

## June 8, 2016

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room with the following persons present:

David M. Storandt Jr.  
Mary Zovistoski  
Kathleen E. LaClair

Robert W. Cantwell III  
Donna Patchen

Christopher D. Matthews  
William Sherman

Alicia Dewey  
Kristina Ives  
Sue Magee  
Justin Taylor

Keith Wood  
Erin Greene  
Ken Knapp  
Gunther Schaller

Cindy Grant  
Mike Geiss  
Dina Holbrook  
Pam Mc Dowell

**Opening & Pledge of Allegiance:** Supervisor Storandt opened the meeting at 5:00 pm and led the assembly in the Pledge of Allegiance.

### Guests:

### Town Clerk:

#### Correspondence:

- Village Annual Water Quality Report
- 1000 Islands Land Trust Community Picnic at Zenda Farms Friday, June 10<sup>th</sup> 5:30 – 7:30 pm; Must RSVP.
- 1000 Islands Land Trust letter May 31<sup>st</sup> invitation to join them on Thursday, June 16<sup>th</sup> as they celebrate the Grand Opening of Otter Creek Preserve at a cocktail reception at 5:30 pm.
- 1000 Islands Land Trust - 1<sup>st</sup> Annual Community Picnic on June 17<sup>th</sup>; 5:30 – 7:30 pm; at Otter Creek Preserve & Nature Trail; must RSVP.
- Save the River – River Watch received.
- Time Warner Cable – May 18<sup>th</sup>; Spectrum – May 26<sup>th</sup>; Charter Communications – May 26<sup>th</sup> & June 1st.
- Menter Rudin & Trivelpiece- May 17 & 25<sup>th</sup> – Tax Certs concluded – Hill and Chisamore.
- Menter, Rudin & Trivelpiece – Legal Hold Letter on Atlantic Wind, LLC.
- ACR Health – April 2016 issue.
- Save the River – May 26<sup>th</sup> ltr.; Annual Run for the River 5K/10K will be Saturday, July 30<sup>th</sup> with registration starting at 7:30 am and the race beginning at 9 a.m.
- Development Authority of the North Country (letter of May 26<sup>th</sup>) from Jim Wright, asking that we accept clear bags only for trash.
- NYS Dept of Health -Report on testing and maintenance of backflow prevention device at Opera House.
- TILT Reflections – Spring 2016.
- Depauville Library Board meeting minutes of Wednesday, May 4<sup>th</sup>.
- Justice Court Reporting certification for May 2016 from Justices Brick and Ramseier.
- National Grid, Todd, Froyseil – follow-up announcing National Grid's approved LED tariff offering.
- Ann Aubertine resignation letter from the ZBA Board.

**Minutes: Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve the minutes as amended. Motion carried.

**Resolutions:**

**RESOLUTION #48 of 2016** was introduced by Christopher Matthews, seconded by Bob Cantwell III, a resolution for a Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Storandt-aye; Cantwell III-aye; Matthews-aye; Zovistoski – aye; Patchen-aye. **PASSED.**

**Public Comment on Agenda Items:**

Kristina Randazzo Ives, President of the Board of Directors for the Thousand Islands Performing Arts Fund spoke about the TIPAF Agreement. She thanked the Town Board for their time today and allowing her the opportunity to speak this evening.

First she thanked the Town for all they do for the Community. In looking at the TIPAF Agreement she feels this is a positive challenge and a bigger picture for the community.

She appreciates the support all these years and they hope that moving forward the Board's support will continue.

She supplied each Board member with TIPAF's response to their first meeting on April 25<sup>th</sup> when they met with the Town Supervisor and Councilwoman Zovistoski.

She explained that TIPAF could not financially be able to pay rent if the agreement changes. They budgeted to raise approximately \$400,000 a year to operate the Clayton Opera House as home base and would like to again thank the Town Board for continuing to make this agreement work.

Mrs. Ives noted that collectively over the years since the agreement was put into action in 2003 and since the renovations, TIPAF has spent over \$7 million dollars to not only renovate a building they didn't own, but to operate it as well. They know this was and is a substantial savings to the Town and they also used those dollars to renovate this boardroom we are in, along with all the offices here in the basement. Without the collaboration and support from both the town and TIPAF, they would not have a beautiful renovated piece of history that both get to enjoy and the community as well. Over the last few years they have worked really hard in getting Board Members and staff that have a dedication to our community and to the Town.

TIPAF is eager to continue their Partnership with the Town and are hoping to renew for another 5 years and continue to develop the relationship that has worked for the entire community.

**General Discussion Items:**

**Bills & Transfers:**

**Abstract #6: Motion** was made by Mary Zovistoski, seconded by Donna Patchen, to approve payment in the amount of \$295,231.66 for Abstract #6 of 2016. Motion carried.

**Supervisor's Report for May 2016, Reconciliations & Balance Sheets: Motion** was made by Chris Matthews, seconded by Mary Zovistoski, to approve these reports as submitted. Motion carried.

**Resignations & Appointments:**

**Resignations:** A letter of resignation from the ZBA Board has been received from Ann Aubertine.

**MOTION** was made by Chris Matthews, seconded by Bob Cantwell III, to accept the resignation from Mrs. Aubertine with regret. Motion carried.

**Others:** Amanda Shane, sent a request for a raise in her compensation from the current \$10 per hour for attending and recording meeting minutes to \$13.50. Discussion by the Board resulting that a letter be drafted back to her to see if she would accept an increase to \$12 per hour.

**Rate Changes:** Highway Superintendent Bill Sherman had sent a request for a pay rate for part-time seasonal employees to change from the current \$12 per hour to \$16.00 per hour.

Discussion followed that the part-time seasonal labor rate at the Highway is \$12 per hour; the only reason another employee is at \$16 per hour is due to the fact he is also a mechanic.

**Lifeguards List Changed:**

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Lifeguard</u>	<u>CPR</u>
Miranda Bechaz	Director	\$12.75	4/10/15	4/12/16
Darien Frederick	Head Guard	\$11.75	4/14/15	4/14/16
Karley Sherman	Head Guard	\$11.75	4/10/15	4/6/16
Kim Korcz	Guard	\$10.25	5/16/16	5/16/16
Allyson Aiken	Guard	\$10.25	4/7/16	4/12/16
Anna Hoover	1 <sup>st</sup> yr Guard	\$ 9.75	4/7/15	4/6/16
Mikael Ann Melfi	1 <sup>st</sup> yr Guard	\$ 9.75	4/7/15	4/6/16
Hayley Ascough	Sub	\$ 9.00	5/20/15	5/19/16
Alleigh Robbins	Sub	\$ 9.00	4/7/15	
Kelsey Bannister	Sub	\$ 9.00	4/7/15	4/6/16
Riley Youngs	Sub	\$ 9.00	4/7/16	4/7/16
Tim Filiatrault	Sub	\$ 9.00	4/7/16	4/7/16
Delaney Aubertine	Sub	\$ 9.00	4/7/16	4/7/16
Steffanie Korcz	Sub	\$ 9.00	9/19/14	
Erica Sullivan	Sub	\$ 9.00		
Sydney Aubertine	Sub	\$ 9.00		

**Motion** made by Bob Cantwell III, seconded by Chris Matthews, to appoint this Lifeguard list as changed. Motion carried.

**Assessor:** Discussion of training being completed for the 2015 year and near completion for 2016 year.

**Motion** made by Chris Matthews, seconded by Bob Cantwell III, on a written recommendation from Marlene A. Norfolk, Interim Assessor, that Assessor Tim Ritter's salary should be increased to reflect his training. Starting May 26<sup>th</sup>, 2015 the salary was \$42,500 and the new salary is to be \$47,500 effective on the first payroll after May 27, 2016. Motion carried.

**NYS Dept. of Labor:** Alicia Dewey informed the Board that New York State effective on December 31, 2015 changed the basic hourly rate to \$9.00. You need to keep that in mind when doing the budget.

**Training:**

**Cornell/Assessment- Motion** made by Mary Zovistoski, seconded by Bob Cantwell III, to approve attendance for Tim Ritter and Kimberly Johnston at the Cornell Seminar, July 11-15, in Ithaca, NY. Mr. Ritter would like to attend a 5-day Course at \$470 for members of the NYSAA. The course is entitled "Application of the Three Approaches to Value". Mrs. Johnston is taking a 4-day course for "Cost Approach to Value" at \$400. The Hotel is \$109.95 per day, per person (Sunday thru Thursday, plus mileage and meals are requested).

Previously, Ms. Johnston requested to attend "Fundamentals of Mass Appraisal" being held August 9-11 in Essex County, at Lake Placid, NY. ORPTS Course is Free. She is requesting hotel accommodations Monday-Thursday, along with mileage and meals.

**Motion** by Mary Zovistoski, seconded by Bob Cantwell III, to approve both Mr. Ritter and Mrs. Johnston trainings. Motion carried.

**SHRM-Supervisor's Clerk- Motion** made by Donna Patchen, seconded by Mary Zovistoski, to approve attendance for Alicia Dewey at the 2016 NY State SHRM Conference in Lake Placid, September 18-20. Conference registration fees are \$475; plus 2-nights lodging and mileage expenses. Motion carried.

**Opera House Agreement:** The Town Board and TIPAF Board will schedule another meeting for June 22<sup>nd</sup>, (time yet to be determined).

**Depauville Voting:** Supervisor Storandt had discussion with Jude Seymour from the Board of Elections regarding voting at the Community Center. The Fire District will be approached to see if they can host the elections at their Fire Hall starting next year. The Fire Hall has ample parking, with a large room, all on one floor, plus handicap bathroom facilities. This fall elections will be held at the Depauville Library/Community Center upstairs.

**Depauville Library:** Discussion that another draft letter needs to be written as a friendly reminder to the Depauville Library concerning the way expenses get approved and what is expected from those utilizing the Community Room at the Library (i.e. Certificates of Insurance).

**CLDC Stipend Increase Request:** Councilman Matthews is not comfortable acting on this at this time. He feels that this needs to be discussed further possibly at budget time. **TABLED** at this time. A meeting with Supervisor Storandt, Councilman Matthews and Mike Geiss will discuss this further.

Mr. Geiss, who is Chairman of the **Clayton Local Development Corporation** stated that currently there are three (3) vacancies on the Board.

Chairman Geiss informed the Town Board that CLDC is looking to apply for a \$50,000 grant for the Sissy Danforth Walking Trail that extends from East Line Road to LaFargeville. They will be requesting a Letter of Support from the Town to send with the Grant application. The deadline for this grant application is July 29<sup>th</sup>.

**Transient Dock:** Mr. Taylor reported that reservations are coming in and boaters are complimenting our facility. He shared 3 interactions that staff has had with disgruntled local users: (1) One refused to pay the \$5 for 4 hour day use fee siting "he pays taxes and shouldn't have to pay to use the docks. Staff called Mr. Taylor for guidance. The individual was located downtown by Mr. Taylor who personally spoke with him later that week, the person still feels that he shouldn't have to pay even after explanation that the "fee for service" is an established rate. (2) Another day, two fishing guides "picked up & dropped off" their customers who were staying at the hotel. Both guides refused to pay the \$10.00 charter fee, also siting that they "pay taxes and bring more revenue to the community than some of the downtown retail shops". Mr. Taylor shared that they were in business to make money and the dock operation was a "fee for service-municipal operation".

Other guides have used the facility multiple times and paid the fee without question siting that it was a great asset and value for them to be able to pick up hotel guest right at their back door. They add the fee to their charter rate, the same as Uncle Sam Boat line does.

Anyone that has had issues, have been referred to the Town Supervisor and Town Board. None of the three paid for the service.

Mr. Taylor stated that seasonal and year-round visitors along with other transient users have offered compliments on the quality of the facilities and the vision that the Town has had. Another very

seasoned transient boater has traveled from Albany through the canal to the 1000 Islands during the last month reported that his was the nicest facility that he had stayed at.

At one point last weekend, there were 21 day-use boats that were downtown shopping and enjoying the restaurants and Clayton in general.

The Village Riverside docks were full, the 172' Big Eagle was at the Regional dock, the 101' Sassy (\$207 fee) was on the Attenuator and we had to turn away the 112' Pepper XIII all in one day. The cruise ship Pearl Mist was in Sunday and Monday.

**Rate Discounts:** Suggestion was made that we in addition to a 7-day stay rate also consider also a 4-day stay rate. Mr. Taylor will e-mail a written proposal for consideration.

**Charter Fees:** All charters do need to pay for pickup and drop off. We do have a fee structure in place and it needs to be followed. Consensus of the Town Board to send a letter of this effect to the local Charter Guides group for distribution.

**Heritage Heights Sewer District:**

**RESOLUTION #49 of 2016** was introduced by Christopher D. Matthews, seconded by Robert W. Cantwell III, a resolution authorizing the issuance of Serial Bonds or a Statutory Installment BOND or a Statutory Installment Bond for the Town of Clayton in an amount not to exceed \$25,000 the proceeds of which are to be used for the acquisition of real property in the Heritage Heights Sewer District. Storandt-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye; Patchen-aye. **PASSED.**

**Rec. Park Playground Equipment:** Keith Wood, Recreation Park Manager, has approached the Clayton Rotary concerning the playground equipment at Cerow Recreation Park. Originally the Clayton Rotary had purchased the playground equipment, but they're not interested in replacing the equipment. Mr. Wood suggested that we take out the antiquated equipment, grass the area and possibly put up a few benches along the walking trail.

**Motion** made by Mary Zovistoski, seconded by Bob Cantwell III, to move forward with removing the equipment and re-seeding. Motion carried.

**CVCF Community Service Crew Request:** **Motion** made by Mary Zovistoski, seconded by Chris Matthews, to write a letter of support to restore the Community Service Work Crew Program at the Cape Vincent Correctional Facility. Motion carried.

**9 – 11 Parade Invitation:** Meet Sunday, September 11<sup>th</sup> at 10 A.M. at the Clayton Fire Dept. for rides in the parade.

**Clayton, NC Sister – Town Inquiry:** Discussion and passed on collaborating with this project.

**Engineer Updates:**

**Route 12 Sewer Update:** The design has been amended. EFC has to okay and sign on.

**Solar Consortium:** **Motion** made by Donna Patchen, seconded by Mary Zovistoski, to send a letter to the Consortium respectfully rejecting their offer at this time. Motion carried.

**Route 12E Water District:** Waiting upon verification of costs by Village and receipt of IMA, then finalize the report and set public hearing.

**Highway Superintendent's Report:**

 Grindstone Island – We're finished grading and cutting along the roads.

 We have been doing culverts, ditching and mowing along the road sides on the main land.

**Department Heads:** Keith Wood discussed issues at Recreation Park.  
Grindstone Island Schoolhouse: we have finished stripping the floor for the summer and we will look at when we are there the last meeting in July. Future floor refurbishing will be evaluated in late August or early September.

**Council Reports:**

**Cantwell:** Paynter Senior Center Meeting is scheduled for June 22<sup>nd</sup>.  
Discussion of a “Ribbon Cutting” at the Municipal Docks.  
Discussion of a “pump outs” at the new docks. We don’t want to compete with locals.

**Zovistoski:** The Chamber of Commerce Food & Wine Show is this week-end. More volunteers are needed. This looks to be a great event.

**Patchen:** No ZBA meeting last month.  
Joint Planning Board is having a Special meeting this evening at 7:00 P.M. for St. Lawrence Spirits.

**Public Submitted Requests to Address the Board:**

Cindy Grant and Gunther Schaller attended the Jefferson County Board of Legislators meeting last night. The County is not going to sign on with Apex (the new name for the Wind Companies). Apex wants PILOTS and special considerations, which the County is not willing to accept. Mrs. Grant is encouraging the Town Board to sign on and follow Cape Vincent’s Total Zoning Ordinance.

**Adjournment: Motion** made by Chris Matthews, seconded by Mary Zovistoski, to adjourn this regular meeting at 6:15 pm. Motion carried.

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**Kathleen E. LaClair, Town Clerk**