

February 8, 2017

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room at 405 Riverside Drive, Clayton, NY with the following persons present:

David M. Storandt
Donna Patchen

Robert W. Cantwell III
William Sherman (Absent)

Mary Zovistoski
Kathleen E. LaClair

Alicia Dewey

Cindy Grant
Pam McDowell
Kevin Rarick

Ken Knapp
Norma Zimmer, Village Mayor

Gunther Schaller
Rob Company

Pledge of Allegiance: Supervisor Storandt led the assembly in the Pledge of Allegiance and opened the meeting at 5:00 p.m.

Guests: None to speak at this time.

Town Clerk:

Correspondence:

- ✓ 12/30 letter from Jeff. Co. Soil & Water Conservation District, Christine Walkins, Exec. Dir. acknowledging the receipt of our request.
- ✓ 1/27 Notice to Jeff. Co. Soil & Water of their non-response to our request.
- ✓ 1/30 Confirmation from Jeff. Co. Soil & Water, that we should be getting a response within the next day.
- ✓ Copy of 1/24 letter to Rob Company from NYS DOH concerning Clayton (T) Ground Water Quality (NYS Rte 12/CR5).
- ✓ Spring Rabies Vaccination Clinics
- ✓ Jeff. Co. Planning Board Newsletter.
- ✓ Rainbow International Restoration looking for work.

Minutes: Motion was made by Mary Zovistoski, seconded by Donna Patchen, to accept the minutes of January 25th as presented. Motion carried.

Public Comment on Agenda Items:

Gunther Schaller cited the TI Sun article concerning the “vacant” seat on the Town Council and the possibility of problems if it wasn’t filled.

Cindy Grant distributed and discussed the Water and Radon issues report of updates for the Town of Clayton Zoning. She also asked the Town Board to check out the “Terracon karst” report also at the bottom of her written material.

Ken Knapp urged the Town Board to “pass” the Comprehensive Plan.

General Discussion:

Bills & Transfers

Abstract #2 of 2017: Motion was made by Donna Patchen, seconded by Bob Cantwell III, to accept Abstract #2 of 2017 for payment, in the amount of \$774,299.37. Motion carried.

Budget Amendment(s):

Motion was made by Mary Zovistoski, seconded by Donna Patchen, to accept the Budget Amendments from 2016. Motion carried.

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to create DB5112.10 – Maintenance of Roads – Personal Services to track Road Construction. Motion carried.

Supervisor’s Report – December 2016, Bank Reconciliations & Balance Sheets:

Motion was made by Donna Patchen, seconded by Bob Cantwell III, to accept and approve the December 2016 Supervisor’s Report, Bank Reconciliations & Balance Sheets. Motion carried.

Supervisor’s Report – January 2017, Bank Reconciliations & Balance Sheets:

Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to accept and approve the January 2017 Supervisor’s Report, Bank Reconciliations & Balance Sheets. Motion carried.

Resignations & Appointments:

Resignations: Motion made by Donna Patchen, seconded by Bob Cantwell III, to accept the **resignation** from Mike Ingerson from the **Zoning Board of Appeals** effective immediately. Motion carried.

Appointments: Motion by Donna Patchen, seconded by Bob Cantwell III, to appoint Mike Ingerson as an **alternate to the Planning Board** with term to expire December 31, 2022. Motion carried.

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to appoint Jonathan Taylor to an “alternate position” on the **Board of Assessment Review (B.A.R.)** this term will expire September 30, 2017. Motion carried.

Motion was made by Mary Zovistoski, seconded by Donna Patchen, to appoint Stephen Mack to fill the full member position on the **Zoning Board of Appeals**, vacated by Mike Ingerson. The full member position expires December 31, 2017. Motion carried.

Motion was made by Donna Patchen, seconded by Bob Cantwell III, to appoint Ashley Pastorius as an alternate member of the Zoning Board of Appeals, to fill the unexpired term of Stephen Mack whose term expires on December 31, 2019. Motion carried.

Motion was made by Mary Zovistoski, seconded by Donna Patchen to accept the recommendation of Keith Wood to appoint Christopher Badour as “Foreman” along with a \$.25 increase in pay effective February 9, 2017. Motion carried.

Training:

AOT – Resolutions: Discussion that the Town Board has no questions or changes on the Laws & Resolutions at the Association of Towns conference and that the Town Supervisor should represent the Town Board and vote accordingly.

R. Ingerson – Annual Conference: The Annual Conference of NYS BOC Central Chapter, 12th Annual Educational Conference will be held April 4, 5, 6, for Richard Ingerson. He has been staying at the Holiday Inn Liverpool again this year. The rate is still at \$102 per night for two nights a total of \$204. **Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve Mr. Ingerson to attend this conference. Motion carried.

K. Johnston – Annual Conference: The NYS Assessors’ Association will hold their annual conference at Cornell University, July 16th to 21st. She would be attending a five (5) day course on “Farm Appraisal” and the cost would be \$470. **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to approve Ms. Johnston to attend. Motion carried.

NYS Tug Hill Commission, 28th Annual Local Government Conference: will be held Thursday, March 30, 2017 at Jefferson Community College from 8:30 a.m. to 4:00 p.m. **Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to advertise the Town Offices will be closed on March 30th for all staff to attend the conference. Motion carried.

Financial Disclosures – Town Clerk LaClair reported that there are fifteen (15) Disclosures still outstanding.

Comprehensive Plan: Supervisor Storandt reported that the Town/Village Board held a joint Public Hearing at the Municipal Bldg on January 18th, 2017. Since the public hearing it has gone back to Jefferson County Planning, who are determining setting a re-visit timeframe for the Comprehensive Plan updates. The Town Board has no further changes in mind.

EAF parts 2 and 3: Attorney Russell has proposed parts 2 and 3 of the Long Form EAF for the Joint Comprehensive Plan for consideration. After the Town Board reviewed the Long Form EAF, a **Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to introduce and authorized the Town Supervisor to sign Part 3 on page 2 of the EAF and declare a negative declaration on the SEQRA. Motion carried.

RESOLUTION #43 OF 2017:

RESOLUTION #43 OF 2017 was introduced by Bob Cantwell III, seconded by Donna Patchen, a resolution to adopt the Amended and Restated Joint Comprehensive Plan for the Town of Clayton and Village of Clayton. Storandt – aye; Cantwell – aye; Zovistoski – aye; Patchen – aye. **PASSED.**

Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to send this to the Village. Motion carried.

Route 12 Sewer– Engineer: Rob Campany, Engineer, reported that the advertisement to go to Bid should come out next week. Bids should be opened by March 5. Plans will be handled by Fourth Coast electronically and the Town should post it on the Web Site also.

Reed Point Water – Engineer: Rob Campany state that he is ready if the Town is to push forward with the formation of a Water District. The first part would be to do a formation report.

Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to authorize Rob Campany to do a formation report. Motion carried.

Mr. Campany stated the report is about 4 or 5 pages and will be here for the next meeting of March 8th.

Route 12 Sewer #2 – Engineer: Rob Campany discussed the sewer survey that had been sent out to potential district residences in the area of Lyellton Drive to the Clayton Marina/Village line. For the most part everyone is very supportive. The question that was asked the most frequently was which way would this line be flowing, toward the Village of Clayton or to Orleans? It was stated that we already

have the rate to Orleans and Mayor Zimmer stated she could get the numbers for coming to the Village line.

Route 12 Sewer #2 – Motion was made by Mary Zovistoski, seconded by Donna Patchen, to authorize Rob Campany to do a formation report. Motion carried.

SARA Grant – Records Management: Discussion of having a plan for distribution of records that were no longer needed.

Training ½ day on Customer Service: This will be held on Wednesday, February 15, 2017 from 9-1 in the Town Board room. The Office's will be closed for all to attend this seminar; the Town Board suggested that we "post" the closure on front door.

Supervisor's Report:

TIERS: Held their annual meeting, Rolly Churchill has indicated that he will be retiring soon.

ABM: Will be holding their annual meeting in Florida.

CLDC: There wasn't a quorum to hold the February meeting.

Consolidated Health Board:

Council Reports:

- Cantwell:** The weather is keeping the Highway crews busy.
A couple of minor "mishaps" occurred at the Highway garage (overhead doors) and have been repaired.
Recreation Park: Keith Wood will be doing inventories of all the town buildings. Projects that need to be attended to, will be prioritized.
- Zovistoski:** Zoning Committee has been meeting. Mike Bourcy has sent an "electronic" PDF concerning this committee and what they have reviewed.
- Patchen:** Nothing to report this evening.

Public Request – Address the Board: None.

Cancel meeting: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to cancel the meeting of February 22nd, as the Town Board would be on their way back from attending the Association of Towns Schooling. Motion carried.

Adjournment: Motion was made by Donna Patchen, seconded by Mary Zovistoski, to close the regular meeting and go into Executive Session at 6:10 p.m. Alicia Dewey was asked to stay for the session. Motion carried.

Kathleen E. LaClair, Town Clerk