

November 8, 2017

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY, with the following persons present:

David M. Storandt, Jr.
Lance Peterson
Kathleen E. LaClair

Robert W. Cantwell III
Donna Patchen

Mary Zovistoski
Wm. Sherman

Alicia Dewey
Rob Campany

Ken Knapp
Kevin Patchen

Nolan Knapp

Pledge of Allegiance: Supervisor Storandt opened the meeting at 5:00 p.m. and led the assembly in the Pledge of Allegiance.

Town Clerk:

Correspondence:

- ✓ Request by the Clayton Christmas Parade Committee to utilize the Transient Docking Wave Attenuator for the Fireworks display following the Parade on Saturday, December 2nd at 6 p.m.
- ✓ Agenda for 11/6 Depauville Free Library Board Meeting and Depauville Library meeting minutes of 10/3.
- ✓ Depauville Sewer District meeting minutes of 11/2.
- ✓ Thank you from St. Pauly Textile Inc having identified the Town of Clayton Transfer Site shed as being well taken care of.
- ✓ Grant Action News for November 2017.
- ✓ The Thousand Islands Land Trust Reflections for Fall 2017 has been received.
- ✓ Dog Control Officer report for the period 10/01/17-10/31/17 has been received.

Minutes:

Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to approve the minutes of October 11, 2017 as presented. Motion carried.

Motion was made by Lance Peterson, seconded by Bob Cantwell III , to approve the minutes of October 18, 2017 as presented. Motion carried.

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve the minutes of October 25, 2017 as presented. Motion carried.

Public comment on agenda items: None.

General Items:

Bills: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve Abstract #11 of 2017 in the amount of \$495,069.91. Motion carried.

Supervisor's Report & Bank Reconciliations: Motion was made by Bob Cantwell III, seconded by Donna Patchen, to approve the Supervisor's Report and Bank Reconciliations for October 2017. Motion carried.

Balance Sheets: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to approve the Balance Sheets for October, 2017 as presented. Motion carried.

Public Hearing: 2018 Preliminary Budget @ 6pm:

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to open the public hearing for the 2018 Preliminary Budget at 6:00 p.m. Motion carried.

Ken Knapp expressed that he felt the Town Board had done their due diligence.

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to close the public hearing for the 2018 Preliminary Budget at 6:09 p.m. Motion carried.

Workshop Meeting Schedule: Motion was made by Mary Zovistoski, seconded by Bob Cantwell, III, to change the holiday(s) workshop meeting(s) to Monday, November 20th and Friday, December 29th, both meetings to start at 7 a.m. Motion carried.

Miscellaneous Contractors' Re-bids: Motion was made by Lance Peterson, seconded by Donna Patchen to authorize the rebidding of "Service Work at Town Facilities: Marine Transportation to & from Grindstone Island: Welding Work at a Provider's Shop". Also, "Material Supplying: Roadway Traction Material". Bids will be opened on Tuesday, December 12th at 2 p.m. Motion carried.

Waste Management Contract: Motion was made by Lance Peterson, seconded by Mary Zovistoski, to authorize the Town Supervisor to sign a three (3) year contract with Waste Management for a 4 Yd dumpster for trash, serviced once per week estimated at \$120.53/Month. Waste Management will also offer one (1) free month of service; year 1 Base rate firm, with 2 and 3 not exceeding a price increase of 8% year over year, which will guard against any major price increase in the future. Motion carried.

NYS Snow & Ice Agreement- Resolution #78 of 2017: Introduced by Robert W. Cantwell III, seconded by Mary Zovistoski, a resolution authorizing the Town Supervisor to sign the New York State Dept. of Transportation Municipal Snow & Ice Agreement to extend the Fixed Lump Sum until June 31, 2020. Storandt-aye; Cantwell-aye; Zovistoski-aye; Patchen-aye; Peterson-aye. **PASSED.**

Proposal for Depauville Water District Survey: Two hundred seventy surveys were sent out. As of date, returns were as follows: Yes: 29 (21 said yes to bulk option and 7 did not respond to bulk option question). No: 65 (7 said yes to bulk option and 7 indentified as having water issues). No response: 169 (6 responded to the survey but not the question, with 3 of those 6 responded yes to the bulk option and 2 responding no). Returns from Post Office: 11.

Motion was made by Bob Cantwell III, seconded by Donna Patchen, to scratch the proposal as there is very little interest. Motion carried.

Proposal Depauville Water Fountain Survey: One hundred seventeen surveys sent out. As of date, **Option 1 (19/365):** Yes: 8; No: 27; No response: 84; Returned Mail by Post Office: 11. **Option 2 (10/210):** Yes: 11; No: 22; No response: 86; Returned Mail by Post Office: 11.

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to scratch this proposal as there is very little interest. Motion carried.

3rd Floor Opera House Wall Insulation Work: Discussion by the Board that there is no insulation in the 3rd floor office (Director's Office). Opera House Director Julie Garnsey has been using a heater under her desk, to keep her warm.

We have received a proposal for a budget estimate from Kyle Barton of New Century Electric, Inc for \$5,212.81. This includes both labor, materials and foam insulation and will take 40 man hours to complete the work. Price will be reduced by utilizing some in-house labor to assist New Century.

Motion was made by Bob Cantwell III, seconded by Donna Patchen, to move forward with this project. Motion carried.

Route 12 Sewer:

Bid- RESOLUTION # 79: RESOLUTION #79 of 2017 was introduced by Lance Peterson, seconded by Bob Cantwell III, a resolution by the Town Board of the Town of Clayton approving contract award for the Route 12 Sewer. Storandt-aye; Cantwell-aye; Zovistoski-aye; Patchen-aye; Peterson-aye. **PASSED.** (Payment will come from the Contingency Account (\$6900)-Route 12 Sewer Budget).

Engineering Budget Amendment (Direct Expenses) - RESOLUTION #80: RESOLUTION #80 OF 2017 was introduced by Mary Zovistoski, seconded by Donna Patchen, a resolution of Amendment No. 3, to the Owner-Engineer Agreement between the Town of Clayton and St. Lawrence Engineering DPC for the NYS Route 12 Sewer District Project. Storandt-aye; Cantwell-aye; Zovistoski-aye; Patchen-aye; Peterson-aye. **PASSED.** (Payment will come from the Contingency Account (\$10,000)-Rt. 12 Sewer Budget).

Town Engineer Rob Campany discussed manholes between Lyellton Drive and Spicer Bay. He advised that it makes sense to put these in now as opposed to later; the savings would be about \$17,000 (now). The Town Board could use \$28K out of Contingency; there would be a cost savings to some people that don't hookup.

Motion was made by Mary Zovistoski, seconded by Donna Patchen, to authorize the Town Supervisor to sign for the manhole changes out of Contingency. Motion carried. (Now approx. \$45,000 out of this budget for Rt. 12 Sewer).

Fee Schedules (changes since last iteration):

Codes/Zoning: Codes: Added cell number and added auxiliary structure minimum of \$50.
Zoning : updated escrow language only.

Recreation Park Fees: Jimmy Jones, Recreation Park reviewed with the Town Board fees that he has updated. Discussion followed with five main areas of arena advertising: Signs on arena walls, baseball fence sign, ice board signs, in ice signs and Zamboni advertising.

Swimming pool, ice time and the Gazebo fees will remain as they are currently.

Fees for Summer Shows are proposed to change as well. (See attached sheet to the minutes.)

Motion was made by Lance Peterson, seconded by Mary Zovistoski, to adopt these fees this evening to start on 1/1/2018. Motion carried.

Supervisor:

CLDC: Motion made by Lance Peterson, seconded by Mary Zovistoski, to authorize the Town Supervisor to sign the annual stipend agreement with the CLDC for \$10,000 per year at the discretion of

the Town Board, for the expenses related to economic development within the Town of Clayton.
Motion carried.

Department Reports:

Highway Superintendent:

-  Ellis Road, Clayton Center Road & County Route 5 – have finished the paving and will have the shoulders done tomorrow.
-  Trucks are ready for possible winter weather due tomorrow night.

Assessor: None submitted.

Codes/Zoning: October monthly reports have been received for Building/Zoning.

Council Reports:

- Cantwell:** The Depauville Sewer Board is requesting that a reminder be sent out concerning down spouts and sump pumps not being emptied into the sewer.
- Zovistoski:** Joint Planning Board meeting last Thursday 11/2: Ron Cooper application was approved.
Depauville Library is having some lighting projects that are being reviewed.

Public submitted requests to address the Board: Ken Knapp discussed the Wind Resolution and how it will help Fort Drum; Recreation Park project- it would be nice to have some history on the Town Website concerning Recreation Park and the new proposal for having the Town Offices there.

Jimmy Jones, Rec. Park Manager/Buildings & Grounds, FYI, the Fire Dept. is willing to have a burn at our Transfer Site.

Adjournment: Motion was made by Bob Cantwell III, seconded by Donna Patchen, to adjourn this regular meeting at 7 p.m. Motion carried.

Kathleen E. LaClair, Town Clerk