

March 14, 2018

The Town Board of the Town of Clayton held the regular meeting at 5:00 PM in the Board Room with the following persons present:

David M. Storandt Jr.
Lance Peterson (absent)
Kathleen E. LaClair

Mary Zovistoski
Nolan Knapp

Donna J. Patchen
William Sherman (absent)

Alicia Dewey
Allen Heberling

Rob Campany
Sam Calhoun

Jim Jones

Pledge of Allegiance: Supervisor Storandt opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: None.

Town Clerk:

Correspondence:

- New York Rural Water Association – Inviting towns to join in a letter campaign to our NYS Legislators in support of S3292/A3907.
- Notice of Public Hearing Town of Orleans – Proposed Local Law: Adoption of Solar Energy Law.
- Justice Court Comptroller monthly reports: Jeram – January 2018; February 2018 and Ramseier – February 2018.
- Notice of Public Hearing- Town of Clayton March 19, 2018 at 7 PM for consideration of granting an area variance to Steven C. Lavarney located at 16871 Hilltop Lane, Clayton, NY. Requesting to construct a home addition closer to the property line than is allowed by the zoning ordinance.
- Amy Funk, Dog Control Officer Activity Report 2/1-2/28/18.
- Agriculture and Markets – Dog Control Officer Inspection Report completed on 2/16/2018.

Minutes: Motion was made by Mary Zovistoski, seconded by Nolan Knapp, to approve the minutes of February 28, 2018 as presented. Motion carried.

Public Comment of Discussion Items: None.

General Items:

Bills & Transfers - Abstract #3 of 2018: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to approve Abstract #13 - in the amount of \$181,538.38 for payment. Motion carried.

Supervisor's Reports:

December 2017: Motion was made by Donna Patchen, seconded by Nolan Knapp, to approve the Supervisor's Report of December 2017 as REVISED. Motion carried.

January 2018: Motion was made by Mary Zovistoski, seconded by Nolan Knapp, to approve the Supervisor's Report of January 2018 as presented. Motion carried.

February 2018: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve the Supervisor's Report for February 2018 as presented. Motion carried.

Balance Sheets:

December 2017: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve the Balance Sheets for December 2017 as REVISED. Motion carried.

January 2018: Motion was made by Nolan Knapp, seconded by Mary Zovistoski, to approve the Balance Sheets for January 2018 as presented. Motion carried.

February 2018: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve the Balance Sheets for February 2018 as presented. Motion carried.

Training – Tug Hill @ JCC, March 29th: The following people will be attending the Conference at JCC: David Storandt, Kimberli Johnston, Mary Zovistoski, Doug Rogers, Jim Kenney, Lori Arnot, Ashley Pastorious, Chip Garnsey, Dale MacLaughlin, Nolan Knapp and Ken Knapp.

- **Work Place Violence Yearly Training** will be held on Thursday, April 19th at 8:30 AM at the Concession Stand, Recreation Park for all employees.
- **Interim Assessor Training: Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to authorize reimbursement to Kim Johnston for her attendance last Friday to the Maplewood Inn, Syracuse, for training for a Restaurant Valuation Course at a \$110 cost plus mileage. Motion carried.

AUD Review / Approval:

Town – Consensus of the Board to acknowledge that the AUD was sent and received and we're awaiting approval pending review and comment from the Comptroller's Office.

Youth Commission – Motion was made by Nolan Knapp, seconded by Mary Zovistoski, to accept the Youth Commission AUD as presented. Motion carried.

Charter Franchise Agreement: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to set a Public Hearing date for Wednesday, March 28, 2018 at 5:15 PM at the Town of Clayton Office regarding the approval of a Cable Television Agreement between Time Warner Cable Northeast LLC and the Town of Clayton. Motion carried.

Job Description Updates:

Harbor Master: Current Harbor Master Justin Taylor wasn't able to attend this evening's meeting and asked for this to be TABLED until the next meeting so that he could speak to the Board concerning the job description.

Consensus of the Town Board to "table" this discussion until the next meeting.

Recreation Park Supervisor: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to approve the Job Description for the Recreation Supervisor as presented. Motion carried.

Drug & Alcohol Policy Update: Motion was made by Nolan Knapp, seconded by Mary Zovistoski, to approve the updated Drug & Alcohol Policy with "As Amended" in a couple places. No other changes needed. Motion carried.

Uniform Grant Guidance Policy: This policy was not ready for this evening and hopefully will be presented at the next meeting.

Arena Project Update: Supervisor Storandt distributed conceptual Floor Plans for the Proposed Cerow Recreation Park Arena. Discussion followed concerning the six (6) locker rooms; noise factor buffering for Town Offices and extra room for expansion for possible future personnel. Rob Campany will email a perspective to Supervisor Storandt of what the outside of the building will look like.

Youth Commission Appointments: None at this time; awaiting the Youth Commission Board getting back to the Town Board with names, addresses, email, and phone numbers of their current Board.

Supervisor Report:

TIERS Budget: Held their Spring Fund Drive.

ABM: The next meeting is in March being held in Naples, FL. If anyone would like to attend by conference call, the Supervisor will direct the call.

CLDC: They accepted their Audit report last week.

Consolidated Health District: CHD doesn't meet until April, 2018.

Depauville Free Library: Motion was made by Nolan Knapp, seconded by Mary Zovistoski, to authorized the Town Supervisor to provide the second of four extensions of automatic, five (5) year renewal extension to the Depauville Free Library. Motion carried.

Dog Control Meeting: The SPCA is looking for more dollars for holding dogs from each municipality. A meeting will be held at 11 AM, Wednesday, March 21, at Cape Vincent.

Department Head Reports:

Highway:

Black Creek Road Culvert - Full Environmental Assessment Form Part 1 & 2: Motion was made by Nolan Knapp, seconded by Donna Patchen, to accept and authorize the Town Supervisor to sign the Full EAF to replace the existing culvert located on the Black Creek Road completely with a new culvert structure. Motion carried.

Bald Rock Road – Full Environmental Assessment Form Part 1 & 2: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to accept and authorize the Town Supervisor to sign the Full EAF to replace the current culvert located on Barrett Creek in the Town of Clayton, Bald Rock Road with a new culvert structure. Motion carried.

Floor Grates: Vendor Quotes received from:

<u>Vendor</u>	<u>Description</u>	State Contract No. & Quoted Price
Newmark Corp.	R-4990-DX; Series Trench Grate	\$16,337.85
East Jordan	6954M2, Heavy Duty Trench Grate H-20	\$13,592.73
Jefferson Concrete	6954M2, Heavy Duty Trench Grate H-20	\$13,515.33

Motion was made by Donna Patchen, seconded by Nolan Knapp, to approve expense to Jefferson Concrete Corp. for \$13,515.33. Motion carried.

Assessor: Submitted her report for the month of March 2018

Codes/Zoning: Report shows that no funds were received for the month of February for Codes or Zoning .

Council Reports:

Councilwoman Zovistoski: Motion was made by Mary Zovistoski, seconded by Donna Patchen, on recommendation of the Recreation Supervisor to do a rate change for use of the Pavilion to: Community residents rental - \$50.00 and Out of Community Rental - \$100.00. Motion carried.

Councilman Knapp: Attended the Chamber of Commerce meeting. The Chamber is happy with the Town's deletion of their Food & Wine and Boat Show rental fees.

Hawn Library: received a grant.

Public submitted requests to address the Board: None.

Adjournment: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to adjourn this regular meeting at 6:25 PM. Motion carried.

Kathleen E. LaClair, Town Clerk