

November 12, 2014

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room at 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor
Christopher D. Matthews

Lance Peterson
Mary Zovistoski

Robert W. Cantwell III
Kathleen E. LaClair

Bill Sherman
Gunther A. Schaller
Kevin Patchen
Larry Aubertine, Jr. Pl. Bd.

Terra Bach, Assist. To Supervisor
Pam McDowell, TI Sun
Richelle Patchen

Ken Knapp
Keith Wood, Rec. Park Director
Michael J. Docteur, Jeff. Co. Leg.

Pledge of Allegiance: Supervisor Taylor opened the regular meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: Michael J. Docteur, Jefferson County Legislator stated that he would not be able to stay long this evening as the Legislature had a full board meeting this evening due to Veteran's Day the day before. There is a Budget Hearing this evening. At present they are at a 2.24% increase in the tax rate, which would equate to \$6.72 per parcel. They are hoping to trim another \$490,000 but that would not keep them under the amount needed for the tax cap. That amount would be closer to \$900,000; therefore they will be over the Tax Cap limit. The Legislature feels that they have tightened up all that they can. Mandates are creating the increase, such as Health Insurance due to the Affordable Care Act; Sheriff Dept. – housing costs & road patrols (which have already been trimmed; and at the Highway Dept. cutting back shortening the amount of roads that can be re-done this next year).

Legislator Docteur will be further looking into the Dog Control part of the budget as personnel from a previous dept have been added to Dog Control and has increased the budget considerably even though they have nothing to do with Dog Control. This is still a work in progress.

Town Clerk:

Correspondence:

- ✓ Received NYS Department of Ag & Markets Dog Control Officer Inspection Report of 10/27/14 – Services were rated “Satisfactory.”
- ✓ Received NYS Dept. of Ag & Markets Municipal Shelter Inspection Report of 10/27/14 – Dog Shelter Services were rated “Satisfactory”.
- ✓ Justice Clif James – October 2014 monthly Comptroller Report.
- ✓ Notice from the Clayton Chamber of Commerce Christmas Parade Committee that the 52nd Annual Christmas Parade & Fireworks will be held 12/6/14 starting at 6 PM. This year's theme “A Storybook Christmas”.
- ✓ Time Warner Cable updates of 11/5/14.
- ✓ Save the River, copy of a letter sent by Lee Willbanks, Exec. Dir. To Administrator Betty Sutton, St. Lawrence Seaway Development Corp.
- ✓ Notice of 6th Annual Holiday Dinner Program by St. Pauly Textiles, Inc.
- ✓ Justice Will Ramseier – October, 2014 monthly Comptroller Report.
- ✓ Jefferson County Soil & Water Conservation District – notice of NYS Endorsed Training – 4-hour Erosion & Sediment Control Registration, Training is Monday, December 8th @ 8:30 AM – 12:30 PM, with cost of \$75 per person. Deadline for registration is 12/3/14.

Minutes:

Motion by Chris Matthews, seconded by Lance Peterson, to approve the minutes of 10/22/14 as presented. Motion carried.

Motion by Mary Zovistoski, seconded by Bob Cantwell III, to approve the minutes of 11/5/14 as presented. Motion carried.

Public - Comments on Agenda Items:

Ken Knapp indicated that he had heard rumors that the Town Board would not be following the course laid out by Bob Boulton, Retired Highway Superintendent. Mr. Knapp indicated that he didn't see Mr. Boulton picking out the wrong person for the job and that it was his call and the Town Board should follow his recommendation. Mr. Knapp felt that the Highway Superintendent was the least political job, and people of this community had a lot of faith in Bob Boulton. If this Board is not going to follow Bob's recommendation, then they should "delay" or "table" this appointment until the people can weigh in with their opinions.

Supervisor Report:

Supervisor Report for October 2014 & Bank Reconciliations: **Motion** by Chris Matthews, seconded by Mary Zovistoski, to accept as presented the October Supervisor's Report for 2014 and the Bank Reconciliations. Motion carried.

Bills & Transfers:

Abstract #11 of 2014: **Motion** by Chris Matthews, seconded by Bob Cantwell III, to accept Abstract #11 in the amount of \$498,416.71 for payment. Motion carried.

Change on Abstract #10 of 2014: **Motion** by Mary Zovistoski, seconded by Bob Cantwell III, to amend Abstract #10 to read in the amount of \$232,203.92 from the previous amount of \$231,160.46. Motion carried.

Budget Transfers:

Motion by Lance Peterson, seconded by Bob Cantwell III, to approve the following budget transfers:

- \$112,895.09 from A2300 to RW6000.10 to record in proper account (Via Check)
- \$200,000 from CD5720.20 to RW8000 as approved in the current budget (Via Check)
- \$75,027.30 from FR6992.40 to RW8000 to close the Frink Remediation/Capital Account (Via Check)

These moves would allow the Town Board to make the payments from tonight and next month for work started at the Transient Docking Facility and Riverwalk Amenities and Overlooks. Motion carried.

Supervisor Taylor reported that at next month's meeting we will need to authorize a BAN, after the Estoppel Period closes to handle cash flow for the project. At this point Supervisor Taylor has asked the two contractors to provide their anticipated invoicing in order to make sure that we have the cash on hand when we are presented with invoices. This will be done in parallel with submission to the granting agencies for reimbursement. FYI we have submitted a voucher to NYS on August 18th for the \$228,681.12 and have not received the reimbursement as yet.

Budget Status:

Supervisor Taylor distributed and reviewed a Summary of the 2015 Budget and Changes.

Motion by Bob Cantwell III, seconded by Chris Matthews, to adopt the 2015 Budget. Motion carried.

Route 12 Sewer Status:

Nothing new to report; still working on obtaining easements.

Highway Superintendent Appointment:

Supervisor Taylor thanked Ken Knapp for his input.

Motion by Lance Peterson, seconded by Mary Zovistoski, to appoint William Sherman as the Highway Superintendent. Peterson, Zovistoski & Taylor – aye. Cantwell III & Matthews – nay. Motion carried.

Depauville Sewer Operation: Still looking at the long term options.

Transient Docks & Attenuator Update:

Tioga Construction are working on the concrete forms and waiting on the pipe delivery, which should arrive today or tomorrow.

Last Monday, 11/3/14, Supervisor Taylor and Councilmen Cantwell & Matthews went to Kehoe Marine to view their operation. Last Thursday, Structure Marine came here and presented their documentation and showed depictions of the production.

Award Floating Dock Project:

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to award the Clayton Transient Docking Facility-Floating Docks B & C Procurement to Structure Marine at a bid pricing of \$313,200 for the Floating Dock System (aluminum) with Polyethylene Pontoons and with Alternates #3- \$11,600 for the Provision of Chain Anchoring System and Alternate #4- Composite Decking at \$14,000 for a total of \$338,800. Motion carried.

Councilman Matthews asked that we see a summary of where we are at after awarding this.

SASS/TRTAP Municipality Meeting:

Supervisor Taylor and Bud Baril, Planning Board Chair met this AM in the Town Board Room with our Consultant. Discussion centered on marketing the whole region.

Change Order #1-Overlook & Amenities:

Motion by Chris Matthews, seconded by Bob Cantwell III, to authorize Change Order #1 for the Overlook & Amenities. This will bring the total contract with Acts II to \$189,585. Motion carried.

Planning Board Approval – Permanent Member:

Motion by Mary Zovistoski, seconded by Lance Peterson, to appoint Douglas Rogers as a permanent member of the Joint T/V Planning Board to fill the unexpired term of Ronald Duford that ends 12/31/2018. Motion carried.

Planning Board Approval – Alternates:

Motion by Mary Zovistoski, seconded by Chris Matthews, to appoint Dave Crandall as an alternate member to the Joint T/V Planning Board to replace the alternate position vacated by Doug Rogers, which will expire on 12/31/2017 and Fred Bach Jr. as an alternate member to the Joint T/V Planning Board for a seven (7) year appoint to expire on 12/31/2021.

Zoning Change Discussions:

Supervisor Taylor and Planning Board Chair Bud Baril have had a meeting on the proposed changes. They have also met and discussed with people involved in the proposed area. Everyone seems to be okay with the proposal.

ZEO & Asst. ZEO Committee Recommendations:

Councilman Matthews met with other Committee Members: Councilwoman Zovistoski, Village Trustees: Beattie and Randazzo concerning the ZEO & Assist. ZEO positions. They interviewed several people who had submitted resumes for these positions. The Committee has selected Kim Johnston as the Assistant ZEO and Richard Ingerson as the ZEO.

Motion by Chris Matthews, seconded by Mary Zovistoski, for the Town Board to adopt the Committees recommendations. Motion carried.

Comprehensive Plan Updates:

Doug Rogers will have the first meeting with a Committee of ten to work on revisions to the Comprehensive Plan tomorrow at 3:30 PM here in the Town Board Room. Mike Bourcy from Jefferson County Planning will be aiding as well.

Union Negotiations:

We wait the results of the unionized members vote on 11/19.

Bill Sherman Highway Superintendent Report:

-  Plows are ready and the new truck is outfitted.
-  Need to set Old Truck sale and date of bid opening: **Motion** by Bob Cantwell III, seconded by Lance Peterson, to advertise the 2005 Chevrolet, ¾- ton Extend Cab Pick Up, 4 wheel drive with plow equipment. A minimum bid of \$5000 required. Motion carried.
-  Finishing the ditching on Carrier Lane.
-  Highway Supt. Sherman has spoken to Pete Roden who is willing to plow this winter. Start date will be Dec. 1st at the hourly rate for Part-time \$12.

Committee Reports:

Chris Matthews: Questioned if the Highway Dept. could help pouring concrete blocks.

Lance Peterson: Recreation Park: He had stopped by to look at the heated bleachers. Not willing to add anything more until we can protect what we have; we need to be able to take care of current needs before doing any additional improvements. Any additional improvements would need to come with a 90% funded grant opportunity.
Depauville Sewer Operator: Have we made any decision on how we are going to proceed.

Bob Cantwell III: Congratulations to Bill Sherman on his appointment.
Depauville Sewer meeting was cancelled and then rescheduled for the other day. Couldn't attend.

Chris Matthews: Congratulations to Bill Sherman as well.
Everything else covered earlier in the meeting.

Mary Zovistoski: Chamber of Commerce meeting is tomorrow.
Depv. Library is still over budget as they're unwilling to give up any part of their request and do in stages. We need to put off for awhile.

11/26/2014 Workshop meeting:

Cancelled by consensus.

Zoning Changes Re-visited:

Discussion that the map need to be re-drawn before the Public Hearing. At the 12/10/14 meeting we will set a public Hearing date for a future date and time.

Christmas Party: Will be after the 12/10/14 meeting, upstairs, 3rd floor.

Adjournment:

Motion by Chris Matthews, seconded by Lance Peterson, to at 6:10 PM, adjourn the regular meeting and go into Executive Session to discuss a specific personnel matter and contractual negotiations. The Board came out of executive session at 6:40 PM and no action was taken. Meeting adjourned at 6:40 PM.

Kathleen E. LaClair, Town Clerk