

February 14, 2018

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, New York 13624 with the following persons present:

David M. Storandt Jr.
Lance Peterson
Kathleen E. LaClair

Mary Zovistoski
Nolan Knapp

Donna J. Patchen
William Sherman

Alicia Dewey
Allen Heberling

Bobby Cantwell, Co. Leg.
Justin Taylor

James Jones
Pam McDowell

Pledge of Allegiance: The Town Supervisor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: Jefferson County Legislator Robert W. Cantwell III – discussed:

- 1) Recycling is still an ongoing debate;
- 2) Air Media-flight will be housed at the County Airport;
- 3) Pistol permit processing is still very slow. (The legislature need to look into whether another person is needed to help the permitting process along.
- 4) Legislator Cantwell will set up a meeting with Supervisor Storandt to discuss SPCA. It is looking to receive \$2000 from each of the Towns to help with the SPCA expenses.
- 5) Showed a magazine “Speed on the Water in Clayton”.

Poker Run Request: Councilwoman Zovistoski discussed a conversation she had with Legislator Cantwell who is looking for the Town of Clayton to consider renting the Town docks for the 1000 Island Poker Run for a fee of \$7,500 the third weekend of July, for Friday and Saturday only. They will pay out-of-pocket if they come earlier or stay later. This fee covers the Town’s cost at the docks. Last year the Town received \$10,000, but the charity run is hoping to be able to give more money to “Make a Wish Foundation” and the “River Hospital”.

Consensus of the Town Board members is to authorize the \$7500 fee.

Town Clerk:

Correspondence:

- 1) Thank you card from the family of Louise Sherman for flowers sent.
- 2) Justice Report Submission Log from William Ramseier for January 2018.
- 3) Solid Waste Management Memo from DANC on Mattress Recycling Program and New Recycling Website.
- 4) Listing of Materials that can be recycled in Jefferson, Lewis and St. Lawrence Counties.
- 5) Jefferson County Planning Board Newsletter 2018.
- 6) Notice of Intent to File License application, filing of pre-application document, and approving use of the Traditional Licensing Process (USA – Federal Energy Regulatory Commission).

- 7) 29th Annual Local Government Conference on March 29, 2018 at Jefferson Community College.
- 8) St. Lawrence Valley Bluegrass Assoc. Inc., looking for the Town to sponsor their festival at Stone Mills.
- 9) Amy Funk, Dog Control Officer activity report for 1/1/17 – 1/31/18.

Minutes: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve the minutes of 1/10/18 annual meeting. Motion carried.

Motion was made by Mary Zovistoski, seconded by Lance Peterson, to approve the 1/10/18 regular meeting minutes. Motion carried.

Motion was made by Donna Patchen, seconded by Mary Zovistoski, to approve the 1/24/18 regular minutes as presented. Motion carried.

Public comment on Agenda items: None.

Public Hearing for Local Law #1 of 2018 - RPT§487 – Opt-Out: Motion was made by Nolan Knapp, seconded by Mary Zovistoski to open the public hearing at 5:31 p.m. Motion carried. One person was present. He acknowledged that he was not familiar with what this Local Law was about. Supervisor Storandt explained the Local Law; the gentleman thanked him for the explanation and stated he had no comment.

Motion was made by Mary Zovistoski, seconded by Nolan Knapp to close the public hearing at 5:34 p.m. Motion carried.

Motion by Lance Peterson, seconded by Nolan Knapp, to adopt Local Law No. 1 of the year 2018, a Local Law electing to opt out of Section 487 of the New York State Real Property Tax Law as amended. Motion carried.

General Discussion Items:

Abstract #2 of 2018 – Motion was made by Donna Patchen, seconded by Nolan Knapp, to authorize payment of Abstract #2 of 2018 in the amount of \$1,284,692.68. Motion carried.

Budget Amendment: (See Attached): Motion was made by Lance Peterson, seconded by Nolan Knapp, to approve the 2017 Budget Amendment highlighted revisions in Fund: A, B, DA. Motion carried.

Motion was made by Mary Zovistoski, seconded by Lance Peterson, to approve the 2018 Budget Amendment revisions in Funds: A, DA, GT, SA. Motion carried.

Supervisor's Report & Bank Reconciliations for January 2018 and the Balance Sheets: These will be ready at the meeting in March, due to year-end activities still ongoing.

Assessor Assistance: Motion was made by Mary Zovistoski, seconded by Lance Peterson, effective 3/1/18 to increase from \$15 to \$20 per hour for Christine Thurston for Assistance in the Assessor Office. Motion carried.

Training: NYSBOC Codes Training (4/10/18-4/12/18): Motion was made by Mary Zovistoski, seconded by Nolan Knapp, to authorize Richard Ingerson, Code Enforcement Officer to attend the NYS BOC Central Chapter 13th Annual Conference, April 10,11,12 at Holiday Inn Liverpool with registration and classes beginning Tuesday, April 10 along with mileage reimbursement. Motion carried.

Financial Disclosures: Discussed that a few have yet to turn in their Financial Disclosures.

NYS Parks Arena Project Grant Authorizing Resolution: RESOLUTION NO. 45 OF 2018, was introduced by Mary Zovistoski, seconded by Nolan Knapp, a resolution authorizing and directing the Town Supervisor to Accept Funds and to enter into and execute a Project Agreement related to a Grant with the New York State Office of Parks, Recreation and Historic Preservation for the Cerow Recreation Park Expansion for Fiscal Year 2018. Storandt-aye; Zovistoski-aye; Patchen-aye; Peterson-aye and Knapp-aye. **PASSED.**

Depauville Sewer Ordinance: Rob Company hasn't reviewed this Ordinance as yet. He has received a copy of this and will be at our next meeting.

Charter Franchise Agreement: Has sent the Town of Clayton their revised draft franchise agreement, including the notice of public hearing and resolution, which serves as the basis for their negotiations. This agreement is for approval and renewal agreement for Time Warner Cable's cable franchise for 15 years from the date of approval by the Public Service Commission.

The Town Board discussed that 15 years seemed like a very long time for this agreement. They suggested that we look at the previous agreement and mirror that; also send a copy to Atty. Joe Russell, for him to check over.

AOT Resolutions: After looking over the Association of Towns Resolutions, the consensus of the Town Board is to vote on the platform presented.

Arena Project Update: Several meetings consisting of Councilwoman Zovistoski, Rob Company, Supervisor Storandt and Jim Jones have been held. After a brief description by Councilwoman Zovistoski and Jim Jones, Councilman Peterson questioned the need for six (6) locker rooms. If it's not costing more dollars and we don't need the room for something else, then he is alright with it. Councilwoman Patchen questioned if the Board should brainstorm before having plans drawn up. She feels that she doesn't know enough about what is being looked at and we have already had about four plans, which is adding more cost to the project. The Board will have discussions with Rob Company concerning his part of the project.

Supervisor:

TIERS Budget & Finance: Nothing.

ABM: Their meeting is Naples, Florida this year.

CLDC: The February meeting was cancelled. The next meeting will be March 1st.

Consolidated Health District: The next meeting is April 8th.

FEMA: Emergency Services was discussed at a meeting two weeks ago with FEMA. This is a work in progress.

Route 12 Sewer: Need to redo the Modifications to Project Administrative Budget for the 3rd time. This will be a discussion at the next meeting with Rob Campany.

Highway Superintendent Report:

- Plowing and moving snow.
- DL and Steve Dorr have MSHA training coming up.

Assessor: Received the Interim Assessor Report for February 2018.

Codes/Zoning: Received the Paid Fees Report (Codes) for January and nothing was collected for zoning the month of January.

Rec. Park Plow Request: A quote (municipal contract pricing, only one quote required) from Whitesboro Plow Shop, Inc. has been received. Discussion followed concerning Stainless Steel versus non-Stainless. The Board suggested that we should get the Stainless Steel plow at \$5200.

Council Reports:

Zovistoski: Councilwoman Zovistoski met with Village Mayor Norma Zimmer and discussed the Joint Court IMA. Mayor Zimmer is going to take the discussion back to her board to discuss further. Councilwoman Zovistoski also met with Jamie Sanchez and attended DA night.

Councilman Peterson and Councilwoman Zovistoski met with TIPAF executive board and that board is going to begin developing a strategic plan for their operation. They'll be in touch with us in a few months.

Assessor/Code Enforcement: Kim's report indicated she located structures that had not been issued a building permit. Councilwoman Zovistoski followed up with Richard, who will send out letters of violation. Richard will follow up with a report of how many letters he sent out and how many responses he received back.

Concession Stand at Recreation Park passed inspection.

Docks: Jim Jones, Justin Taylor and the Councilwoman met and talked about roles in overseeing the Town Docks. She would like to advertise for an Assistant Dockmaster (40 hrs/wk; May through October), who would learn his role from Justin. The assistant would be tasked with scheduling staff and running the dock and Justin would oversee/guiding him/her as needed. Jim Jones as the Dept. Head, would be more hands-on and would have a hand in hiring staff and assigning duties. Justin floated the idea of adding seasonal dockage alongside the transient docks. She is not on board with that idea at this time, even though there might be a need for it. Seasonal docks should be left to the many marinas that we have in the township. She doesn't want to cross that line and would need a lot more information.

Poker Run: Spoke with Bobby Cantwell III about renting the docks for the Friday & Saturday use (previously reported in these minutes). Also there would be detailing of the boats at Recreation Park on Thursday afternoon and a Block Party Thursday evening on Riverside Drive.

Patchen: Youth Commission: Asked for, but didn't receive a list of their board members. She had told Ms. Phelps that she could send it to her by email. Must have names, physical addresses, email address. Jim Jones and Councilwoman Patchen were at the arena for a 7 p.m. meeting and the meeting didn't start until 7:45, waiting for all members.

Highway Facility: Councilwoman Patchen has been working with Bill Sherman on time sheets – this is still a work in progress.

Children's Theater Grant Support Request: Ron Sinclair has requested the Town apply for a grant through the New York Council of the Arts for money to help with the Children's Theater as we have done for them in the past. Mr. Sinclair stated that his group is not a 501 C-3 organization and therefore need a municipal or 501 C-3 to apply. The Town would act as a pass through for funding only if the grant was awarded. **Motion** made by Donna Patchen, seconded by Mary Zovistoski, to authorize the Town Supervisor to make application for funding the Clayton Young Peoples Concert. Motion carried.

Peterson: It was nice to receive a report logging Shared Services with Jefferson County Highway. This was a very good report.

Councilman Peterson was at the Highway Dept.; talked with the men; the equipment looks good. We will probably need to purchase some salt.

Knapp: Nothing major going on at the Paynter Senior Center.

Hawn Library: Stopped by there to see the latest happenings.

Clayton Chamber: Attended the "fishing" meeting. Councilman Knapp has talked with Chris Bogenschutz, President of the Clayton Chamber, who is putting together a formal proposal to present to this Board.

Public submitted requests to address the Board:

Jim Jones stated as you remember we didn't raise the Chamber's fees for Arena use, when we were working on the fees for the arena or at budget time.

Executive Session: Motion made by Donna Patchen, seconded by Mary Zovistoski, to go into Executive Session at 6:51 p.m. Motion carried.

Motion made by Mary Zovistoski, seconded by Donna Patchen, to come out of Executive Session at 7:20 p.m. Motion carried.

Motion made by Donna Patchen, seconded by Mary Zovistoski, to terminate the Contractual Agreement between Lloyd "Terry" Fox and the Town of Clayton effective 2/15/2018. Motion carried.

Adjournment: Motion was made by Donna Patchen, seconded by Nolan Knapp, to adjourn this regular meeting at 7:22p.m. Motion carried.

Kathleen E. LaClair, Town Clerk