

August 23, 2017

The Town Board of the Town of Clayton held their regular workshop meeting at the Depauville Library, Depauville, NY with the following persons present:

David M. Storandt, Jr.	Robert W. Cantwell III	Mary Zovistoski
Donna Patchen	Lance Peterson	William Sherman
Kathleen E. LaClair		
Kenneth J. Knapp	Ann Cheney	Bruce Parker
Bob Haver	Connie Haver	Mary E. Patch
Lynn P. Schnauber	Cindy Grant	Pam McDowell
Ross Holbrook	Doug Holbrook	Rob Campany
Marcus Wolf	James C. Kenney	Gunther Schaller
Alicia Dewey		

Pledge of Allegiance: Supervisor Storandt opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Town Clerk:

Correspondence:

- WGS Clayton Housing Associates, LLC , Notice of Petition was filed in the Jefferson County Clerk’s Office on July 24, 2017.
- Justice(s) Walter Jeram Jr. & William Ramseier submission log report for July, 2017 to the NYS Comptroller’s Office.
- National Grid – Notification of Routine Tree Maintenance via Nelson Tree Service for the Stephanie St., Depauville, NY area.
- Notice by United Communications Corporation WWNY-TV (Fac.ID No. 68851) Carthage, New York, Petition before the Federal Communications Commission, Washington, DC for Waiver of Sections 76.92(f) and 76.106 of the Commission’s Rules.
- Notice of Governor Cuomo announcing \$80 Million available for Round 5 of the RESTORE NY Communities Initiative.
- Certificate of the Final State Equalization Rate for the 2017 Assessment Roll from the NYS Dept. of Taxation & Finance Office of Real Property Tax Service for Clayton is at 100%.
- Reed Point Water email from Bruce Parker stating his Opposition to municipal water for Reed Point residents.

Minutes: Motion was made by Lance Peterson, seconded by Donna Patchen, approving the August 9, 2017 minutes as written. Motion carried.

Public Comment on Agenda Items:

Bob Haver, Depauville, discussed vacant and non-vacant homes with lawns with junk and trash that is unsightly in the Depauville area.

Supervisor Storandt acknowledged that Code Enforcement Officer Richard Ingerson has been to Depauville to take pictures of the debris. The Consolidated Health Board is reviewing this as it could possibly be a breeding ground for rats and other vermin infestation.

Mr. Haver also inquired if the Board could help with the jet spray at the Depauville River behind the Depauville Hotel. Maintenance has been very costly for those that have tried to keep a spray going to help aerate the area.

Supervisor Storandt stated that the Town Board might look at Item 21 of his email concerning the Proposed 2018 Budget to see if they could find dollars for Pond Maintenance in Depauville; however that area is privately owned.

Alicia Dewey state that approximately 100 letters had been mailed out to all owners in the Depauville area, including Mortgage Companies, acknowledging the concerns of the citizens of the Hamlet of Depauville on the upkeep of certain properties.

Workshop Discussion Items:

Depauville Items: Anita James, Library Staff, expressed a Welcome to the Town Board members and attendees.

Mrs. James also extended a “Thank You” for all the work the Town has concluded at the Depauville Free Library, especially recently on the Playground equipment revamping and cleaning. There have been numerous compliments received on the activity in the area.

Paper of Publication Change:

RESOLUTION No. 65 of 2017 was introduced by Councilwoman Mary Zovistoski, seconded by Councilman Bob Cantwell, a resolution to change the official paper of publication to the Watertown Daily Times and to utilize the TI Sun when time makes it possible, starting September 1, 2017. Storandt – aye; Cantwell III – aye; Zovistoski – aye; Patchen – aye; Peterson – aye. **PASSED.**

Town Hall Cleaning Change: Motion was made by Donna Patchen, seconded by Lance Peterson, to change the cleaning operations at the Town Hall offices to in-house Recreation Park Staff beginning January 1st, 2018. This will give ample notification time for our current Vendor. Reasoning for change is a budgetary move.

DASNY & ESD GDA Authorizations:

1) State and Municipal Facilities Program (SAM) Grant – Renovation of the Depauville Free Library including Addition and a Heating System for the Cerow Recreation Park Arena, Project IS#6488:

Resolution #66 of 2017, introduced by Lance Peterson, 2nd by Mary Zovistoski, a resolution to authorize the Town Supervisor to execute documents for the State and Municipal Facilities Program (“SAM”) Grant for renovation of the Depauville Free Library including an addition and a heating system for the Cerow Recreation Park Arena, Project ID#3488. Storandt – aye; Cantwell III – aye; Zovistoski – aye; Patchen – aye; Peterson – aye. **PASSED.**

2) Empire State Development – Fishing Tournaments III Work Capital Project #AB302:

Resolution #67 of 2017, introduced by Robert W. Cantwell III, 2nd by Donna Patchen, a resolution to authorize the Town Supervisor to execute documents for the Empire State Development Town of Clayton Fishing Tournaments III Work Capital Project #AB302. Storandt – aye; Cantwell III – aye; Zovistoski – aye; Patchen – aye; Peterson – aye. **PASSED.**

3) Route 12 Sewer Project Supervisor Authorization:

Resolution #68 of 2017, introduced by Donna Patchen, 2nd by Lance Peterson, a resolution to authorize the Town Supervisor to execute documents for the USDA Rural Development Grant for the proposed Route 12 Sewer District. Storandt – aye; Cantwell III – aye; Zovistoski – aye; Patchen – aye; Peterson – aye. **PASSED.**

Training – Assessor Ethics in October:

Motion made by Mary Zovistoski, 2nd by Bob Cantwell III, to authorize Kim Johnston, Interim Assessor, to attend the NYS Assessors' Association Seminar on Assessment Administration and Annual Meeting at Lake Placid being held from 10/1/17 to 10/4/17. The conference registration fee is \$175; the Hotel reservation room is \$201.50 per person/room and includes meals. Christine Thurston will share the room with Ms. Johnston.

Employment Agreement(s):

1) Kimberli Johnston, Interim Assessor: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to sign the Employment Agreement with Kimberli Johnston for the Interim Assessor position. Motion carried.

2) Richard Ingerson, Code Enforcement Office and Zoning Enforcement Officer: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to sign the Employment Agreement with Richard Ingerson for the Code Enforcement/Zoning Enforcement positions. Motion carried.

Internal Audits: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to approve the Internal Audits that were performed with Department Heads. Motion carried.

*Town Clerk/Tax Collector Kathy LaClair clarified that “Deposits are made on a daily basis and where a hold of three days might come into play would be for checks only on a Friday, especially near a deadline when there is a heavy volume of mail. That happened once or twice during the five month collection period. All cash is deposited within a 24-hr period”.

National Grid Lighting Incentive Program:

Town of Clayton – Highway Dept: Labor Reimbursement \$312.61: \$3100 Lump Sum Payment

Town of Clayton – Town Offices: Labor Reimbursement \$693.50: \$2200 Lump Sum Payment

Motion was made by Lance Peterson, seconded by Bob Cantwell III, to authorize the Supervisor to sign the contract with National Grid. Discussion that the payback period would be within a 27-month period. Motion carried.

Reed Point Water:

A discussion amongst the Board members followed on how they wished to proceed with proposed Reed Point Water District. Some Reed Point residents were against being included within the proposed district. Rob Company, Town Engineer, stated that the Reed Point residents will still benefit because Fire Hydrants will be located approximately every 100' and they won't have to pay for that benefit.

Motion was made by Lance Peterson, seconded by Donna Patchen, to authorize Rob Campany to amend the District Boundary Formation, to serving one house in the area and the Blind Bay Association. Motion carried.

Fuel Bids Advertisement:

Motion was made by Mary Zovistoski, seconded by Donna Patchen, to place the ad for Request for Fuel Bids, to have the bids returnable by 2 p.m. on September 13th, when they will be opened and then awarded at the regular meeting at 5 p.m. Motion carried.

Public -Submitted requests to address the Board:

Cindy Grant expressed a “Thank You” to the Board for all they have been doing for the residents of the Town. Their time involved in various issues doesn’t go un-noticed.

Ken Knapp discussed the issue of the Chaumont Pond area behind the Depauville Hotel and expressed that we might look to the Chaumont River Corridor for possible funding available to help with the aeration problem.

{A five minute Break occurred at 5:45 p.m.}

Budget Workshop 5:50 p.m.:

The Town Board reviewed various sections of the Budget looking for possible ways to trim the budget amounts by line item. The Board will continue tracking budget lines and review again closer to the end of the year.

Other areas of discussion with no conclusion at this time included: Health Care, Pay Rates, Hiring; Joint Sewer, Rt12 Sewer; Grindstone Island Schoolhouse, Grindstone white goods pickup Bed Tax.

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to adjourn this regular meeting at 7:15 p.m. Motion carried.

Kathleen E. LaClair, Town Clerk