rob Company

Pledge of Allegiance: Supervisor Storandt opened the regular meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests:

TIERS – Bud Baril & Michael Bennett: Michael Bennett discussed TIERS 35 year Capital Reserve Plan. Their current Fly Car needs to be replaced and a new vehicle purchased. They're requesting from the Town's Ambulance District the additional amount of \$28,000 to help them purchase the vehicle.

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to authorize the \$28,000 to TIERS specifically for the purchase of the Fly Car from Ambulance District capital reserve funds. **Motion carried.** (Patchen & Knapp – absent).

CLDC-Mike Geiss: Mr. Geiss discussed the CLDC Strategic Plan that the Town Board had required from the CLDC and gave a copy of their five year Tasks time line which was distributed this evening. (The Strategic Plan was given a few weeks ago.) He stated that having submitted these to the Town Board had full filled the CLDC obligation and hopefully the Town Board would give the CLDC the additional \$5,000 they and requested.

Discussion ensued that the Town has no projects or leads from the CLDC listed on the Five year Task time lines.

Mr. Geiss acknowledged that was so however the Town went ahead and did their own grant writing and didn't ask the CLDC to do this for them. The CLDC was a little shocked that the Town didn't ask them to apply for the Recreation Park addition grant for the Town. The CLDC needs to have the Town ask for some assistance in order to get on the timeline.

Discussion followed that one of the charges for getting the additional \$5,000 was for the CLDC to look for grants and approach the Town to see if it was something they could apply for.

Councilman Peterson said he was also disappointed that after he had secured funds for the CLDC by making several phone calls, there was no follow up by the CLDC. In fact the CLDC hadn't made any calls on their own to help fundraise for funds needed. Councilman Peterson stated he thought that "soliciting" for funds was something the CLDC should do. Create a Donation Policy with a cash reserve account. The CLDC needs to make sure their budget is covered and then do a project after.

Mr. Geiss acknowledged that the CLDC had created a Donation Policy starting in 2017, but had not followed through. Mr. Geiss feels and hopefully the Town will feel they have full filled the requested information the Town had requested and is hopeful that the Town will see that and give them the \$5,000. He asked that they take a vote.

Councilman Peterson stated that he wasn't going to vote on this tonight, but we will leave this on the table. Councilman Peterson stated that the CLDC is offering a service to the community, but we have to face the facts that we will never have enough money to sustain the CLDC. We have to be able to prove

to the public that we are looking out for their interest with the money entrusted by virtue of their tax dollars.

Town Clerk:

Correspondence:

- Thank You Card: Janet Sullins, former Deputy Clerk
- Letter from Nicky Badour, Yearbook Advisor @TICHS – Looking for support for their Yearbook Business Advertisements.
- US Senator Charles Schumer acknowledging the US Dept. of Agriculture is currently accepting applications for funding under the Farm to School Grant Program.
- Assoc. of Towns sent a registration form for their 2018 Winter Planning and Zoning Schools.
- Legal Notice for Town of Clayton Fire District Budget Public Hearing on their 2019 fiscal year. Said public hearing is scheduled for Tuesday, October 16, 2018 starting at 7:00 PM at the Town of Clayton Fire District's Depauville Social Hall located at 15191 School St., Depauville, New York.
- Copy of the Town of Clayton Fire District 2019 Proposed Budget.
- St. Lawrence Valley Bluegrass Assoc., in Depauville, NY looking for donations to help cover the cost of a fundraising dinner to be held at the LaFargeville American Legion on October 10, 2018 at 5 PM.
- Letter from 1000 Islands International Charity Poker Run to thank you for partnering with them again this year. The event was a huge success, raising over \$50,000 for local Non-profits and landing themselves major write-ups in two international magazines. (Speed on the Water and Speed Boat Magazine)

Minutes: Motion was made by Lance Peterson, seconded by David Storandt Jr., to approve the minutes of September 12, 2018 as presented. **Motion carried.** (Patchen & Knapp – absent).

RESOLUTION NO. 62 of 2018:

RESOLUTION NO. 62 OF 2018 was introduced by Mary Zovistoski, seconded by Lance Peterson, to approve and authorize the Town Supervisor to sign the Bed Tax Agreement with the Village of Clayton and Clayton Chamber of Commerce. Storandt-aye, Zovistoski-aye, Patchen-absent, Peterson-aye, Knapp-absent. **PASSED.**

Workshop Items:

Appointments:

Tanya Yates, Deputy Clerk: Motion was made by Mary Zovistoski, seconded by Lance Peterson, to approve the hire date of September 24, 2018 and set rate at \$14.80/35 hours per week by current budget. **Motion carried.** (Patchen & Knapp – absent).

Natalie Kennedy, Temporary Part-time Clerk: Motion was made by Mary Zovistoski, seconded by Lance Peterson, to approve the hire date of September 25, 2018 for a part-time Clerk at \$15 an hour for 18-20 hours per week till the end of December 2018. **Motion carried.** (Patchen & Knapp – absent).

PT Plow Staff: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to publish for Part-time plow staff, with resumes due back by October 16, 2018. **Motion carried.** (Patchen & Knapp – absent).

Rec Park Project Schedule: Rob Company discussed and shown the Board the T/C Cerow Recreation Park Arena Additions Tentative Project Schedule timelines. He stated that we will be ramping up designs after finishing up current projects. Mr. Company discussed the USDA Preliminary Funding Estimate (PFE). USDA will need to review the designs before we begin. USDA verbally gave the Town 1% off the current market lending rate and a small \$30,000 grant, which will save the Town interest expense but not assured until PFE is issued.

Route 12 Sewer Project:

Rob state the contingency budget line has been used about 60% at last look.

Award Propane Tank Bid: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to award the Propane Tank Supply and installation for the Town of Clayton Route 12 Sewer project to North Shore Energy. **Motion carried.** (Patchen & Knapp – absent).

Side note: North Shore Energy was the only Estimate received. Others solicited were: Glider Oil Co., Superior Plus Energy Services d/b/a Griffith Energy, MX Petroleum Corp., R.E. Michels and Bach & Co.

Resolution: Barclay Damon –Town Attorney:

RESOLUTION #60 OF 2018 was introduced by Lance Peterson, seconded by Mary Zovistoski, a resolution to rescind Resolution #30 of 2018 and appoint Barclay & Damon as the Town’s Attorney. Storandt-aye, Zovistoski-aye, Patchen-absent, Peterson-aye and Knapp – absent. **Passed.**

Code Adoption: Set Public Hearing:

RESOLUTION #61 of 2018 was introduced by Lance Peterson, seconded by Mary Zovistoski, a resolution to hold a Public Hearing on October 10th, 2018 at 5:30 PM on Proposed Local Law #2 of 2018, a Local Law to provide for the codification of the Local Laws, Ordinances and certain resolutions of the Town of Clayton into a Municipal Code to be designated the “Code of the Town of Clayton”. Storandt-aye, Zovistoski-aye, Patchen – absent, Peterson – aye, Knapp-absent. **PASSED.**

Potsdam Local Government Training Authorization: **Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to authorize Stephen Mack, ZBA; Dave Crandall, Pl. Bd., Kathy La Clair, Town Clerk/Tax Collector and Tanya Yates, Deputy Town Clerk to attend the Potsdam Local Government Conference Training on Tuesday, October 9, 2018. Mileage may be submitted for re-imbursement. **Motion carried.** (Patchen & Knapp – absent).

Comptroller Fiscal Stress Score: Supervisor Storandt had received an email from the Office of State Comptroller indicating the Towns score had come back with a zero financial stress score for 2017. The score is averaged over the past three years from our AUD reporting. Our low debt service, comfortable fund balance, and consistent positive net earnings are the real winners. We had a -0.3% net earnings year in 2014 that dinged our three-year averages and raised our stress score. 2018 is the first year we’ve lived beyond those averages. Our debt service is 5% of revenues and will raise our financial stress score when it hits 10% (or about +\$200k/year). The Rec Park project with its solid grant support should not breach this threshold, and we are retiring more debt before the new principal payments are due. Even if we do break the threshold the score impact is very small as long as the rest of our financials stay healthy.

No action is required.

Dog Control Letter: Supervisor Storandt copied the Board a local veterinarian's letter concerning the Jefferson County Dog Control and being in jeopardy. This letter is penned by Jennifer L. Risser, DVM.

Volunteer Transportation Center: New this year, the Transportation Center requires that an annual agreement be signed with the municipality.

Motion was made by Mary Zovistoski, seconded by Lance Peterson, to authorize the supervisor to sign this agreement. The Town will pay \$1100. Per this agreement, it takes effect on January 1, 2019 and will terminate on December 31, 2019. **Motion carried.** (Patchen & Knapp – absent).

SEQR Lead Agency – T/Orleans OYA Solar: **Motion** by Mary Zovistoski, seconded by Lance Peterson, to authorize the Town Supervisor to sign for the Town of Orleans to be Lead Agency. This is for an Orleans Planning Board Solar Application. The project site is in the Town of Orleans about 70% (placement 300' off of Route 12); and approximately 30% in the Town of Clayton. No Town of Clayton zoning applications are currently active. **Motion carried.** (Patchen & Knapp – absent).

Depauville Sewer: Sand beds – Rob Campany discussed two options for re-doing the sand beds. 1) take to the Landfill, which means trucking this to the Rodman Landfill at a large expense. 2) Apply to have the material tested (for a cost of \$2500), to make sure that it is not considered as hazardous material, stockpiled locally, then reused as fill material. Rob Campany suggested that it might be better financially to get this tested. Consensus was to complete the testing.

Recreation Park Jim Jones: The DPAO Concert - Seether, was well attended with approximately 2600-2800 people in attendance. The Fire Dept. received substantial revenues charging for beer sales, concession and parking. Village police with support from Sheriffs and Troopers were utilized for lots of security and no problems were reported. That same day there was a "Kick Ball" Benefit at the Park ball fields and the next day there was a "Kidney Walk Benefit".

Highway Hours: Councilman Lance Peterson, discussed going back to 8 hours days the week of October 8th (10 hr. days would stop). Going forward in the spring of 2019 would go on 10 hour days possibly in April/May of 2019 and back to 8 hour days in September of 2019. No action taken.

Human Resources: Discussion on a request by the Village for HR Support . Supervisor Storandt is going to ask two from the Town and Village Boards to convene and discuss the request in detail. No action taken.

Lyme Code Enforcement: Mr. Millington on three week sick leave at Town of Lyme. He has been available for the Town of Clayton on a few occasions. They're looking for Richard Ingerson as an independent contractor for a 3-week time period using night hours to fill in for him.

Adjournment: **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to adjourn this regular workshop meeting at 7:04 PM. Motion carried. (Patchen & Knapp – absent).

Kathleen E. La Clair, Town Clerk