

## August 8, 2018

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room located at 405 Riverside Drive, Clayton, NY 13624 with the following persons present:

David M. Storandt, Jr.  
Lance Peterson  
Kathleen E. LaClair

Mary Zovistoski  
Nolan Knapp (absent)

Donna Patchen  
William Sherman (absent)

**Pledge of Allegiance:** Supervisor Storandt opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

### Town Clerk:

#### Correspondence:

- ✓ Invitation to attend a “Community Resiliency Workshop” at the Village of Sackets that they are hosting on Wednesday, August 15<sup>th</sup>, 4-6 PM which will feature presentations by NYSEDA and Matthew Biondolillo. This will be guidance and best practices related to procurement of solar arrays and solar projects; also a presentation on information about clean water management. Need to RSVP.
- ✓ Letter from Addie A. E. Jenne, Member of Assembly concerning update on her work to help improve and enhance the Maritime, Hospitality and Tourism Economy. She is looking for a review of material related to existing or planned waterfront infrastructure, ideas that have been proposed but shelved and any other material the Municipality thinks would be helpful to become familiar with the region. Feel free to include waterfront plans for dockage and amenities, launches or public waterfront spaces, as well as plans related to entertainment and tourism venues.
- ✓ Amy Funk, Dog Control Officer activity report for July 2018.
- ✓ You’re invited- Wednesday, August 15<sup>th</sup> at 11 AM to 2 PM, Coyote Moon Vineyards, 17371 County Route 3. This is a sampling of the latest Toshiba Technology and Software Solutions that are designed to help the modern office work more efficiently. There will be complimentary food & drink. Need to RSVP.
- ✓ Legal Notice for the Thousand Islands Bridge Authority – Notice of Public Sale.
- ✓ Justice Court copies of submission logs for July, 2018 reports to the Comptroller – Justice(s) Ramseier and Jeram.
- ✓ August agenda for Depauville Free Library.

**Minutes: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to approve the Special Meeting – Zoning minutes of July 25, 2018. Motion carried.

**Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to approve the minutes of the Workshop Meeting of July 25, 2018 at Grindstone Island Winery. Motion carried.

**Public comment on Agenda Items:** Chris, Bogenschutz, Clayton Chamber of Commerce reserved his comments until the Board discusses Fishing Tournament request for funding.

### General Items:

**Bills & Transfers: Motion** was made by Lance Peterson, seconded by Donna Patchen, to approve the payment of Abstract #8 of 2018 bills in the amount of \$1,112,379.06. Motion carried.

**Supervisor's Report & Bank Reconciliations – July 2018:** **Motion** was made by Mary Zovistoski, seconded by Lance Peterson, to approve the Supervisor's Report & Bank Reconciliations for July 2018. Motion carried.

**Balance Sheets:** **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to approve the Balance Sheets for July, 2018 as presented. Motion carried.

**Resignations:**

**Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to accept with regret the resignation of Heather Valadez. Ms. Valadez has accepted a full time position with benefits with another business. Her last day to work here was last Friday, August 3<sup>rd</sup>. We wish her well in her new position. Motion carried.

**Deputy Town Clerk:** Janet Sullins, Deputy Town Clerk will be leaving employment with the Town of Clayton and moving to Delaware to be near her family sometime within the next 4-6 weeks. **Motion** was made by Donna Patchen, seconded by Lance Peterson, to advertise for a Clerk for a two-week overlap position, with potential for Full time employment. Motion carried.

**Sole Appointed Assessor:** **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to appoint Kimberli Johnston to the position of Full-time Assessor. The stipend for that position will be increased in January to \$47,000 annually (which will be an increase of \$6,000). The stipend for the rest of this year will be pro-rated at \$47,000 through the end of this year and starting retroactively to the 7/29/18 pay period. Motion carried.

**Clerk Vacancy – Supervisor's Office:** Discussion of part-time v/s full-time. Consensus is to go with full-time; there will be a Jefferson County Civil Service exam given the end of September and the list will be available 4-6 weeks afterwards. We have adequate 2018 budget to support a placement and stay competitive with a Jefferson County Clerk placement wage rate.

**Recreation Park Project Bond:** Supervisor Storandt acknowledged that we have now completed all the procedural requirements for bonding including advertising, Public Hearings, Estoppel Notice, etc. We can now borrow funds needed.

**Eastern (Reed Point) Water District Final Order – Resolution #56 of 2018:**

**RESOLUTION NO. 56 OF 2018,** A RESOLUTION OF FINAL ORDER OF THE TOWN BOARD OF THE TOWN OF CLAYTON APPROVING THE EXTENSION OF THE TOWN OF CLAYTON EASTERN WATER DISTRICT, WAS INTRODUCED BY Mary Zovistoski, seconded by Lance Peterson. Storandt-aye; Zovistoski-aye; Donna Patchen-aye; Peterson-aye; Knapp-absent. **PASSED.**

**Annual Fuel Bid Solicitation:** **Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to advertise the Fuel Bid Specs in the WDT. We will receive on 9/10 and open the bids, then award the bids on 9/13 at the Town Board meeting. We will not include Grindstone Island diesel delivery in this process as it is a small annual dollar amount and fits within our procurement policy. Motion carried.

**Fireworks Permit Application:** **Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to okay the Firework's Permit application for the McDowell Wedding Reception. Motion carried.

**Citizens Campaign to Canvas Notice:** Staff Director Madeline Kelsey has written to say that this group will be in our area to conduct their canvassing beginning ASAP and completing by January 30, 2019. They will be out in the community from 3 pm-9 pm, Monday – Friday; 10 AM -7 PM, Saturdays. These canvassers also carry photo identification cards from the Citizens Campaign. Supervisor Storandt has notified Mayor Zimmer and the Village Police Chief.

**Town Docks Sign Request:** Discussion. An individual has inquired about being able to put up a banner and then eventually a sign over at the docks. Per Village Zoning Law, banners are not allowed anywhere in the Town/Village except to advertise for about 30 days before an event. Consensus of the Board is that no banners or signs be allowed at the Town docks. We will leave the present practice available to anyone that wants to leave rack cards and/or business cards in the office display rack.

**Chamber of Commerce Fishing Request:** After discussion by the Board, Mr. Bogenschutz stated that it was too late for this year, as it has been offered to another municipality and the Chamber thinks it has been accepted. The Town needs more of a lead time; this was a short turn around for timeframe. The Town Board asked Mr. Bogenschutz to contact the Fishing Derby and to offer them a two-year contract instead of a one year contract. They might be more amenable to know they have two years instead of one year any time after Labor Day.

**Motion** by Donna Patchen, seconded by Lance Peterson, to contact the Derby Officials and see if a two year contract (2019/2020) would work better. Motion carried.

**Supervisor Report:**

**TIERS:** Looking to overhaul their Strategic Plans, it's been nearly two years since it's been reviewed.

**ABM:** Rick Tague has step down as the Chair of the Antique Boat Museum. Kathy Cross is now the new Chair at the Museum. Also, Deb Rantanen has retired her position as Director of Education.

**CLDC:** The August Board meeting has been cancelled; however a Strategic Plan Committee meeting will meet on August 20<sup>th</sup>.

**Consolidated Health District:** Following up on a New York State Department of Health letter regarding the Legends Apartment Complex on Bald Rock the owners are working with Richard and have started making critical repairs, they are about 90% complete.

**Highway Superintendent:**

- They have started working on the Reese Rd.
- Started installing over flow pipes on the Delaney Bay causeway and addressing other issues by Irma Slates on Grindstone Island. The crew should be done the first part of next week.
- Discussion of needing a 45 mph sign near the Mc Dermont home on County Route 3. The Town Board will need to do a resolution. We are only requesting an extension of 45 mph 4/10 of a mile outside the Village beginning at Graves St.
- A few culvert replacements will be needed on Grindstone Island.

**Assessor:** See attachment file.

**Codes/Zoning:** See attachment file.

**Council Reports:**

**Zovistoski: Arena:** Currently preparing for the Antique Show this weekend. The St. Mary's dinner was last night and was a success. Wrestling was this past weekend and there were no issues. This brought a lot of people to town, and it seems that there were more teams this year. Jim Jones has a meeting with DPAO on Friday of next week at the arena. The discussion will be focused on a contract for the concert. Mr. Jones has begun work on the ice schedule. Youth Hockey is requesting more ice and Varsity and Figure Skaters are keeping their current ice schedules. Mr. Jones has also spoke with Power Play sports in Watertown, they are interested in contracting some ice this year as well.

**Pool:** We're planning on closing the pool on September 2<sup>nd</sup> this year; although we will have to close on the 29<sup>th</sup> and 30<sup>th</sup> of August due to manning issues (orientation/open house for high school and college).

**Transfer Site:** A Certified check has been sent to Ron Teplitsky for the purchase price of our two dumpster lots we were winning bidders of. Ron has given instructions to his employees to coordinate for pickup of those items, so Mr. Jones is waiting to hear from them. He has spoken with the county and they are willing to pick the items up for us. In regards to the new bin we purchased, Mr. Jones has spoken with Ruddco and they expect delivery sometime next week.

**Docks:** Mallory's last full time day at the docks will be this Friday (8/10/18), however she is willing to work some weekends until we close the docks for the season. The Barton boys will work until we close the docks. They have classes scheduled for Tues/Thurs at JCC. Mike is free to work until the end of the season.

**Depauville Library:** No pressing issues.

**Public submitted requests to address the Board:** Ken Knapp thanked the Board for their "support" with the placement of the Historic Sign and that the Historic Sign dedication was very successful.

**Executive Session: Motion** was made by Donna Patchen, seconded by Mary Zovistoski, to go into Executive Session at 6:25 PM to discuss Legal/Assessing matters. Kimberi Johnston was asked to attend. Motion carried.

**Adjournment: Motion** was made by Mary Zovistoski, seconded by Lance Peterson to come out of Executive Session and adjourn the meeting at 6:45 PM. Motion carried.

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Kathleen E. La Clair, Town Clerk