

### June 13, 2018

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, New York, at 5:00 PM with the following persons present:

David M. Storandt, Jr.  
Lance Peterson  
Kathleen E. La Clair

Mary Zovistoski  
Nolan Knapp

Donna Patchen  
William Sherman

Alicia Dewey  
Justin Taylor  
Doug Holbrook  
Sherry Wiltz  
Kevin Rarick

James Jones  
Bruce Parker  
Rob Campany  
Arthur Alton  
Pam McDowell

Ken Knapp  
Marie White-Ebbing  
Robert Wiltz  
Ula Alton

**Pledge of Allegiance:** Supervisor Storandt opened the meeting led the assembly in the Pledge of Allegiance.

### Town Clerk:

#### Correspondence:

- ✓ Notice from NYS Dept. of Taxation and Finance Office of Real Property Services- Notice of Tentative State Equalization Rate for the 2018 Assessment Roll is at 100%.
- ✓ ACR Health News – May, 2018.
- ✓ Notice of Application for a new facility for a Boathouse & Docks by Mollica being considered by NYS Office of General Services Notice of Application Pursuant to the Public Lands Law.
- ✓ Amy Funk, Dog Control Officer – Activity Report for 5/1-5/31/18.
- ✓ Submission Log receipt for Justice Walter Jeram Jr. for May, 2018 to the Comptroller.
- ✓ Depauville Sewer District Board Meeting minutes of June 7, 2018.
- ✓ Notice of GIS training in two sessions from DANC.
- ✓ Notice from CHARTER Communications – change effective on or after July 1<sup>st</sup> of Olympusat is ceasing distribution of El Garage on Latino View.
- ✓ Grants Action News – June, 2018 issue.
- ✓ Invitation to the Minna Anthony Common Nature Center opening for the newly-restored Center at Wellesley Island State Park, Tuesday, June 19, 2018 at 10 AM. RWVP requested.

### Minutes:

**April 18, 2018 Special Meeting:** **Motion** was made by Mary Zovistoski , seconded by Donna Patchen, to approve the addition to the minutes of April 18, 2018. Motion carried.

**May 23, 2018:** **Motion** was made by Donna Patchen, seconded by Lance Peterson, to approve the minutes of May 23, 2018, with one revision under Dock rates, would be going into effect starting January 1, 2019. Motion carried.

### RESOLUTION NO. 51 OF 2018:

**RESOLUTION NO. 51 OF 2018** was introduced by Lance Peterson, seconded by Nolan Knapp, a resolution for Standard Work Day and Reporting Resolution for Elected and Appointed Officials, Town Board

Member, and two Town Justices. Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye; Knapp-aye.  
**PASSED.**

**Public Comment on Agenda Items:** None.

**General Items:**

**Bills:**

**Abstract #6 of 2018: Motion** was made by Donna Patchen, seconded by Nolan Knapp, to approve payment of Abstract #6 of 2018 in the amount of \$707,756.84. Motion carried.

**New Account/Special Entry: A9070.81 Education Reimbursement Expense – Motion** was made by Nolan Knapp, seconded by Mary Zovistoski, to approve the new account. Motion carried.

**Supervisor’s Report & Bank Reconciliations – May 2018: Motion** was made by Lance Peterson, seconded by Nolan Knapp, to approve the May, 2018, Supervisor Report and Bank Reconciliations. Motion carried.

**Balance Sheets: Motion** was made by Lance Peterson, seconded by Mary Zovistoski, to approve the May, 2018 Balance Sheets as presented. Motion carried.

**Appointment: Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to change Kaitlyn Farrell from a PT Clerk to a PT Seasonal Laborer. Motion carried.

**Training:**

**Assessor – Annual Conference at Cornell: Motion** was made by Mary Zovistoski, seconded by Nolan Knapp, to approve Interim Assessor Kimberli Johnston to attend a seminar for advanced applications of the Three Approaches to Value/Case Study at the Cornell University – Ramada Inn, in Ithaca, NY – July 16 through July 20, 2018. The course is \$400.00 and the Ramada Inn is \$124.95 per night. Cost of meals and mileage reimbursement is requested. Motion carried.

**Public Hearing Eastern Water District Expansion @ 5:30 PM:**

**Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to open the public hearing for the Eastern Water District Expansion at 5:30 PM. Motion carried.

The following persons **spoke**:

Arthur Alton: Supports water.

Marie White-Ebbing: Supports water.

Bruce Parker: Opposed.

Sherry Wilson: Supports water.

John Snow: Supports water.

Supervisor Storandt indicated that we had received **e-mails** from the following people who could not attend this evening:

Liam Obrien- Support;

Forrest Alton- Support;

Helen Cheney Klein-Opposed;

James Cheney- Opposed;

Marie White-Ebbing: (who did attend the meeting) – Supports;

Ann Cheney-Opposed;

David Parker- Opposed;  
Howard Cheney-Opposed;  
Roy A. Cheney III- Opposed;  
Cara O'Brien – (Daughter of Lois Wiltse O'Brien & Niece of Ula (Wiltse) and Art Alton & an owner of the Wiltse Property in Fishers Landing) – Supports.

Bruce Parker was concerned that blasting in the area would put his place in jeopardy. It is a year-round residence and basically sits on top of rock. Blasting could shift his foundation and his place could crumble. He also felt it was way too expensive.

Marie White-Ebbing inquired if the Town would take responsibility to fix any problems caused by the blasting.

Rob Company, Town Engineer, countered that the Blasting Company has insurance for any problems that couple arise due to the blasting. That is what this insurance is for.

Mrs. Ebbing stated that she felt better knowing that Mr. Parker wouldn't be left to pay any or all of his repairs, if warranted.

**Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to close the public hearing at 5:42 PM, being that there were no other persons to speak on this topic and **TABLE** any formal action for this evening until the next meeting. Motion carried.

### **Recreation Park Project**

#### **1) Update:**

Rob Company stated that it will still take a couple of months to get bids together, advertised and opened.

#### **2) SEQR REVIEW:**

**Project Information -Part I: Motion** was made by Mary Zovistoski, seconded by Nolan Knapp, to accept taking Lead Agency and authorize Town Supervisor Storandt to sign and date the Short Environmental Assessment Form Part I, for Town of Clayton Gordon Cerow Recreation Park Arena Additions and Alterations. **Motion carried.**

**Part II – Impact Assessment & III- Determination of Significance: Motion** was made by Lance Peterson, seconded by Mary Zovistoski, a motion that all Town Board members are in agreement with the answers under Part II and that the Action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and that the preparation of an Environmental Impact Statement is not required. **Motion carried.**

**3) RESOLUTION NO. 52 Of 2018** was introduced by Lance Peterson, seconded by Nolan Knapp, a resolution for a Negative Declaration under SEQR for the Cerow Recreation Building Expansion. Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye; and Knapp-aye. **PASSED.**

**4) Letter Agreement – BOND COUNSEL: Motion** was made by Lance Peterson, seconded by Donna Patchen, to authorize Supervisor Storandt, to sign the Letter of Agreement for Bond Counsel with Atty. Joseph W. Russell, Esq. of the Menter, Rudin & Trivelpiece, P. C. Law

firm, at an hourly rate of \$200.00 per hour for attorney fees and \$85.00 per hour for paralegal fees for services rendered through the time of termination of the Cerow Building Expansion project. Motion carried.

**5) BOND RESOLUTION/Estoppel Notice:**

**RESOLUTION No. 53 of 2018** was introduced by Nolan Knapp, seconded by Mary Zovistoski, a resolution authorizing the issuance of Serial Bonds of the Town of Clayton in an amount not to exceed \$4,000,000, the proceeds of which are to be used for the expansion of the Cerow Recreation Building at Cerow Recreation Park to house Locker Rooms, Meeting Room and Various Alterations to Existing Arena including associated Site Work. Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye; Knapp-aye. **PASSED.**

**Elevator Inspection: Motion** was made by Lance Peterson, seconded by Donna Patchen, to authorize the Town Supervisor to sign the Agreement with Accessibility Co. Motion carried.

**FEMA Grant Update:** FEMA is still reviewing the French Creek Road and Grindstone Island Road Work request. The Opera House flooding grant reimbursement has been approved.

**Young People's Theater Grant Agreement: Motion** was made by Nolan Knapp, seconded by Mary Zovistoski, to authorize the Town Supervisor to sign the 2018 Cultural Services Agreement for the NYS Council on the Arts Decentralization Grant Program administered by the St. Lawrence County Arts Council. This is a re-grant program of the New York State Council of the Arts, with the support of Andrew Cuomo and the NYS Legislature, and administered by the St. Lawrence County Arts Council. This money is a pass through the Town of Clayton has received for the Young People's Theater. Motion carried.

**AUD 2017 Revision (FIXED ASSETS):** This revision was necessary due to an improper amount being inadvertently used in the previous AUD 2017 in the value of the Fixed Assets.

**Motion** was made by Donna Patchen, seconded by Lance Peterson, to approve the revision of the AUD 2017. Motion carried.

**Comprehensive Financial Policy Update:** This was necessary to update the Asset Threshold and Credit Card policy which have been previously adopted by the Board. **Motion** was made by Mary Zovistoski, seconded by Nolan Knapp, to accept the updated Comprehensive Financial Policy. Motion carried.

**Planning/Zoning Board Membership:** No more resumes have been received. We will possibly be able to appoint at the next meeting.

**Knox Rapid Access System:** This System provides secure key storage for the buildings master and system keys. The system will provide a secure, accountable and non-destructive process to all Fire and Emergency Responders to access the buildings.

**Motion** was made by Lance Peterson, seconded by Nolan Knapp to have James Jones follow up and purchase the Know Rapid Access System for the following buildings: Clayton Opera House – 405 Riverside Dr.; Jt. Highway Garage – 615 County Route 3; Recreation Park- 600 County Route 3; and Depauville Library – 32333 County Route 179. Motion carried.

**NBC3 "Your Town" Sponsorship:** In July, NBC3 will be celebrating the towns that make Central New York special and July is for the Thousand Islands Region. NBC3 will broadcast their Friday 5-6:30pm news

LIVE from 5 different towns this summer. They will send reporters into the towns to discover the hidden secrets, famous alums, quirky residents and fun facts of their “Your Towns” and run the stories the week they come out to broadcast. They’re offering two Sponsorship Options. The 1<sup>st</sup> sponsorship is for a total investment of \$1,650, while the 2<sup>nd</sup> sponsorship is \$2,250.

Discussion followed and the Town Board decided they would not make a sponsorship and we would go through the Chamber of Commerce.

**Neighbors of Watertown – Homes & Community Renewal Block Grant Support letter:** The Neighbors of Watertown, Inc. are again applying for a grant in the amount of \$850,000 through the Homes and Community Renewal Community Development Block Grant for Owner Occupied Rehabilitation Programs. They are looking for a Letter of Support from the Town of Clayton.

**MOTION** was made by Mary Zovistoski, seconded by Donn Patchen, to send a letter of support for this endeavor. Motion carried.

**Depauville Sign:** Ken Knapp has been working on obtaining a historical “Native Pathway” sign in Depauville. Mr. Knapp would like to have it placed on the Town’s Gazebo property in Depauville. The Town would need to approve this placement. It’s a historic sign, six square feet, so it does not need a zoning permit. Tentative dedication is set for July 28<sup>th</sup>, at 1 PM. **Motion** was made by Lance Peterson and seconded by Nolan Knapp, to do this placement. Motion carried.

**Supervisor :**

**Consolidated Health District:** Dr. Grybowski has visited “the Legends Site” and found no violations. He will be re-visiting again for site inspection.

**Department Reports:**

**Highway Superintendent:**

- Mowing on Grindstone Island. Not much collected and brought back from the Island for trash.
- Next week will be raking the Depauville Sewer Beds.
- Finishing up on County Route 5.

**Assessor:** Submitted a written report. **(See File.)**

**Codes/Zoning:** Submitted written reports. **(See File.)**

**Council Reports:**

**Councilwoman Zovistoski:** Shannon Fox is questioning the banks that look as they’re eroding at the Transfer Site. He feels that a retaining wall is in order. No action taken.

A new zero turn lawn mower is also being looked at for Recreation Park. No action taken.

Discussion that possible funding might be available, for the Arena Project, through the County’s Bed Tax Reserve. We should look into this.

**Councilwoman Patchen:** Questions followed concerning the Cameras and recorder being installed at the Docks. We have spent money having Steele come here several times with none of the materials at the site. Steele owns four cameras at the Town docks, we purchased three more cameras and a recorder in December 2017. Steel was here last week and yesterday to install and will be back next week. Nothing has been put in yet.

Discussion of a Firewall appliance needing to repaired and building a video recording policy first.

The cameras and recorder will be per Supervisor Storandt.

Councilwoman Patchen talked with Scott Johnson who has given her a couple of names for Youth Commission.

**Public request to address the Board:** None.

**Executive Session: Motion** was made by Lance Peterson, seconded by Donna Patchen, to go into Executive Session at 6:20 PM to discuss a personnel issue. Motion carried.

**Adjournment:** The Board came out of Executive Session and adjourned at 7:00 p.m.

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**Kathleen E. La Clair, Town Clerk**