

**December 30, 2016**

The Town Board of the Town of Clayton held their year-end meeting in the Town Board Room at 405 Riverside Drive, Clayton, New York at 8:00 AM with the following persons present:

David M. Storandt Jr.  
Mary Zovistoski  
Kathleen E. LaClair

Robert W. Cantwell III  
Donna J. Patchen

Christopher D. Matthews  
William Sherman (Absent)

Alicia Dewey

Pam McDowell

**Pledge of Allegiance:****Guests:****Town Clerk:****Correspondence:**

- Thank you received from J.S. DuFresne, Captain, U. S. Coast Guard, for allowing them to position pollution response equipment at our public works building.
- Thank you from the Debbie Patchen Henry family, for sending flowers.
- Justice Janet Brick and William Ramseier Comptroller reports for November, 2016.
- Time Warner supporting documentation of 2016 Franchise Fees Worksheet through September.
- Charter (Time Warner Communications) notice of ongoing developments.
- Charter (Time Warner Communications) upcoming rate changes.
- Cerow Agency, Inc. e-mail of renewal pricing for 2017-2018 insurance term.
- Notice that short-term principal payment is due to M & T in the amount of \$8,000 by January 4, 2017.
- JCIDA – copy of a Proposed amendment to the Uniform Tax Exempt Policy and Guidelines.
- Invitation to the 2017 Depauville Fire Department Annual banquet, on Saturday, January 21<sup>st</sup> at Social 5:30, Dinner 6:30. RSVP by January 10<sup>th</sup> with number attending.
- NYS DOH reaching out to owners of buildings in Jefferson & Lewis Counties that may be operating a cooling tower on their property. New regulations have been adopted and became effective July6, 2016.
- CNY Elevators have performed QEI Inspection(s) and/or Witnessing of test(s)in our location. (Report enclosed.)
- Thank you from Spencer Busler, Director of Land Conservation concerning the Sissy Danforth Rivergate Trail Grant Application and success.
- Application for a Subdivision by Marcia O'Neill who is requesting the approval of a Simple Minor Subdivision on her property located at 16111 County Route 12. This is a two lot division in the Agricultural-Rural Residential district. (The Town has property located adjacent to this division.
- NYS DEC notification of a complete application submitted by Bach Plumbing & Heating Company of Clayton INC. applying for a permit for Article 19 Air State

Facility at Bach & Company, Pelo Rd. – this is a renewal of an existing Air State Facility permit.

**Minutes: Motion** made by Mary Zovistoski, seconded by Chris Matthews, to approve the minutes of 12/14/2016 as amended. Motion carried.

**Public:** None.

**General Discussion Items:**

**Bills: Motion** was made by Donna Patchen, seconded by Chris Matthews, to pay the bills for Abstract #13 in the amount of \$793,980.47. Motion carried.

**Transfers: Motion** was made by Bob Cantwell III, seconded by Chris Matthews, to approve the following Transfers:

1. Transfer \$93,000 from A Fund to RW Fund for Dock Debt Payment.
2. Transfer \$100,000 from CD Fund to RW Fund for Dock Debt Payment.
3. Transfer \$150,000 from General Checking to Route 12 Sewer Checking to deposit BAN funds.

Motion carried.

**Budget Amendment Form: Motion** was made by Chris Matthews, seconded by Donna Patchen, to approve the Budget Amendment Form as stipulated. Motion carried. Copy attached to the Minute Book.

**Award for RFPs Miscellaneous Contractors:**

**Misc. Hourly Construction work for 2017:**

| <u>Vendor</u> | <u>Carpenter</u> | <u>Electrician</u> | <u>Plumber</u> | <u>Mason</u> | <u>Painter</u> |
|---------------|------------------|--------------------|----------------|--------------|----------------|
| Peter Mellon  |                  |                    | \$65 p/h       |              |                |
| New Century   | \$80h/\$640d     | \$80/\$640         | \$80/\$640     | \$80/\$640   | \$80/\$640     |
| Patch Seaway  | \$90h/\$720d     | \$90/\$720         | \$90/\$720     | --           | \$90/\$720     |
| Bach & Co.    | \$100h/\$800d    | \$105/840          | \$100/\$800    | \$105/\$840  | ---            |

**Marine Work:**

|        | <u>Operating Engineer</u> | <u>Chief Mate</u> | <u>Licensed Boat Operator</u> | <u>Shore Man</u> | <u>Deck Hand</u> | <u>Barge</u> | <u>Excavator</u> |
|--------|---------------------------|-------------------|-------------------------------|------------------|------------------|--------------|------------------|
| Seaway |                           |                   |                               |                  |                  |              |                  |
| Marine | \$125/\$1250              | \$125/\$1250      | \$125/\$1250                  | \$75/\$750       | \$75/\$750       | \$250/\$3000 | \$200/\$2000     |
| Patch  |                           |                   |                               |                  |                  |              |                  |
| Seaway | \$90/\$720                | \$90/\$720        | \$90/\$720                    | \$90/\$720       | \$90/\$720       | \$200/\$1600 | \$150/\$1200     |

**Lift Station & STP:**

|           | <u>Hr Rate</u> | <u>OT/Sat Rate</u> | <u>Hol &amp; Sun Rate</u> | <u>Cost/Inspec</u> | <u>Ovhd/Markup</u> |
|-----------|----------------|--------------------|---------------------------|--------------------|--------------------|
| Docteur   | \$75           | \$95               | \$230                     | \$1450             | 15%                |
| Bach & Co | \$105          | \$157.50           | \$210                     | \$840              | 20%                |

**Marine Transportation to & from Grindstone Island:**

| <u>Vendor</u> | <u>1-way</u> | <u>2-way</u> | <u>Wait time after 30 mins.</u> |
|---------------|--------------|--------------|---------------------------------|
| Seaway Marine | \$248        | \$298        | \$248 per hr.                   |
| RJ Marine     | \$144        | \$196        | \$ 95 per hr.                   |

**Septic Pumping & Hauling:**

| <u>Vendor</u> | <u>20Res Tanks/Tank</u> | <u>20Res Tanks Flat</u> | <u>3Comm Tanks/Tank</u> | <u>3Comm Flat</u> |
|---------------|-------------------------|-------------------------|-------------------------|-------------------|
| Bach & Co     | \$210                   | \$4200                  | \$250                   | \$750             |

**Welding at Service Shop:**

| <u>Vendor</u>   | <u>Hrly Rate</u> | <u>OVHd/Profit Markup%</u> |
|-----------------|------------------|----------------------------|
| DB Fabrications | \$65             | 25%                        |

**Materials Supplying:**

| <u>Vendor</u> | <u>Rate: per CY (1 yard=1.6 ton)</u> |                        |                        | <u>Unprocessed Gravel</u> |
|---------------|--------------------------------------|------------------------|------------------------|---------------------------|
|               | <u>Rd Traction Mat</u>               | <u>¾" Minus gravel</u> | <u>2" Minus gravel</u> |                           |
| Clayton Sand  | 8 yd                                 | 9 yd                   | 8 yd                   | 5 yd                      |
| Bach & Co     | \$2.50/t                             | \$4.50/t               | \$4.50/t               | \$3.25/t                  |
| Rusty Johnson |                                      |                        |                        |                           |
| Masonry       | 5/cy-6t                              | 6.25/cy-7.25t          | 6.25 cy-7.25/t         | 3.75 cy-4.75/t            |

**Grindstone Island Mowing at 2 Cemeteries:**

Charles Smith \$4500 per season

**Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to award as follows:

- New Century Electric – Carpenter, Electrician, Mason, Painter.
- Peter Mellon – Plumbing.
- Patch Seaway – Marine Work.
- Docteur Environmental – Lift Station & STP Work.
- RJ Marine – Marine Transportation to & from Grindstone Island.
- Bach & Co. – Septic Pumping & Hauling.
- DB Fabrications – Welding at Service Shop.
- Bach & Co. – Materials Supplying.
- Charles Smith – Grindstone Island Mowing of 2 Cemeteries.

Motion Carried.

**Resignations:**

**Councilman Matthews:** **Motion** was made by Bob Cantwell III, seconded by Donna Patchen, with mixed feeling to accept this letter of resignation and thanked Mr. Matthews for his service to the community and wished him well in his new business venture. Motion carried. (Effective: 12/31/2016).

**Assessor Timothy Ritter:** Motion was made by Bob Cantwell III, seconded by Donna Patchen to accept Mr. Ritter's letter of resignation effective 12/31/2016. Motion carried.

**Dog Control:**

**IMA w/Cape Vincent:** **Motion** was made by Chris Matthews, seconded by Mary Zovistoski, to authorize the Town Supervisor to sign the IMA Agreement with the Town of Cape Vincent, Town of Brownville and the Town of Lyme, concerning Dog Control Officer. Motion carried.

**SPCA Kenneling Contract: Motion** was made by Bob Cantwell III, seconded by Donna Patchen, to authorize the Town Supervisor to sign the contract between the Town and the Jefferson County SPCA, Inc. Motion carried.

**Training:**

**NYS AOT Training:** Discussion who may attend the Association of Towns Conference on February 19 – 22<sup>nd</sup>. Councilwoman Zovistoski said she would be attending. Councilwoman Patchen would check to see if her schedule will allow and Councilman Cantwell III also will check his agenda.

**Save the River Conference:** The 28<sup>th</sup> Annual Winter Environmental Conference by Save the River will be held on Saturday, February 4<sup>th</sup> at the 1000 Islands Harbor Hotel from 9:30 A.M. to a reception at 4 P.M. RSVP is requested with payment of \$50 per person. Supervisor Storandt and Councilwoman Patchen will be attending, with a maybe attending by Councilwoman Zovistoski.

**Fireworks Permit: Motion** made by Bob Cantwell III, seconded by Donna Patchen, to proceed with Fireworks display in February (Fire & Ice)with the Harbor Hotel. Motion carried.

**Comprehensive Plan:**

**Set Joint Public Hearing: Motion** was made by Mary Zovistoski, seconded by Bob Cantwell III, to set a public hearing for 6 p.m. on Wednesday, January 18, 2017, at the Municipal Building for the meeting with Joint Town & Village of Clayton on the Comprehensive Plan. Motion carried.

**SEQRA Part 1:** Part 1 of the SEQRA has been received, reviewed and accepted by the Town Board and the Board has declared lead agency status and that the Part 1 and notification of lead agency status will be provided to the Village of Clayton and forwarded to Jefferson County Planning Board and the Local Joint Planning and ZBA Boards.

**Motion** was made by Donna Patchen, seconded by Mary Zovistoski, that the Town Board accept Part 1 of the SEQRA for the Adoption of the Joint Town of Clayton/Village of Clayton Comprehensive Plan, and have declared Lead Agency and will forward notification to the Village of Clayton, Jeff. Co. Planning Board, and our local Joint Planning & ZBA Boards. Motion carried.

**Zoning Setback Review: Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to authorize the payment of up to \$8,000 to Bernier Carr & Associates (BCA) to help define setbacks, the why and possibly establish a base line for the water table as asked for by the Zoning Review Committee. Motion carried.

**Supervisor Report:** Discussion that T.I.E.R.S. has reimbursed us this year.  
The Dock Grant wasn't included in the RW Grant.

**Highway Report:** Sanding, etc. today.

**Council Reports:**

**Cantwell:** Nothing more to report.

**Matthews:** Word to the Board to keep being transparent; that is what the people want. Spoke with Keith Wood last Wednesday morning concerning liability issues and hockey. Need to keep things from getting out of hand.

He thanked the Board for all the help and support they have given him and he wished everyone good luck in the future.

**Zovistoski:** Nothing to report this time.

**Patchen:** Nothing to report this time.

**Next meeting will be:** Wednesday, January 11<sup>th</sup> at 5 p.m. for the annual meeting with the Regular meeting following.

**Adjournment:**

**Motion** was made by Chris Matthews, seconded by Bob Cantwell III , to close this year-end meeting at 9:30 AM. Motion carried.

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Kathleen E. LaClair, Town Clerk