

**July 8, 2015**

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, located at 405 Riverside Drive, Clayton, NY, with the following persons present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Kathleen E. LaClair
Bill Sherman		
Keith Wood	David Storandt	Donna Patchen
Kevin Patchen	Pam McDowell	

**Pledge of Allegiance:** Supervisor Taylor opened the meeting at 5p.m. and led the assembly in the Pledge of Allegiance:

**Guests:** None

**Town Clerk:**

**Correspondence:**

- Jefferson County Recycling & Waste Management notice concerning “recyclables inspections”.
- Time Warner Cable apprising developments affecting subscribers in the Central New York Division.
- Justice Janet Brick – Comptroller Report for June 2015.
- In the matter of a study on the State of Telecommunications in NYS; a factsheet and Notice of Public Hearing.

**Minutes: Motion** by Bob Cantwell III, seconded by Mary Zovistoski, to approve the minutes of June 24, 2015 as written. Motion carried.

**Resolutions:** None.

**Public Comments on Agenda Items:** None.

**Supervisor:**

**Bills: Motion** by Chris Matthews, seconded by Lance Peterson, to approve payment of Abstract #7 of 2015 in the amount of \$247,807.31. Motion carried.

**Transfers: Motion** by Mary Zovistoski, seconded by Bob Cantwell III, to approve transferring \$50,000 from the Depauville Sewer-Cash account to the Depauville-Reserve account. Motion carried.

**Supervisor’s Report for June 2015 & Bank Reconciliations: Motion** was made by Bob Cantwell III, seconded by Mary Zovistoski, to approve and sign the June 2015 Supervisor’s Report and accept the Bank Reconciliation, as well as re-signing all January 2015 through May Balance Sheets. Motion carried.

**Transient Dock Update:** The floating docks are installed and look great. These are not operational at this time and a sign is being made to so indicate. The contractors are working the next couple of weeks

to install the pedestals, electric, etc. Acts II will come next week to do some site work. Wave Attenuator: a meeting will be held next week with Moffatt/Nichols.

**Transient Dock Rates & Rules:** Councilmen Matthews and Cantwell III will meet again to finalize the fee structure. The fees are pretty much in place, but still working on the overnight fees.

**Route 12 Sewer Easement Update:** Rob Campany of Fourth Coast is finishing up the maps.

**DPS Telecommunications Notice:** Discussion of the NYS Department of Public Service Matter of Telecommunications Study and hearing location sites. Comments are being gathered from Public Hearings, Via the Internet; or in writing. Comments are also being received via a toll-free opinion line. These comments will become part of the record considered by the Commission. Comments will be accepted at any point while this proceeding is pending, but are requested by August 24, 2015 to ensure full consideration.

**Assessment – Article 7s:**

**Lanzione** - Marlene Norfolk and Tim Ritter met with Mr. Lanzione to conduct an interior inspection of his property, Parcel #20.11-1-52.-202 located on Rte 12. This property is an Article 7 certiorari case. The Assessor is proposing to the Town Board for consideration that the assessment be reduced from \$65,000 to \$50,700, a total reduction of \$14,300. The Assessor also recommended a refund for the years 2013 and 2014 due to an error in square footage on file in the Assessor's Office.

**Motion** by Lance Peterson, seconded by Mary Zovistoski, to accept the Assessor's recommendation of reducing the assessment on John Lanzione's property: parcel #20.11-1-52.-202 by \$14,300 and refunding taxes for the 2013 and 2014 years due to an error in square footage on file. Motion carried.

**Lanzione** – Marlene Norfolk and Tim Ritter also looked at John Lanzione's Parcel #12.20-1-58 located on Smithering Heights Rd. and is also an Article 7 tax certiorari case. The Assessors are proposing that the assessment be reduced from \$193,000 to \$174,300, a total reduction of \$18,700. The Assessors are also proposing a refund for the years 2013 and 2014 due to an error in square footage on file in the Assessing Dept.

**Motion** by Lance Peterson, seconded by Mary Zovistoski, to accept the Assessor's recommendation of reducing from \$193,000 to \$174,300 for a reduction of \$18,700 and refunding taxes for the 2013 and 2014 years due to an error in square footage on file in the Assessing Dept. Motion carried.

**Purcell – Nothing provided for inclusion in the minutes.** **Motion** by Lance, seconded by Chris Matthews, to approve a Stipulation Agreement reducing this assessment from \$620,000 to \$500,000 pending the Assessor's approval. Motion carried.

**Set Public Hearing Dates for upcoming Local Laws:**

**Motion** by Lance Peterson, seconded by Mary Zovistoski, to set a Public Hearing date for Local Law #2 of 2015, a Local Law to Establish Dates for the Board of Assessment Review to Hear Complaints, for August 12, 2015 at 6 pm. Motion carried.

**Motion** by Bob Cantwell III, seconded by Mary Zovistoski, to set a Public Hearing date for Local Law #3 of 2015, a Local Law to Override the Tax Levy Limit Established by Section 3-C of the New York General Municipal Law, for August 12, 2015 at 6:15 pm. Motion carried.

**Highway Superintendent:**

- 🚧 Hwy. Supt. Sherman submitted an estimated budget for five (5) roads: Miller Rd., part of Herbretch Rd, Bald Rock Rd., Wood Rd., House Rd., which he hopes to work on next year.
- 🚧 Working on the Depauville Library and mowing
- 🚧 Finished on Grindstone Island.
- 🚧 RMS is crushing gravel.
- 🚧 New lift has arrived.
- 🚧 Grader: starter isn't working .

**CLDC: Letter of Support:**

Kristi Dippel, Exec. Director of Clayton Local Development Corporation has requested from the Town a letter of support to the Empire State Development Corporation for funding from the Consolidated Funding from Empire State Development. The CLDC is requesting from the Empire State Development funding to assist the small lodging entities in the community to allow the owners of the businesses to reinvest in their properties for improvements that would offer updated amenities and to operate further into the shoulder seasons.

**Motion** by Lance Peterson, seconded by Bob Cantwell III, to authorize the Town Supervisor to write a Letter of Support and send to the Empire State Development for the CLDC funding application. Motion carried.

**Buildings & Grounds:**

Keith Wood, Supervising Foreman of Buildings and Grounds reported that Recreation Park Staff have been busy helping with the dock project and mowing at all the facilities. Also they have been busy working at Depauville Library. The pool is up and running and has good daily activity. During July and August, Mr. Wood is going to need more man-power for helping at the docks and mowing lawns. He will schedule a time frame to set down with Councilman Cantwell III and Matthews to discuss that further.

Discussion of the Smoke Free or Smoke Designated Areas: Mr. Wood stated that Chelsea Bartlett from Seaway Valley Prevention Council had spoken to him concerning advancing tobacco Free Communities. Mr. Wood explained that the Town of Clayton already has a resolution concerning "No Smoking" in any of our buildings. Mr. Wood explained that the town could possibly put up signs on buildings, dugout, trees, etc., but in no way can they enforce this policy. Discussions followed concerning "designated areas" and "littering". We would need to see a "draft" policy before doing anything further.

**Council Reports:**

**Lance Peterson:** Nothing.

**Robert W. Cantwell III:** Rose Reff, Site Manager and volunteer at the Paynter Senior Center, was recently awarded for her volunteerism by the Jefferson County Office for the Aging for her many years of service. Mrs. Reff has assisted in her capacity since 1999.

**Chris Matthews:** **Motion** by Chris Matthews, seconded by Bob Cantwell III, to appoint Alicia Dewey from part-time to full-time Clerk to the Supervisor. Motion carried.

**Mary Zovistoski:** -Depauville Library: There is a summer meal program that offers free lunch to anyone under 18 and free to anyone under 21 if disabled.

- Would like to have a smoke free campus.
- Library Construction: Framing; windows & roof have been installed; under drainage on playground side, yet to be completed. Electrical sub-wired mostly completed yesterday. No budget for field changes yet. Possible 8X8 patio, waiting on an estimate.
- Chamber of Commerce: the Wine & Food Show went well. Working on car show, pumpkin chunkin and potential fishing derbies.
- Justice Office running smoothly. Communications are open.

Senator Patty Ritchie has asked the Town of Clayton to act as agent for her Regional Fishing Grant funding for Cape Vincent and Lyme.

Next meeting is at Grindstone Island, the boat leaves the dock at 4:00 pm on Wednesday, July 22<sup>nd</sup>.

**Public Submitted Requests to Address the Board: None**

**Executive Session & Adjournment:** Motion by Lance Peterson, seconded by Chris Matthews, to adjourn this regular meeting at 6:03p.m. and to go into Executive Session as requested by Councilman Peterson to discuss a specific personnel matter. Motion carried.

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**Kathleen E. LaClair, Town Clerk**