

March 8, 2017

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room at 405 Riverside Drive, Clayton, NY with the following persons present:

David M. Storandt Donna Patchen	Robert W. Cantwell III William Sherman	May Zovistoski Kathleen E. LaClair
Alicia Dewey	Keith Wood	Steve Dorr
Lynn P. Schnauber Parker Schleher Cindy Grant Norma Zimmer	Linda Schleher Lance Peterson Pam McDowell Peter Beattie	Daniel Schleher Ken Knapp Jody Garrett

Pledge of Allegiance: Supervisor Storandt opened the meeting at 5 p.m. and led the assembly in the Pledge of Allegiance.

Guests: Lynn Schnauber, Fire Commissioner informed the Town Board that the Town of Clayton Fire District is in the first part of planning stage, for a new four-bay facility for the Depauville Fire Department. Their very preliminary estimate is at \$900,000.

Town Clerk:

Correspondence:

- ✓ Letter from St. Pauly Textile Inc. discusses a focus, this year, on diverting more clothing items and textiles away from landfills and sending them to people who can use them around the US and World. The Town of Clayton raised \$357 in 2016 through hosting this shed.
- ✓ Letter from NYS Parks, Recreation and Historic Preservation from Michael F. Lynch, P.E. , AIA Director, Division for Historic Preservation concerning the property of George T. Robinson House, located at 15082 Bluff Island, Clayton, NY has been nominated to the National Register of Historic Places. SHPO has agreed with the recommendation of the State Review Board and has listed this property on the State Register of Historic Places. They will forward the nomination to the Keeper of the National Register in Washington, D. C. If the Keeper of the National Register approves this nomination, the property will be listed on the National Register.
- ✓ Justice Todd Gorman, submission log to the Comptroller for February, 2017.
- ✓ Received Depauville Sewer District Meeting minutes of March 2, 2017.
- ✓ Letter of thanks received from Elise M. Stefanik, Member of Congress, concerning the town's stance regarding H.R. 649, the Protection of Military Airfields from Wind Turbine Encroachment Act. She will continue to work with her colleagues to ensure that DoD airfields are protected to maintain all safety and training requirements as well as operational readiness.
- ✓ Received Grants Action News March 2017 issue.

Minutes: **Motion** was made by Mary Zovistoski, seconded by Bob Cantwell III, to approve the minutes of February 8, 2017 as presented. Motion carried.

Public Comment on Agenda Items: None.

General Discussion Items:

Bills & Transfers – Abstract #3 of 2017: Motion made by Mary Zovistoski, seconded by Donna Patchen, to approve the payment of Abstract #3 of 2017 in the amount of \$210,366.65. Motion carried.

Budget Amendment: Motion made by Bob Cantwell III, seconded by Mary Zovistoski, to **create** budget line item A-3889 – CVAP O & M. Motion carried.

Roof BAN Renewal: Motion by Donna Patchen, seconded by Mary Zovistoski, to make the annual principal payment of \$281,000.00 plus interest payment of \$4,864.46 for a total of \$285,864.46 for the bond maturing that is due by March 10, 2017 for the Reconstruction of the roof – Town Hall/Opera House/Depauville Center/Library. Motion carried.

Supervisor’s Report –Bank Reconciliation - February 2017: Motion made by Bob Cantwell III, seconded by Donna Patchen, to accept the Supervisor’s Report and Bank Reconciliation for February 2017, as presented. Motion carried.

Balance Sheets: Motion made by Donna Patchen, seconded by Mary Zovistoski, to accept the Revised Balance Sheets for December 2016 and January 2017 as presented. Motion carried.

Resignation: The Town Clerk has received the official resignation letter from Justice Janet Brick stating that her resignation is effective as of March 17, 2017. A letter of regret will be sent. Discussion continued by the Town Board, that they can fill the vacancy at their next meeting on March 22.

Position/Appointments: Motion was made by Mary Zovistoski, seconded by Donna Patchen to create the position of Recreation Supervisor. Motion carried.

There will be a Search Committee consisting of Councilman Cantwell, Councilwoman Patchen, Justin Taylor and Tricia Bannister to interview persons applying to fill this position.

Discussion of Recreation Park Staffing through 2017 was outlined, due to the impending retirement of Keith Wood.

Temporary Harbormaster Position: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to create the position of Harbor Master. Motion carried.

Motion was made by Donna Patchen, seconded by Mary Zovistoski, to refer the name of Justin Taylor as Temporary Harbormaster. Motion carried.

Assessor Request: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to authorize Christine Thurston, to assist Kimberli Johnston as needed. Pay will be by voucher at \$15/hr. Motion carried.

Rate Change: Motion was made by Bob Cantwell III, seconded by Donna Patchen, to change Jamie Sanchez, PT Court Clerk from hourly to salary at \$600 every 2 weeks. Motion carried.

Vacant Council Seat: Councilwoman Zovistoski spoke on why the vacant Council Seat position should be filled. She suggested that former Councilman Lance Peterson should fill this position by appointment, until a person is duly elected this November.

Each Town Board member gave their position, with Councilwoman Zovistoski making a **Motion** that Lance Peterson be appointed to fill the position, seconded by Councilman Cantwell III. Storandt – aye; Zovistoski – aye; Cantwell – aye; Patchen – Nay. Motion carried. (Effective 3/9/2017.)

Mr. Peterson thanked the Board and stated that he was intending on running in November for the seat. He feels that he is up to date with current issues the Board has been facing and will update further as needed. He thanked the Board for their confidence in him. He feels that the vacant seat should be filled as having a person in the seat is much better than no one, should voting require the fifth person.

Training:

Dig Safely: Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve DL Marshall & Steve Dorr to receive compensation to and from the Dig Safely Seminar in Potsdam, March 7, 2017. Motion carried.

Transfer Station: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to approve a small expense to be paid for three (3) staff members to attend training. Motion carried.

Tug Hill Local Government Conference: Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve the following people for attendance at JCC on March 30th for the Conference: David Storandt, Jr., Kathy LaClair, Janet Sullins, Kimberli Johnston, Taylor Bennett, Jim Kenney, Stephen Mack, Kenny Knapp, Paul Heckman, Richard Ingerson, Dave Crandall, Larry Aubertine, Brian Jones and Duane Hazelton. Motion carried.

SHRM Conference: Motion made by Mary Zovistoski, seconded by Bob Cantwell III, for Alicia Dewey to attend the SHRM Conference in Albany September 24th- 26th. Town to pay expense that will be incurred. Motion carried.

NYS DOT Emergency Shared Services Agreement: Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to authorize Supervisor Storandt to sign this renewal with NYS DOT on Emergency Shared Services Agreement that is outside of the Snow & Ice Agreement. Motion carried.

Assessment Stipulation Agreement: Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to accept the Stipulation of Settlement and Order concerning Picton Island, LLC (Heineman), reducing the 2016 & 2017 assessments on Tax Map #12.00-1-55.1 to \$710,000 and Tax Map#12.00-1-55.3 to \$1,216,000. Motion carried.

NYS Parks RW2.5 Grant Closeout: Received acknowledgement from NS Parks that clear title has been approved and final payment will be submitted to the Town.

Dock Marketing: A marketing proposal from LL Marketing & Design, LLC was distributed and reviewed. This strategy describes the work that will be completed by LL Marketing & Design for Clayton Town docks from March 1st, 2017 to October 31, 2017.

Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, for the Town of Clayton to enter into this agreement. Motion carried.

Grindstone Island Schoolhouse Flooring: The Grindstone Island School House Board of Directors received the one and only quote from Rische's Custom Hardwood Flooring at a proposed cost of \$4900 with a proposed start date of May 22, 2017.

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to accept the quote of \$4900 from Rische's Custom Hardwood Flooring to remove the paint from the floor; thoroughly clean the existing finish using a strong floor cleaning solution and a buffer, prep the floor, and apply 2 coats of flooring paste wax. In addition they would sand and stain the repairs that were previously done to blend them as closely as possible with the existing floor. They will do the same procedure in the kitchen/apartment to retain as much of the old look as possible. They will do their best to remove as much of the adhesive and staining while still preserving the integrity and patina of the old floor to having it blend with the school room. Motion carried.

NYS Route 12 Drinking Water Quality: Rob Company, PE, Fourth Coast Inc – St. Lawrence Engineering DPC, has sent a letter of summary of work to date regarding the evaluation of alternatives for addressing poor water quality in several residential wells in the vicinity of NYS Route 12 and Jefferson County Route 5.

Testing has indicated that several homes in that area have poor water quality including high levels of dissolved solids, chlorides, sodium and coli form.

In November 2016, a request was sent to the DOH regarding their position on site options relative to a solution to rectifying the situation. High levels of chlorides led to the consideration of two whole house alternatives; reverse osmosis, and trucked in water to a storage tank installed at the property. The pros and cons were also pointed out.

The Dept. of Health responded that whole house Reverse Osmosis (RO) treatment was not recommended due to waste stream considerations and additional factors.

The DOH considers a more desirable solution in centralizing treatment and distribution in the form of a traditional water district or, in the interim, supplying each affected service with an appropriately sized bulk storage tank and distribution pump to receive deliveries of certified bulk water from a DOH regulated source as this action would ensure potable water at the point of use.

Mr. Company stated that we have identified the problem and now we need to do something to rectify the situation. More evaluation is needed as there is no clear answer available at this time.

NYS Route 12 Sewer Project – Bid Change: **Motion** by Bob Cantwell III, seconded by Mary Zovistoski, to authorize Rob Company to change the bid date from returns on Thursday, March 23rd at 2 p.m. to returns and opening on Friday, March 31, 2017 at 2 p.m. Motion carried.

Reed Point Water District: Town of Clayton at Reed Point has 9 parcels, which would generate 8 EDU's (all Reed Point plus one at Blind Bay Estates). Dennis Weller, who owns Blind Bay Estates, is also asking to be included. He would be charged a "vacant lot rate" until such time as something was built. The Town Board is okay with adding Blind Bay Estate property to the district.

The Town Board needs to discuss with Atty. Joe Russell the exclusion of particular properties from the district if they are actually receiving a benefit from the district.

T.I.E.R.S.; ABM; CLDC & Consolidated Health District:

TIERS: Rolly Churchill will be retiring the end of this month.

ABM: This meeting will be held in Florida. Supervisor will not be attending.

CLDC: The meeting was held last Thursday, March 2nd; The Audit & Finance report were reviewed and accepted.

Consolidated Health: Meets quarterly, next meeting date will be April 5th.

Highway Superintendent Report:

-  Hauling sand at this time.
-  Safety Classes at Jefferson County will be:
 - Chain Saw – April 7th
 - MSHA – May 23rd
-  Inspection took place at the Depauville Sewer today.
-  We're ordering a "dump box".
-  10 hour work days start the week of the Boat Show.

Acting Assessor Report:

- March 1st exemption deadline – walk-ins, mail-ins and phone calls regarding exemptions.
- STAR Update from the State – Tax Freeze Checks still being mailed out until the end of April.
- Star Rebate checks have been mailed to those that are entitled to them. The State Legislature has ruled in favor of the NYSAA to turn the STAR program back over to the local assessors. Currently, the state is still the lead for these exemptions.
- Ms. Johnston has completed her orientation with Jefferson County Real Property Director Roxanne Burns and has received her certificate of completion.
- In July, the state is offering "farm appraisal" training at Cornell. This is a 5-day course to complete her certification.
- The CEO-ZEO and Ms. Johnston are making a list of field work that needs to be finished by the middle of April to make the May 1st deadline for the tentative roll filing. They will start heading into the field weekly on Wednesdays or Thursday from 10 – 2 until data is collected.
- There are 70 (999) new parcels that need to be valued.
- Ms. Johnston has received the tentative roll packet from the county. Documents needing to be returned were signed and sent back.
- Grievance Day is scheduled for May 24th from 2-8; Stipulation appointment day are scheduled for May 9, 10, 11 and 13.

Council Reports:

- Cantwell – Joint Purchases are being considered with the Village: sewer camera & a Jetter (shoots water into sewer pipes). The two pieces total \$13-15,000.
- Need to follow up with Keith Wood on Buildings & Grounds punch list.
 - Rolly Churchill from TIERS is retiring on 3/31; there will be a gathering at O'Brien's on Saturday, 3/25. Last meeting there wasn't a quorum, another meeting is scheduled for next Wednesday, 3/15.
- Zovistoski - Clayton Chamber of Commerce: Will be hosting a Job Expo on March 29th from 2-7 p.m. at the Municipal Building.
- Bobby Williams is moving to Maine at the end of the month. He still plans on helping with the July Fishing Derby. Mr. Williams has someone who will take his place and plans on meeting with Trisha Bannister within the next couple of weeks.
 - Depauville Library: Met Tuesday, 3/7 for 2 hours. NYS sent out a survey and the Depauville Library meets standards in all categories except: equipment –automation,

and training: 8 hrs per year for staff, 3 hrs per year for Board Members. The Library is going to ask for an extra \$3000 at the School Budget Vote to pay for automation.
- Library is also looking to get the back parking area paved.

Patchen - Planning Board: Meeting canceled – Lack of agenda.
- ZBA: Meeting canceled. – Lack of agenda.
- Ms. Dewey met at T/Lyme with Julia Gosier to discuss Cemeteries.

Public – Submitted requests to address the Board: Lance Peterson again thanked the people for their support. He is hoping to do what's best for the Community and as he did when previously on the Council. Mr. Peterson is bringing more to the table than an empty chair and can offer a lot of the information from the 8-years that he already served.

Cindy Grant discussed Wind v/s Solar Farms, and a letter to Rep. Elise Stefanik.

Adjournment: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to adjourn this regular meeting at 6:46 PM. Motion carried.

Next meeting to be: March 22, 2017 at 5p.m.

Kathleen E. LaClair, Town Clerk