

May 13, 2015

The Town Board of the Town of Clayton held their regular meeting at the Town Offices, located at 405 Riverside Drive, with the following persons present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Kathleen E. LaClair
Michael J. Docteur	Terra Bach	Bill Sherman
Keith Wood		
Ron Cooper	Jane Carver	Kevin Patchen
Jody Garrett	Doreen Garrett	Ann Aubertine
Larry Aubertine	Katie Ross, WDT	Michael Ringer
Kevin Topa	George Bowes	Pam McDowell, TI Sun
Paul Luck	Mary Luck	Sue Magee
Ray "Smitty" Smith	Cindy Grant	Dave ?
Ron Thomson	Donna Patchen	

Pledge: Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: Michael J. Docteur, Jefferson County Legislator discussed that the County is moving forward with adding ¼% to the Sales Tax. Both the House and Senate representatives are drafting supporting legislation.

Town Clerk:

Correspondence:

- Stacy L. Weiss, PLLC – Application for an On-Premises Liquor License for Thousand Island Enterprises, LLC.
- NYS General Services – Notice(s) Pursuant to the Public Lands Law. RJ Marine & Robert Reddick/Swan Bay RV Resort.
- ACR Health – April 2015 issue.
- Time Warner Cable – two notices (4/29 & 5/6).
- Erica Demick – email re: SASS Steering Committee Notifications.
- 2015 Assessment Notification (Boater Safety Building).
- Depauville Sewer Minutes (5/7/2015).
- Justice(s) James & Ramseier – April 2015 Comptroller Report
- TI Central School District Budget Notice for 2015-16 School Year.

Minutes: Motion by Mary Zovistoski, seconded by Bob Cantwell III, to approve the minutes of April 22, 2015 as submitted. Motion carried.

Resolutions: Further along in these minutes is Resolution #38 of 2015.

Public Comment on Agenda Items: None.

Supervisor:

Bills & Transfers: Motion by Lance Peterson, seconded by Bob Cantwell III, to approve the payment of bills for Abstract #5 in the amount of \$798,146.86. (There were no Budget Transfers). Motion carried.

Supervisor's Report for April 2015 & Bank Reconciliations: Motion by Chris Matthews, seconded by Mary Zovistoski, to approve the Supervisor's Report for April 2015 and Bank Reconciliations as submitted. Motion carried.

Rt. 12 Sewer Extension – Blind Bay: The Supervisor has received a request by petition from Dennis Weller, Rivershore Development, Inc and Blind Bay Associates, LLC for inclusion in the Route 12 Sewer District. The Joint Sewer District Board met last week and voted to accept the inclusion. Each municipality will send a letter to this Town Board of their support.

RESOLUTION #38 of 2015 a petition has been presented to the Town Board pursuant to Article 12 of Town Law requesting the establishment of a proposed Extension to the Town of Clayton Route 12 Sewer District and duly filed with the Town Clerk, and available for public inspection, boundaries established. An Order of the Town Board was made by Mary Zovistoski, seconded by Robert W. Cantwell III, to set a public hearing date for 6:00 PM on June 10th, 2015 to hear all persons interested in the Proposed District Extension. Taylor-aye; Peterson-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye. **PASSED.**

Transient Dock Rates & Rules: Councilman Matthews expressed that nothing new at this time. The Committee has talked with a vendor; discussions have arisen concerning a "pick up fee" for a wedding party at the Hotel. This would be scheduled well in advance with a fee of \$125 per event being discussed.

Transient Dock Problems: Another panel failure and damage to others on the Wave Attenuator. There will be a prescheduled project meeting this Friday at 10:30 in the Board Room with the Contractor, Engineer, Fourth Coast and Town.

Assessor Appointment: Motion by Mary Zovistoski, seconded by Lance Peterson, to hire Timothy Ridder, starting on May 26, 2015 at \$42,500 with a progressive salary to go along with certifications obtained. Motion carried.

Marlene Norfolk, will stay on thru the process of Grievance Day and in a consulting/training capacity after that date.

TIPAF Meeting Update: Supervisor Taylor, Councilors Peterson, Cantwell and Zovistoski attended the meeting yesterday. They stated it was a good meeting. TIPAF will underwrite a grant that if awarded would contribute 50% of the roof replacement of the building. The estimate total is between \$250,000 and \$325,000 for a replacement.

Transient Docking Facility – Procurement of Type G-GC Power Cables Bid: The bid opening was today at 2PM. There was one (1) lone bidder: City Electric with a total base bid of \$45,790.

Motion by Bob Cantwell III, seconded by Chris Matthews, to award to City Electric at \$45,790 for the procurement of Type G-GC Power Cables for the Transient Dock. Motion carried.

Banking Update: We're still transferring accounts from KeyBank to Watertown Savings Bank. KeyBank had started monthly fees, which used to be waived. They no longer want to do business with Municipalities, therefore the move to Watertown Savings Municipal Bank.

SASS: The Village of Clayton has opted out as of today. Supervisor Taylor recommends that this Board neither “opt out” or “opt in”, but just stay “neutral”. Further discussions indicated that Councilman Peterson indicated he would rather “opt out” at this time and look at again down the road. Councilman Cantwell III indicated that he is for “home rule” and was out anyway. **Motion** by Mary Zovistoski, seconded by Chris Matthews to “opt out”. Taylor-Nay; Peterson-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye. **Carried 4-1 to “opt out”**.

Executive Assistant to the Supervisor: Supervisor Taylor stated that it was with deep regret and sadness to report that Terra Bach, Executive Assistant to the Supervisor will be leaving us, with her last day on May 22nd. Everyone wished her much success in her new endeavor.

Zoning Change Consideration: **Motion** by Mary Zovistoski, seconded by Lance Peterson, to put Amendment #37 to the Zoning Ordinance back on the table. Motion carried. Supervisor Taylor stated that the Town Board had a copy of Proposed Amendment #37 in its final form to review prior to this evening. There has been much review and discussion with this amendment. Councilman Matthews asked that this be put on our Town Web Site. Further discussion noted that this will be sent to the Joint Planning Board and Jefferson County Planning Board for review. Our Attorney, Joseph Russell, has completed Part I of the SEQRA. **Motion** by Chris Matthews, seconded by Bob Cantwell III, to approve Part I of the SEQRA and to set a Public Hearing date for June 10th at 6:15 PM to hear all persons in regard to this Zoning change. Motion carried.




Depauville Library Renovations: Renovations are scheduled to start May 26th at the Depauville Library. Highway Superintendent stated that his crew will start some preliminary work next week.




Route 12 Sewer Easements: Fourth Coast has prepared letters to be sent out to those that have not contacted them about signing of the easements or returned any calls. The letter will let them know that the Town of Clayton will need to take other action to obtain the right-of-ways. There are three (3) people that haven’t been talked with at all and about a dozen that just have not responded. **Motion** by Chris Matthews, seconded by Bob Cantwell III, to authorize Fourth Coast to send out these letters. Motion carried.

FYI: This Saturday night the Depauville Fire Dept. will have their annual banquet at the LaFargeville American Legion at 6 PM. All Board members are invited and should RSVP if they’re going.

Jefferson County Emergency Management has scheduled a seminar on Elected Officials Responsibilities during emergencies for May 28th. Please call to reserve a seat.

Highway Superintendent’s Report:

-  Looking to put a Notice of Sale in the paper to advertise a surplus Ford Tractor. This would have a minimum bid of \$2500. **Motion** by Bob Cantwell III, seconded by Lance Peterson, to declare this item as surplus and put out for bids with a minimum bid of \$2500 as recommendation by the Highway Superintendent. Motion carried.
-  Hwy. Superintendent is also looking for authorization to surplus the Man-lift to Municipal Auction in Watertown in June. **Motion** by Bob Cantwell III, seconded by Lance Peterson, to declare the man-lift as surplus and sell via municipal auction. Motion carried.
-  Road trip either June 5th or June 12th. Let the Hwy. Supt. Know soon which is good for everyone.

-  Road trash pickup is completed.
-  Depauville Library will get some preliminary work done starting next Monday.
-  Depauville Sewer – another new pump was installed by Jasper’s today.

Council Reports:

Peterson: Keith Wood @ Recreation Park received several applications for the full time job that was advertised. Keith is recommending Scott Haver for the job. **Motion** by Lance Peterson, seconded by Mary Zovistoski, to appoint Scott Haver to the full time position @ \$15.62 p/hr. Mr. Haver will start within the next two weeks. Motion carried.

Mr. Wood received three bids for resurfacing the tennis court:

- 1) Advantage Tennis Inc: \$15,891.00
- 2) E-Z Sports Surfacing: \$27,760.00 (incl. prevailing wage rates).
- 3) E-Z Sports Surfacing: \$20,970.00 (w/o prevailing wage rates).

Motion by Lance Peterson, seconded by Chris Matthews, to accept the lowest bid of \$15,891.00 from Advantage Tennis Inc. Motion carried.

Cantwell III: Discussion on road trip to hone in on date and time. Consensus for Friday, June 12th at 9 AM at the Hwy. Facility.
Depauville Sewer Board met. Took a little road trip to look at the beds. There is a minor situation with 26 y/o valves. Discussion that we have a maintenance agreement with work being handled with Bach & Co. if it is within their scope to do.
Cruise Ship will dock tomorrow morning at 7 AM. The MS Saint Laurent is the first ship to dock this season and will stay overnight. This same ship is scheduled to dock ten more times between now and October 17th. The US Coast Guard Cutter will be here on July 3rd and the Pearl Mist will dock July 16/17 (overnight and again September 13/14 (overnight)).

Matthews: Nothing to report.

Zovistoski: Depauville Library: demo starts on Monday, May 18th and construction starts on Tuesday, May 26th.
Hawn Library is working on updating all their policies.
The Village did not appoint any zoning members. Council Zovistoski recommended advertising for new members.
Chamber of Commerce: Tomorrow night is Business With A Twist at the Harbor Hotel (5/14) from 5-7 PM.

Public: Submitted Requests to Address the Board: None.

Adjournment: **Motion** by Chris Matthews, seconded by Mary Zovistoski, to adjourn this regular meeting and go into Executive Session to discuss a personnel matter at 6:15 PM. Motion carried.

Kathleen E. LaClair, Town Clerk