

November 9, 2016

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room located at 405 Riverside Drive, Clayton, New York with the following people present:

David M. Storandt Jr. Mary Zovistoski Kathleen E. LaClair	Robert W. Cantwell III Donna J. Patchen	Christopher D. Matthews William Sherman (Absent)
Gunther Schaller Linda Brown Erin Greene Kristina Randazzo-Ives Tracie Baril Andrea House	Justin Taylor Don E. Lingenfelter Doug Tulloch Cindy Grant Norma Zimmer, Mayor Christopher House	Sue Magee Kevin Patchen Julie Garnsey Pam McDowell Pam Fox

Pledge of Allegiance: Supervisor Storandt opened the regular meeting at 5 p.m. and led the assembly in the Pledge of Allegiance.

Guests:

Doug Tulloch, 1000 Islands Charity Poker Run: 1st Annual 1000 Islands Charity Run is a grassroots, volunteer-driven program dedicated to the charitable needs and economic development of the 1000 Islands region. Mr. Tulloch is looking for the Town Board to authorize the docking for four (4) days with a cap of 100 boats at the Clayton Municipal Docks. Those entered into this Poker Run will pay for docking thru their entrance fees.

The proposed main event is July 15th, 2017 with other family-oriented related events from the 12th to the 16th of July. Their mission and goal is to raise \$50,000 the first year for the awareness of the Wellness Center at River Hospital for Treatment of Veterans with PTSD and TBI (50%), the other (50%) to be divided among the Clayton Youth Program, Clayton Volunteer Fire Dept., Alexandria Bay Volunteer Fire Dept. and local Food Pantries and local causes TBD. This will provide an exciting and unique boating event for all to enjoy with spectacular boats and a great atmosphere as well as to promote the Clayton and 1000 Islands area.

The Town Board will look at this proposal and get back to Mr. Tulloch with their decision.

Town Clerk:

Correspondence:

- ✓ Workshop Notice from Jefferson County Dept. of Planning and the NYS Tug Hill Commission are co-sponsoring a land use training session on Article 10 Public Service Law – What you should know about the siting of major electric generating facilities. This will be held on Monday, November 14th for 6:30-8:30 pm in the Sturtz Theater at Jefferson Community College. RSVPs are requested.
- ✓ Depauville Sewer District minutes of November 3rd.
- ✓ KIMCO Steel Sales LTD. pricing effective November 7th for shreddable picked up.
- ✓ Charter Communications – Upcoming changes.
- ✓ Notice of BCA Architects Engineers – Children’s Gift & Fund Drive.
- ✓ Minutes from November 1st Depauville Library.

Minutes: Motion was made by Chris Matthews, seconded by Mary Zovistoski, to approve the minutes of October 26, 2016 as written. Motion carried.

Public on Agenda Items:

1. Kristina Randazzo-Ives, TIPAF Board President, stated that it was with great pleasure that she presented a signed copy of the Clayton Opera House Management and Operations Agreement. On behalf of the TIPAF Board of Directors, she thanked each and every one of those seated before her for all the hours and dedication to making this a partnership stronger than ever.

The TIPAF Board hopes that the Town Board will accept this agreement as their collaboration and dedication giving both boards new perspective and a stronger bond in what we are capable of doing when working together. She thanked the Town Board for working with TIPAF and herself and others to see that this partnership continues.

2. Sue Magee discussed concerns that the Town Board previously had no say, there was no recourse action they could take, and no response they could give on the control of this building. She and others were not happy with some of the things that had transpired over the last year. They were not happy with some of the venues being put forth and everyone should remember this is a place for the taxpayers and everyone should have representation of what is being presented. The Town Board should have more control of the building than they have been allowed.

3. Linda Brown discussed that someone had recently looked at the Schoolhouse floors and will soon be sending in a bid. Work would be completed in the spring.

4. Gunther Schaller suggested that Wind should be an agenda item until it is totally done away with. Indication that that one company has not left the area and not returning; Another due to the election results and the stock market will not be doing their project.

General Discussion:

Bills: Motion was made by Bob Cantwell III, seconded by Donna Patchen, to authorize the payment in the amount of \$235,485.91 for Abstract #11 of 2016. Motion carried.

Add Account Codes: Create GH5710 – Bonds/BANS receivable: Motion was made by Mary Zovistoski, seconded by Bob Cantwell III, to approve creating line item GH5710-Bonds/BANS receivable Motion carried.

Supervisor's Report – October, 2016, Bank Reconciliations & Balance Sheets:

Motion was made by Chris Matthews, seconded by Mary Zovistoski, to approve the Supervisor's Report, Bank Reconciliations and Balance Sheets for October, 2016. Motion carried.

Bargaining Rate Changes- Step Increase: Motion was made by Bob Cantwell III, seconded by Donna Patchen, to approve the following rate increases: Pat McCarron a contractual step increase of \$.50 to \$16.52 on 6/7/2016; Shannon Fox contractual step increase of \$.50 to \$16.52 on 7/18/2016; Scott Haver a contractual step increase of \$.50 to \$17.52 on 11/26/2016; and Pat McCarron contractual step increase of \$.50 to \$17.02 on 12/7/2016. Motion carried.

Miscellaneous Contractors - RFP: Motion made by Mary Zovistoski, seconded by Chris Matthews, to send out notice of Request for Proposals (RFP) for Miscellaneous Construction Work, Service Work & Material Supplying for the 2017 Fiscal Year. Motion carried.

Dog Control – RESOLUTION #62 of 2016:

RESOLUTION #62 of 2016 was introduced by Chris Matthews, seconded by Mary Zovistoski, a resolution opting out of the Jefferson County Dog Control contract effective January 1, 2017. Storandt – aye; Cantwell III – aye; Matthews – aye; Zovistoski – aye; Patchen – aye. **PASSED.**

Grindstone Island Schoolhouse Flooring: Discussion earlier with Linda Brown.

TIPAF Agreement Update: Motion made by Donna Patchen, seconded by Bob Cantwell III, to authorize the Supervisor to sign the Clayton Opera House Management and Operations Agreement. Motion carried.

ZEO/CEO Agreements: Councilman Matthews requested we wait on these two agreements until the committee can get together again and make sure we all agree. We can review this at our December 14th meeting.

Proposed Zoning/Planning Amendment: Chairman Doug Rogers has forwarded a request to the Town Board for making a change in the process of acting on simple minor subdivisions and/or lot line adjustments. Currently this falls within the purview of the Planning Board. Simple minor subdivisions and/or lot line adjustments require little or no deliberations and no special conditions are attached. The Zoning Enforcement Officer reviews such petitions to ensure they meet the stated criteria noted in the Town Zoning Ordinance. Therefore, the Planning Board invariably approves all such requests. If the ZEO was to take care of this, it would reduce the wait time for the petitioner and relieve the Planning Board of “rubber stamping” all such inquiries so that they could spend more time on applications that require advanced deliberations and making this more efficient use of Planning Board time.

Motion by Chris Matthews, seconded by Mary Zovistoski, to send this to Atty. Joe Russell to start process of doing an Amendment to the Zoning Ordinance. Motion carried.

Letters of Support: Tabled until December 14th meeting.

Supervisor Reporting:

CLDC- Request by Mayor Zimmer for the Town Board to increase another \$10,000 in their budget for the CLDC. (See Public Hearing section).

Consolidated Health District- Meeting this afternoon resulted with the Health Board adopting their budget to be the same as last year. Supervisor Storandt reported this keeps the tax levy the same as last year.

Highway Superintendent Report: None.

Council Reports:

Cantwell- Discussed taking P/T labor at the Highway to \$15 p/h (currently \$12 p/h). More responsibility some have CDL might consider that an increase item. Thought we should take a look at. Further discussion resulted in no changes at this time.

Zovistoski- Discussed a meeting took place with the Supervisor in attendance with the Chamber of Commerce. It was very insightful on both sides. They will have another meeting next week. Elections went smoothly at Depauville Library – no problems. Future Elections will take place at the Depauville Fire Center.

Next Town Board meeting will be held on Wednesday, December 14th.

Public Hearing – Preliminary Budget Hearing @6p.m.:

Motion was made by Chris Matthews, seconded by Mary Zovistoski, to open the Public Hearing on the Preliminary 2017 Budget at 6:04 PM.

Supervisor Storandt stated the public hearing is to give the public time to ask questions on the Preliminary Budget and if none, move the Budget to Final Budget status. There were a couple added changes since we went to Preliminary and we can discuss that after reviewing what we have at present.

Justin Taylor thanked the Board for doing their due diligence of reviewing the budget and staying under the 0.68% tax cap. He noted that the Fire District exceeded their portion of the tax cap. Mr. Taylor thanked the Board again and appreciates all the time and effort the Town Board has done working on the Budget.

Norma Zimmer, Village Mayor requested that the Town Board increase the amount of money given to the CLDC from \$10,000 to \$20,000. Discussion followed with the Board not agreeing to this as the Town does not utilize the CLDC like the Village does. Councilman Matthews discussed that 6-8 months ago, the CLDC met with the Town Board and at that time, the CLDC asked to come back to the table with a two or three year plan showing the path where they were headed. They needed to come back with objectives. They didn't come back. The Supervisor and the Executive Director met and they went over a budget for the 2017 year. There was enough money to get them through the 2017 year. We will look at their proposal and planning for the year 2018 Budget to see if they have a direction at that time. No change to budget concerning this request.

No one further to speak on the budget, a **Motion** was made by Bob Cantwell III, seconded by Chris Matthews, to close the Preliminary Budget hearing at 6:20 PM Motion carried.

Further Board discussion on adding \$50,000 for gravel crushing which would increase the \$250,000 yearly amount. Discussion of needing over 400 tons of gravel for the next few years for roads. Highway Superintendent Sherman needs to come up with a 2017-2019 road plan. This next year Highway Superintendent Sherman will need to finish Ellis Road. It has been suggested that we do less shared services work outside of Clayton. We will still need to crush gravel next year regardless. There is \$255,000 in the paving. Our pit will be out of bank run material in 6-10 years. Discussion that possibly the Fund Balance could be used next August, 2017 if we don't put into the highway budget now. Further discussion no changes at this time.

Mortgage Tax in 2016 came in lower than had been anticipated.

Final discussion: Drop \$10,000 from Revenues and put that \$10,000 in the Contingency Fund. This will change the Summary page at A-General from Preliminary \$2,424,316.61 to \$2,414,316.61 and the A-General Estimated Revenues: Preliminary from \$1,478,384.49 to Final at \$1,468,384.49.

Heritage Heights Sewer in the Preliminary Budget was under \$.28 – need to make that adjustment.

Alicia had discussed with the Town Supervisor about changing the way the income and deduction is handled for the FSA Employees (\$1500.) Councilman Matthews said to leave as is for now.

Motion was made by Chris Matthews, seconded by Donna Patchen, to move the Preliminary Budget to the Final 2017 Adopted Budget with the one change due to the Mortgage tax. Motion carried.

Adjournment:

Motion was made by Chris Matthews, seconded by Bob Cantwell III, to adjourn this regular meeting at 6:40 p.m. and go into Executive Session for about 45 minutes to discuss Personnel issues. Motion carried. Executive Session ended at 7:25 p.m.

Kathleen E. LaClair, Town Clerk