

May 11, 2016

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room with the following persons present:

David M. Storandt Jr.	Robert W. Cantwell III	Christopher D. Matthews (absent)
Mary Zovistoski	Donna Patchen	William Sherman (absent)
Kathleen E. LaClair		
Alicia Dewey	Steve Dorr, Deputy Hwy.Supt.	Kevin Patchen
Ken Knapp	Karen Lago	Pam McDowell
Gunther Schaller	Debra Rantanen	Gerry Dewey
Eugene Howard	Jan Larrow	Tresa Forkey
Linda Brewer	Gail Egeressy	Norma Zimmer, Village Mayor
Erin Greene	Julie Garnsey	Cindy Grant
Kristina Ives	Phil Pond	Rob Campany
Mike Geiss (6:03pm)		

Opening & Pledge of Allegiance: Supervisor Storandt opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests:

Norma Zimmer, Village Mayor: Acknowledged that she has received word the village will get a \$1.5 million grant from the US Dept. of Agriculture for its two-year-old, \$6.19 million water improvement project. This is a good sized grant from USDA and will take care of a huge chunk of the total cost. The Town of Clayton portion will cover approximately \$1 million of the project for those in the NYS Route 12E section at Bartlett Point Road area and the rest will be the Village portion. The Village will BAN for this total project at a 38-year 2.2 percent interest. The Village is still looking for more grants to help defray costs.

Erin Greene, TIPAF: Introduced herself as having served on the TIPAF Board of Directors for 11 years, holding every officer position of that Board and having twice served as Interim Executive Director. She personally invested (or raised) thousands of dollars to support the Clayton Opera House and considers herself a stake holder.

Mrs. Greene gave some history of the beginnings of the partnership between the Town of Clayton and TIPAF. She also gave some of the history of the amount of money that TIPAF has collected and re-invested in the building. In March, 2017 the Agreement is due to be renewed and she is asking that such words as "lease" and "tenants" should not be used as it is more of a Joint Venture arrangement. She feels that nothing else about the agreement needs to be changed or amended.

Debra Rantanen, Depauville Library Board Member: Discussion of a letter received from the Town Board concerning the change in voting location at the Depauville Library. Mrs. Rantanen indicated that the Town had been notified several times as far back as in 2012 and then again in two sets of minutes in 2016. She indicated that the Board of Elections had come out and inspected the new Community Room downstairs and had given an approval to moving the Elections downstairs. Mrs. Rantanen indicated that Councilwoman Zovistoski had received minutes of the Library Board meetings. Also, the full library board had voted for the change in polling. The Board of Elections was informed and they reviewed the area designated that the Community Room could be utilized for voting.

Geraldine Dewey, Democrat Election Chairperson for Depauville Primary Election said this was a safety issue. When she arrived at 10:30 am, she wondered where the set up was as she had gone in the upstairs front door. Once checking the situation, she had safety concerns about people coming in the front ramp as per other years and then trying to navigate going down and back up the stairs from the basement level. Some of the people had walkers and couldn't get in and out of the back ramp as crossing gravel and stones were uneven. Some of these people wouldn't come in to vote for fear of falling. The area downstairs was set up with not much room to navigate and people were complaining. In the evening, the lighting had malfunctioned at the back entrance.

Mrs. Dewey feels that the front of the building is always lit and has a ramp and that the voting needs to be back upstairs for safety reasons.

Supervisor Storandt had received several calls from voters already that morning and at about 10:30am had visited the poll site.

Councilwoman Zovistoski stated that any proposed changes, goes through the Town Board by a written formal request. The Town Board will determine if the change is needed before any change is done.

Supervisor Storandt stated the Town Board will discuss this issue and formally address at the next meeting.

Karen Lago, Depauville Librarian: Asked the Town Board, while they're considering their 2017 Budget, to keep in mind that the funding the Town provides the Depauville Library is critical to their continued operation. She feels that public funding of public libraries is indispensable.

The Depauville Library is chartered to serve the 5,153 residents of the Town of Clayton. This is serving a population of over 5,000 and means that they're required to meet several minimum State standards which most of the other libraries do not. They must be open more hours and their director must have at least a BA degree.

Mrs. Lago stated that the Depauville Library in on the lower end of the income scale when compared with other local libraries and only 3 of the 65 libraries in the system receive less local funding per capita. The library would like to be able to build their book collection. They only have one staff person on at a time and there are times when a second person is necessary. They are looking for a clerk but the few hours they can afford to offer, is making it difficult to find someone. They have not automated as yet and would like to be able to.

Mrs. Lago talked about the recent construction at the Library and the replacement of the roof. She also discussed the upcoming School District vote that has a Proposition for additional funding to the local libraries. She presented a to-do list for the library.

Town Clerk:

Correspondence:

- Grants Action News – May 2016 issue.
- Town of Orleans Notice of Public Hearing for May 17, 2016 at 7 PM – an application for a Wind Permit to construct a temporary wind meteorological tower (met tower) by Atlantic Wind LLC on County Rt. 12, tax map #43.00-1-1.1. A copy of the Town of Orleans Application has also been received this AM.
- Notice of Clayton Fire Dept. awarded a memorial piece of the World Trade Center to be displayed at the Clayton Volunteer Fire Dept. and will arrive on June 11th.
- Letter from Deanna Lothrop, President of Lyme Community Foundation requesting to borrow the stage that is used in Chaumont for the Indian Fest each year.

- Depauville Sewer District minutes from May 5, 2016.
- Tim Smith, VP of Office Business Systems – For the Record: Recording Systems for meetings, Video/TV Broadcast, Sound Reinforcement, Video Presentations, ADA Compliant Assistive Listening.
- Time Warner keeping everyone apprised of changes and/or additions to Cable TV.
- Justices Brick and Ramseier monthly report to NYS Comptroller for April 2016.

Minutes: Motion made by Mary Zovistoski, seconded by Donna Patchen, to approve the minutes of April 27, 2016 as presented. Matthews – absent. Motion carried.

Public Comment on Agenda Items: None.

General Discussion:

Bills & Transfers: Motion made by Bob Cantwell III, seconded by Mary Zovistoski, to approve payment in the amount of \$282,458.80 for Abstract #5 of 2016. Matthews – absent. Motion carried.

Supervisor’s Report for April 2016, Bank Reconciliations & Balance Sheets: Motion made by Donna Patchen, seconded by Bob Cantwell III, to approve these as submitted. Matthews – absent. Motion carried.

Appointments:

- **Dock Attendants: Motion** made by Mary Zovistoski, seconded by Bob Cantwell III, to appoint Kelsey Bannister, Hunter Barton, Hayden Barton at 32-40 hours and Terry Fox for 16-40 hours per week, as Dock Attendants for the 2016 season, all to receive a stipend of \$10.00 per hour. Matthews –absent. Motion carried.

- **Lifeguards: Motion** made by Bob Cantwell III, seconded by Donna Patchen, to appoint the following Recreation Park Lifeguards for the 2016 season along with their rates:

Hayley Ascough, Director	\$12.75	
Darien Frederick, Head Guard	\$11.75	+CPR
Miranda Bechaz, Head Guard	\$11.75	
Kim Korcz, Guard	\$10.25	
Karley Sherman, Guard	\$10.25	
Allyson Aiken, Guard	\$10.25	
Anna Hoover, 1 st yr. Guard	\$ 9.75	
Mikael Ann Melfi, Sub	\$ 9.00	
Alleigh Robbins, Sub	\$ 9.00	
Kelsey Bannister, Sub	\$ 9.00	
Riley Youngs, Sub	\$ 9.00	+CPR
Tim Filiatrault, Sub	\$ 9.00	+CPR
Delaney Aubertine	\$ 9.00	+CPR

Matthews – absent. Motion carried.

- **Part-time Clerk: Motion** made by Mary Zovistoski, seconded by Bob Cantwell III, to appoint Taylor Fleming as a Part-time Clerk for Highway starting date of May 31st at \$14.30 per hour. Matthews – absent. Motion carried.

- **Recreation Park: Motion** made by Mary Zovistoski, seconded by Donna Patchen, to increase Scott Haver his six months union step increase of \$.50 bringing his per hour rate to \$17.02. Matthews – absent. Motion carried.
- **Planning Board Alternate: Motion** made by Bob Cantwell III, seconded by Mary Zovistoski, to re-appoint Tyler Forger as alternate to the Joint Planning Board to replace John Kehoe who has resigned. This position ends 12/31/2016. Mr. Forger had not been sworn in within the thirty days, thus a re-appointment was necessary. Motion carried.

Training:

T.I.E.R.S. will be offering two classes: a CPR Refresher Course on 5/19/2016 and a CPR Full Course on 5/26/2016. So far Supervisor Storandt, Town Clerk Kathy LaClair, Supervisor Clerk Alicia Dewey and Assistant ZEO Kim Johnston will be taking the CPR Full Course. The Town is paying for the class. Training will be at T.I.E.R.S.

Dock Fee Schedule-Ancillary Rates: Motion made by Mary Zovistoski, seconded by Bob Cantwell III, to approve the following:

2016 Clayton Transient Dock Rates:

Prior to Memorial Day Weekend – Post Labor Day per foot per day: \$1.00

Memorial Day Weekend – Labor Day per day: \$2.05

Add 30 amp power per day: \$8.00

Add 50 amp power per day: \$12.00

Reservations are appreciated but not required.

2016 Charter Providers:

	Fee per cycle*	Per Passenger
Drop Off – Pick Up 1 – 6	\$ 10.00	6 \$ 1.67
Drop Off – Pick Up 7 – 25	\$ 25.00	25 \$ 1.00
Drop Off – Pick Up 26 – 50	\$ 50.00	50 \$ 1.00
Drop Off – Pick Up 51 – 100	\$ 75.00	100 \$ 0.75
Drop Off – Pick Up 101- 150	\$ 100.00	150 \$ 0.67
Drop Off – Pick Up 151 - 200	\$ 125.00	200 \$ 0.63
Drop Off – Pick Up 200 - 250	\$ 150.00	250 \$ 0.60
Drop Off - Pick Up 251 – 300	\$ 175.00	300 \$ 0.58

*Cycle includes 1 Drop Off and 1 Pick Up

Advanced Harbor Master approval is required for all Charter Providers

2016 Recreational Short Term:

	Per Hour
Day Use in 4 hour blocks each: \$ 5.00	4 \$ 1.25

2016 Pump Out: \$ 5.00

Laundry Rates:

Wash	\$ 3.00
Dry per 10 minutes	\$ 0.25

Motion carried.

Videotaping Meetings:

Steve Weed had made a proposal to the Town Board for Videotaping two (2) meetings a month for \$500.00 (\$250 per mtg.) and putting on his and/or our Web Site for the public. Discussion followed and the Town Board doesn't feel \$6,000 per year is doable at this time, but they will continue to videotape public hearings and meetings as they feel necessary.

Grindstone Schoolhouse Flooring: One bid was received for redoing the flooring at the Grindstone Island Schoolhouse. The bid was \$23,000, well over the \$10,000 line item in the budget. Recreation Park personnel are removing the vinyl flooring and the 1/8" sub-flooring to reveal the original hardwood flooring now and we will revisit this in the fall to determine what we will consider doing. It is likely that we will refinish the original flooring.

Engineer Updates:

Route 12 Sewer Update: Rob Company of St. Lawrence Engineering, DPC has reviewed with Rural Development and EFC the scope modifications for the Route 12 Sewer. The two entities support going out to bid with the force main and pump station as alternates. Mr. Company stated that the design report and drawing modifications are in progress and should be ready in approximately two (2) weeks.

Solar Consortium: Rob Company discussed the location at the Salt/Sand Storage would be a viable place for solar farm.

Supervisor Storandt and Councilman Cantwell III agreed that as proposed they were not in favor and would need to look at this further.

Mr. Company said the Consortium would need an answer this month. To receive the financial benefits being offered, it would benefit the Town to sign on now rather than wait until further along in the project. Mr. Company suggested a meeting with John Warneck about the Consortium might be beneficial to answer any questions the Town Board had.

Supervisor Storandt stated he had meetings with Department Heads on Wednesday concerning budget reviews. Mr. Company would set up a discussion with John Warneck for 7:30 AM on Tuesday to meet with him.

Depauville Sewer Beds: Mr. Company suggested turning over the plugged leach beds at the Depauville plant this coming week, possibly using a small excavator to reach deeper than a tiller or rake may do. The beds need to be raked as deep as possible and watch to see if they pond at all; if so we will have to change out the sand materials. Mr. Company is willing to help with this.

Bartlett Point (Route 12E) Water District: Mr. Company presented a Draft District Map. He stated that the red line is the proposed district boundary; the blue line is the proposed new pipe line that will be laid; and the yellow line is the old pipe. Mr. Company gave estimated annual user cost of Fixed cost of \$380; Estimated Water Cost @104 gpd of \$200; Additional Capital Cost of \$295 for a total of \$875. The Comptroller median is \$902 and our estimates are lower. The Village will verify the user costs calculations. There are 42 parcels in the township that would be in the district and the Village would bill them directly. If residents didn't pay their Village water bills, the Town would need to levy the amount with penalties to their Town & County Tax bills. Some of the newer properties included are not currently served. The Village lawyer is working on an IMA for the Village and Town. Needed is a verification of costs by the Village and receipt of the IMA, a finalized report and setting the public hearing. We might be able to set the public hearing at our next meeting of June 8th.

Transient Dock Facility:

Construction Schedule

- Attenuator – Tioga is done 100%; pressure tested and disinfected completely by tomorrow; electric energized; steel covers to be installed early next week; approach slab being completed by ACTS II; railings will be installed next week.
- Docks – Electric is on; water is being disinfected; pedestal lights – four (4) are out to be replaced.
- Riverwalk/Overlooks – The Town is finishing the topsoil and cleanup; Overlook Fencing is in progress (Don Badour); Privacy Fence will be placed next to the Boater Safety Building within the next two (2) weeks. (Alpine Fence).
- Riverwalk Project Status (Financing) –A preliminary estimate of total project costs was submitted to the board for verification and review..
- Water testing - We will do water testing at the Sand/Salt Shed again in six (6) months.

Opera House Roof: Roof is 100% complete; warrantee started; as-builts to come along shortly; fix ancillary items of a few broken sidewalk panels and broken Seaway Trail sign started.

Depauville Library Roof: The roof is 100% stripped; 98% of the shingles complete; complete coping and cap flashing tomorrow.

Clayton Local Development Corporation Request: Mike Geiss, Chairman of the CLDC is requesting an additional \$10,000 from the Town to bring the town's yearly amount even with the Village of Clayton which gives \$20,000 per year. The Village gives the additional \$10,000 for grant writing done for them by the Executive Director. The CLDC would like to give the Executive Director a raise, but due to a likely grant loss, administrative funding isn't available. Mr. Geiss feels that the Town will benefit as well as the Village.

Mr. Geiss is looking to use the \$10,000 for the following: \$2500 for Executive Director's raise over a period of 6 years; \$4500 for the Main Street grant (anticipating a shortfall for the 2016 year). If the full \$10,000 is not feasible, he could make do with \$7500. The next grant to hopefully receive would be for "smaller lodging" (working on facades, roofing, etc).

Mr. Geiss stated that one month they were late in paying their Executive Director and had to wait for the yearly stipend from the Town in order to pay her. There is not enough fund balance to cover gaps.

Supervisor Storandt stated the Board would look at this and get back to the CLDC.

Special Legal Counsel – Wind: Motion made by Bob Cantwell III, seconded by Mary Zovistoski, to withdraw hiring Daniel Spitzer, a Partner with Hodgson Russ LLP, for the Town's wind related representation. Matthews – absent. Motion carried

Motion made by Mary Zovistoski, seconded by Bob Cantwell III, for Supervisor Storandt to sign the agreement with Atty. Dennis Vacco, Senior Partner with Lippes, Mathias, Wexler, Friedman, for the Town's wind-related representation. Matthews – absent. Motion carried.

Supervisor's Report:

Highway Superintendent's Report:

 Continue working at Boater Services Building.

-  Putting Topsoil at the Riverwalk.
-  Washing bridges for Town and County.
-  Cleaning up lawns damaged by plows.
-  Grading Grindstone Island roads.
-  Submitted Equipment Analysis and Highway Dept. Work Roster.

Council Reports:

- Cantwell:** Missed the Depauville Sewer District meeting. Condolences are sent to the Sherman Family. I understand the Town did send flowers.
- Zovistoski:** Food & Wine event is in need of volunteer help. Depauville Library “Run, Fun, Run”
- Patchen:** Planning Board meeting twice: 1st meeting Turcotte Mini-storage” was approved.
Tonight is Special Planning Board meeting for St. Lawrence Spirits at 7 PM.

Public Submitted Requests to Address the Board:

Kenneth Knapp concurs with the Town Boards decision of Special Council for wind.

Meeting Cancellation:

Motion made by Bob Cantwell III, seconded by Donna Patchen, to cancel the May 25th meeting for lack of agenda items and closeness to the holiday weekend. Matthews – absent. Motion carried.

Supervisor Storandt will work on a Grand Opening ceremony for the transient docks.

Adjournment: Motion made by Mary Zovistoski, seconded by Bob Cantwell III, to adjourn this regular meeting at 7 PM. Matthews – absent. Motion carried.

Kathleen E. LaClair, Town Clerk