

December 14, 2016

The Town Board of the Town of Clayton held their regular meeting in the Town Board located at 405 Riverside Drive, Clayton, New York with the following persons present:

David M. Storandt Jr.
Mary Zovistoski
Kathleen E. LaClair

Robert W. Cantwell III
Donna J. Patchen

Christopher D. Matthews
William Sherman

Henry LaClair
Pam McDonald

Gunther Schaller
Tricia Bannister

Ken Knapp

Pledge of Allegiance: Supervisor Storandt opened the meeting by leading the assembly in the Pledge of Allegiance.

Town Clerk:

Correspondence:

- ✓ ACR Health – November 2016 issue received.
- ✓ Depauville Library minutes of November 6th & December 6th, 2016 received.
- ✓ Charter Communications – upcoming changes.
- ✓ Notice of Application being sought by Point Angiers Boathouse.
- ✓ Conboy, McKay, Bachman & Kendall, LLP – Notice of Memorandum of Decision and Order signed by Judge McClusky on November 21st for Heineman, et al vs. Town of Clayton et al for 2013, 2014, & 2015 on two parcels.
- ✓ Notice of TICS District Proposed Capital Project upcoming vote.

Minutes:

Motion by Donna Patchen, seconded by Bob Cantwell III, to approve the regular meeting minutes of November 9, 2016 as submitted. Matthews – Absent. Motion carried.

Motion by Mary Zovistoski, seconded by Bob Cantwell III, to approve the special meeting minutes of December 5, 2016 as submitted. Matthews-Absent. Patchen – Abstain. Motion carried.

(Councilman Matthews arrived at 5:06 pm).

Resolutions:

HRA/FSA/HRA Contribution #64:

RESOLUTION #64 of 2016 was introduced by Chris Matthews, seconded by Donna Patchen, a resolution by the Town of Clayton Town Board regarding Town Contributions to Employee Health Saving Account (HSA), Health Reimbursement Arrangements (HRA) and Flexible Spending Accounts beginning January 1, 2017. Storandt – aye; Cantwell III – aye; Matthews – aye; Zovistoski – aye; Patchen – aye. **PASSED.**

Route 12 Sewer District Amendment of Agreement #65:

RESOLUTION #65 of 2016 was introduced by Chris Matthews, seconded by Mary Zovistoski, a resolution of Amendment No.2, to the Owner-Engineer Agreement between the Town of Clayton and St. Lawrence Engineering DPC for the NYS Route 12 Sewer District Project. Storandt – aye; Cantwell III – aye; Matthews – aye; Zovistoski – aye; Patchen – aye. **PASSED.**

Public:

Bud Baril, President of the TIERS expressed his gratitude and thanked the Town Board, Highway Dept. and any and all those that helped in any way with TIERS and their new home on Graves Street. Mr. Baril stated that with the Town's help, TIERS is 99.99% completed. Some spring lawn work will need to be done, but other than that they are complete.

Mr. Baril invited any and all to stop by the TIERS Building to check them out.

Discussion Items:

Add Account Code:

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to create Account Code DA 5148.43 which will be used for reimbursement from TIERS to the Highway Account for materials to the TIER's parking lot project. Motion carried.

Bills & Transfers: Motion was made by Donna Patchen, seconded by Chris Matthews, to approve the payment of Abstract #12 in the amount of \$183,074.79. Motion carried.

Supervisor's Report, Bank Reconciliations & Balance Sheets: Motion was made by Chris Matthews, seconded by Mary Zovistoski, to accept the Supervisor's November 2016 Report, Bank Reconciliations & Balance Sheets. Motion carried.

Resignations:

Nancy Hyde: Motion to accept the resignation of Nancy Hyde from the Board of Assessment Review effective immediately with regret. Motion carried.

Appointments: (BAR)

1) John Davis – Re-appointment as a regular member of the BAR for a five year term commencing on 10/01/2016 to 9/30/2021. Motion carried.

2) Charles Burlingame – Appoint as a regular member to replace Nancy Hyde in her unexpired term of four years remaining commencing 12/12/2016 thru 9/30/2020. Motion carried.

3) Re-appoint Justin Taylor to the alternate position commencing 10/01/2016 to 9/30/2017. Motion carried.

Janet Brick, Leave of Absence:

Request has been received from Justice Brick for a timeframe of December 1, 2016 through February 28, 2017 for family medical issues which require her fulltime presence outside the Village and Town of Clayton.

Supreme Court Judge James Tormey, Fifth Judicial District Administrative Judge, will appoint a Justice in her absence and the expenses for that position will be borne by the Fifth Judicial District.

Justice David Gideon will preside in the Village and Town of Clayton in Justice Janet Brick's absence.

BIDS: Award Miscellaneous Contractors, Etc.:

The awarding was TABLED until the year end meeting of Friday, December 30th at 8 a.m.

Route 12 Sewer Budget: Motion by Chris Matthews, seconded by Bob Cantwell III, to amend the Administrative Budget with an increase to the "Additional Services" to \$45,000, bringing the adjusted Agreement amount to \$710,000 as shown on the amended Form E as attached to the resolution. Motion carried

Acting Assessor Update: Notice letters have been sent to Jefferson County that the Town Board has made Kimberli Johnston the Acting Assessor. County Acting Director of the County Real Property Tax Service called yesterday and informed that all rights have been turned back on so that Ms. Johnston will be able to access with her computer. The Town needs to replicate a couple of times first.

Training:

NYS AOT Training: Discussion of the upcoming 2017 Association of Town Training School, which will be held February 19-22, 2017. Information packet will be reviewed. We will appoint the delegate at the Annual meeting in January.

Highway MSHA Training: Highway Superintendent Sherman stated he had two already signed up to attend. This training is a refresher course for Mine Safety Training and complies with 30 CFR Part 46 and provides information on additional topics. Certificates with 7.5 hours of credit will be issued to all attendees. All will need to attend the additional 0.5 hour of site specific hazards training to be in full compliance. This workshop will be held in Watertown at the Hilton Garden Inn on February 28, 2017 and cost is \$88 per person. **Motion** was made by Bob Cantwell III, seconded by Chris Matthews, to send Steve Dorr and DL Marshall to the training.

CLDC Appointment: **Motion** was made by Bob Cantwell III, seconded by Donna Patchen, to appoint James S. Ganter to the (CLDC) Clayton Local Development Corporation to fill the term of that was held by Lori Durand. Ms. Durand's term has concluded. Motion carried.

Heritage Heights Sewer Connections:

Motion was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve the following two Heritage Heights hook-ups: Jeremy Jenis, Tax Map #20.18-1-29 @ 15230 Heritage Drive and Tami & Michael Kowalow, Tax Map #20.18-1-25 @ 15200 Evergreen Lane. Both owners have already paid their \$1,000 fee. Motion carried.

Chamber Fishing Tournaments: **Motion** was made by Councilwoman Zovistoski, seconded by Councilman Chris Matthews, to authorize the Supervisor to sign a Memo of Understanding with the Chamber concerning the Fishing Tournaments and use of the Clayton Harbor Docks. Motion carried.

Councilwoman Zovistoski will attend the first meeting of the Committee to brief on the use of the docks.

Water Quality Issues Update: There are two ways to attack this problem; each will be costly. We need to delineate between "road salt" and "natural salt".

Supervisor's Report:

CLDC- We made the appointment of James Ganter this evening.

Frink- The Supervisor, Alicia and Fourth Coast compiled and submitted all paperwork to get reimbursed for the final grant reimbursement.

Department Head Reports:

Highway Superintendent Report: We're changing over to winter gear, have put away mowers, etc.

Council Reports:

Cantwell: Paynter Center now has a Web Site and has also joined the Clayton Chamber.

Matthews:

Nothing to report for this evening.

Zovistoski:

LL #5 is now on the Website and very easy access.

Depauville Library is closing on Fridays effective immediately.

Clayton Chamber Christmas Parade was very successful.

Clayton Zoning Ordinance Review Committee has had two meetings:

1. First meeting they review their mission and an over-view of their purpose.
2. Second meeting they reviewed Jefferson County Planning Board's recommendation of LL #5.

The Committee is looking to request the services of Bernier Carr & Associates to help them. (Supervisor Storandt will check to see where this amount of money might come from as we didn't budget anything for this Committee's use).

Discussion on NYC Association of Towns.

Patchen:

Spoke with Scott Johnson, President of the Youth Commission. He will compile a listing of expenses to help with the Budgeting process.

Adjournment: Motion was made by Chris Matthews, seconded by Donna Patchen, to adjourn the regular meeting at 6:01 PM. Motion carried.

Kathleen E. LaClair, Town Clerk