

April 8, 2015

The Town Board of the Town of Clayton held their regular meeting at the Town Hall, located at 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Kathleen E. LaClair
Michael J. Docteur	William Sherman	Terra Bach
Keith Wood		
Henry LaClair	Thomas LaClair	Mary Luck
Paul Luck	Ann Aubertine	Larry Aubertine
Ellen Stiefel	Cindy Cerow	Jacques Cerow
Sue Magee	Michael Badour	Jean Badour
Daniel Haycock	Pam McDowell	Cindy Grant
Katie Ross	Kevin Patchen	Donna Patchen
Michael Patchen	Luke Patchen	Karen Verdegaal
George Bowes	Rob Campany	Michael Patchen
Ethan Patchen	Susie O'Neill	Ken Knapp

Pledge of Allegiance: The Supervisor opened the meeting at 5:00 PM and led the Assembly in the Pledge of Allegiance.

Recognition & Presentation: Supervisor Taylor indicated that this recognition was somewhat overdue, but was delighted that tonight he could recognize Henry LaClair, who had retired at the end of this past year.

Mr. LaClair was appointed to the Zoning Board of Appeals in 1976 and became that Board's Chairman in 1983. On June 18, 1990, Mr. LaClair was appointed as the Zoning Enforcement Officer and has retired from that position as of December 31, of 2014. Supervisor Taylor thanked him for his dedication and service of over 37 years.

Supervisor Taylor presented Mr. LaClair with a personal gift of a hand painted ceramic tile plaque with a depiction of a local Clayton scene.

Mr. LaClair was given a standing ovation by all in attendance.

Guests: Michael Docteur, County Legislator, discussed the County Legislators' passing an increase of ¼% to the sales tax, bringing the tax to 8%. This was a 13-2 vote in favor of increasing the tax. It now has to go the Assembly and Senate to be approved before implementation. Legislator Docteur stated that he did vote in favor because the Legislators are looking at ways to cut expenses and keep property taxes lower, however expenses to Jefferson County continue to increase.

Legislator Docteur stated that the Airport is doing well and the numbers are better than last year at this time. The Airport is a positive influence to Fort Drum as well.

Legislator Docteur discussed that projections of Sales Tax has just been released by Jefferson County at 4%. This shows the Town of Clayton at \$111,292.94 and the Village of Clayton at an increase of \$36,914.00, for a total of \$148,206.94 for our Community. Clayton receives the largest amount of Sales Tax per assessed value.

Town Clerk:

Correspondence:

- Notice of two Free Household Hazardous Waste Collection Days, which are open to all residential households in Jefferson, Lewis and St. Lawrence Counties. The Events will be held on May 9th & Oct. 3rd, 2015 from 9 AM to 1 PM at the Jefferson County Highway Dept., 21897 Co Rt. 190, and (Outer W. Main St. at intersection of Teal Dr.) Watertown. **(See attachment book).**
- Invitation to Clayton Volunteer Fire Department Annual Banquet on Saturday, April 25th. RSVPs are a must by April 18th. **(See attachment book).**
- ACR Health – View for March 2015. **(See attachment book).**
- Received NYS Off. Of General Services Notice of Application for Public Lands Law for Ganter Dock. **(See attachment book).**
- Time Warner Cable developments affecting Time Warner subscribers in the Western NY Division. **(See attachment book).**
- Received Notice of application of the ABC Law that Raymond Benjamin is applying for an on premises liquor license for Sand Bay Inn. **(See attachment book).**
- Notice from Menter, Rudin & Trivelpiece, PC they're transferring a file to their storage facility concerning the Doreen A. Marks IRR Realty Trust a 2013 Tax Cert Defense and will keep for eight years. **(See attachment book).**
- Justice Clif James –Comptroller Report for March 2015. **(See attachment book).**

Minutes: Held until next meeting.

Resolutions: None

Public Comment on Agenda Items: Ken Knapp spoke on the Town Manager position. He believes that we need to look at the long range-planning of having this position. We need to look at the options available and rearrange to see what other people might be able to help with. With the Town Supervisor's job description it drastically reduces the number of people that could do the job. He cautioned that this is not the way to go. And all people need to be able to weigh in and have their voices heard. Having a vote on this appears to have an outcome of a split vote and that brings to many questions along with a split vote. This would not be a good scenario.

Supervisor:

Town Manager: Supervisor Taylor stated that he and the Town Board have received numerous phone calls, emails and had many conversations especially since the meeting of two weeks ago. The meeting was great. Many people showed, had questions and concerns, everyone was very respectful of others' views. Based on feedback from July 25, 2014, February 25, 2015 and March 25th, 2015 meetings and the conversations, emails, and phone calls since the last meeting a couple of weeks ago, Supervisor Taylor proposed that he and the Town Board not take any action at this time. His proposal is to look at the Town Board to see what they might be able to help him out with, also Department Heads and other staff as well. There is consensus that we need to provide the resources of staff or consultants to make sure that Clayton maintains itself as the most forward thinking and efficient local governments in the region.

The Town Board agreed with Supervisor Taylor's proposal not to take any action and concur with distributing some duties to the Town Board, Dept. Heads and other staff.

Bills & Transfers: **Motion** by Chris Matthews, 2nd by Lance Peterson, to pay Abstract #4 of 2015 in the amount of \$293,022.21. Motion carried.

Supervisor's Report for March 2015 & Bank Reconciliations: Held until next meeting.

Orleans-Clayton Rte. 12 Water Possibilities: Supervisor Kevin Rarick of Town of Orleans called to say as a result of the water contamination at Collins Landing, it may be possible for them to get grant funding to put in a water line.

Supervisor Taylor inquired of the Board if we should look into applying for a Feasibility Grant for funding a water line from Fisher's Landing to Clayton or from Alexandria Bay to Clayton and apply thru USDA.

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to apply to USDA for funding for a feasibility study for a waterline. Motion carried.

Frink Dock Delivery Status: The Floating Docks are arriving weekly; we have all but two of the inside panels (which have been shipped). Things are moving along. As soon as the barges are able to get in the water, we will be putting them in place.

Transient Dock Rates & Rules: Councilman Matthews and Councilman Cantwell III will be meeting tomorrow night to discuss rates and operations. They will also meet with Ron Thomson, Jeff Garnsey and David Kay to work on the rates and rules.

Marine Pedestal Bid: We need to get the electrical ordered. It is due to be installed by late spring, early summer.

Bid results: City Electric Bid Eaton Corp. (1) \$33,557.15
Sea Technology Bid (2) \$30,948.54

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to award the Procurement of Marina Pedestals & Fire Cabinets to Sea Technology. Motion carried.

GI Cemetery Mowing Bids: Only one (1) bid was received: Charles Smith, of Brown Rd., Grindstone Island, bid \$3800 per year for the Maintenance of both cemeteries for the 2015/2016 seasons. Proof of Insurance was received. **Motion** by Lance Peterson, seconded by Bob Cantwell III, to award this contract to Charles Smith, for a two year contract at \$3800 per year. Motion carried.

Award Depauville Library Bid:

<u>Bidder</u>	<u>Total Base</u>	<u>Alt.#1</u> Lap Siding	<u>Alt.#2</u> Air Condg.	<u>Alt.#3</u> Roof Syst.	<u>Alt.#4</u> Ext.Ramp	<u>Alt.#5</u> Gutter/Spout	<u>Alt.#6</u> Brick Veneer
Con-Tech	\$200,000	-36,000	10,600	7,600	1,750	2,500	38,600
Northern Tier	\$208,800	-37,900	12,500	12,000	2,900	4,000	- 6,000
Bach & Co	\$198,500	-30,000	no bid	3,000	3,070	2,034	-12,000
Great Northern	\$138,563.90	-10,102.49	16,617.50	2,620.00	3,138.34	3,743.82	5,586.14

Motion by Mary Zovistoski, seconded by Lance Peterson, to award to the lowest bidder, Great Northern LLC at \$138,563.90 along with Alt.#2: Air Conditioning @\$15,617.50; Alt.#4: Exterior Concrete Ramp - \$3,138.34; and Alt#5:Gutter & Downspout System - \$3,743.82. Motion carried.

TIPAF Meeting – May 12th: Supervisor Taylor stated that this Board has been invited to the TIPAF meeting of May 12th at 4 pm on the 3rd floor.

Zoning Fees Final Approval: Motion by Mary Zovistoski, seconded by Lance Peterson, to approve the Town of Clayton Zoning & Planning Fee Schedule revision. Motion carried.

Discussion & Action Waterfront Assessment Form: Motion by Lance Peterson, seconded by Mary Zovistoski, to pay \$20 of the \$120 Waterfront Assessment Fee to either Doug Rogers or John Kehoe, whomever reviews this application. Motion carried.

Sales Tax – County: Discussed briefly by Legislator Docteur earlier.

Opera House Repairs Update: The stairwell will take a while to complete, while other projects have been completed.

Move Banking Target Date: Hope to be completed by 5/1/2015. We have the bills from this evening and the payroll on April 17th that we will need completed and hopefully checks will be cashed promptly. We will have the 5/1/2015 payroll out of the Watertown Savings Bank.

SASS Meeting: The final meeting for the SASS grant will be at 6:00 PM on Monday, April 13th at Cape Vincent. There will be no voting.

Joint T/V Meeting : The Village has set a date of Monday, April 27th at 5 PM at the Village Municipal Building for the next Joint Town/Village meeting.

IT Discussion: There are Comptroller Guidelines that the IT consultant and Supervisor recently reviewed. We will need to discuss further, whether we need to utilize the IT or Alicia to prepare policies and monitor compliance. The Board agreed

Assessor Update: Councilwoman Mary Zovistoski , Supervisor Taylor and Acting Assessor Marlene Norfolk from Clayton and Supervisor Hirschey and John Byrne, from Cape Vincent will conduct interviews the last week in April for the Assessor position.

Government Efficiency Plan: This is part of the Tax Cap Freeze. We are required to submit a plan by June 1st that shows a 1% savings of our levy or \$11,200 plan of efficiency. Property owners could receive a rebate, however if the property owners rebate is less than \$5, the State doesn't send it out.

Dog Control Meeting: The Supervisors met yesterday, April 7th with Jefferson County. The Supervisors are looking to re-work the current agreement with the County.

TIERS Building Fees: Richard Ingerson, Zoning Officer/Code Enforcement Officer, wrote a letter to the Town Board asking if the Board would consider waiving the Fee for the Building permit, which would be approximately \$2,415, for the new TIERS building. Mr. Ingerson had been approached by Roland Baril, who initially had requested the waiving of fees. **MOTION** by Chris Matthews, seconded by Bob Cantwell, to waive the TIERS Building fees. Motion carried.

Zoning – Garrett: Supervisor Taylor discussed a joint meeting of the Town Board and Joint T/V Planning Board for next week, to come up with possible recommendations that the Planning Board could make to the Town Board concerning Zoning changes. The Board agreed.

FEMA Request: Assistant to the Supervisor Terra Bach has put together an application to FEMA. This application is for around \$20,000 in reimbursements from the November 2014 Snowstorm. Discussions





on how we might spend any possible award on a generator. The award would go back into the Highway budget as that is from where the money was expended.

Dennis Weller Sewer District Extension: Supervisor Taylor has received a formal request from Mr. Weller for a Sewer District Expansion on his subdivision.

Joint Sewer Board: There will be a Joint Route 12 Sewer Board meeting on April 29th in Town of Orleans.

Empire State Notice: Notice has been received by the Town of Clayton that the application for a grant has been awarded in the amount of \$10,000. We will use this for the BASS Tournament funding in September.

Highway Superintendent Report:

-  Salt & Sand are being put up.
-  Getting ready for the Boat Show at the Highway Facility.
-  We're off loading the new docks.
-  This week is the start of the 10-hour days.

Council Reports:

Lance Peterson: Preliminary quotes have been received. It will cost about \$27,000 to repair and surface the two tennis courts and the basketball courts. Board consensus is to get this out to bid.

Recreation Park will be losing an employee. We will be accepting applications for a full time/versatile position. (T. Site, Rec. Park, new docks, mowing, facility management). Keith Wood has prepared a "draft" ad.

Cantwell: Nothing new to report.

Matthews: Nothing new to report.

Zovistoski: Business With a Twist: will be on April 16th from 5-7 PM at Save the River.
Depauville Library: Bid accepted from Great Northern Construction LLC.
Hawn Library: Successful Easter egg Hunt last weekend.

Public submitted requests to address the Board: None

Adjournment: Motion by Lance Peterson, seconded by Chris Matthews, to adjourn this regular meeting at 6:30 PM. Motion carried.

Kathleen E. LaClair, Town Clerk