

March 12, 2014

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor
Bob Cantwell III
Kathy LaClair

Mary Zovistoski
Chris Matthews

Lance Peterson
Bob Boulton (absent)

Terra Bach
Rob Campany, Fourth Coast, Inc/St Lawrence Engineering DPC

Cindy Grant

Pam McDowell, TI Sun

Pledge of Allegiance:

Supervisor Taylor led the assembly in the Pledge of Allegiance after opening the meeting at 5:00 PM.

Guests:

None present this evening. TIPAF asked to be rescheduled for March 26th meeting.

Town Clerk:

Correspondence:

- Justices Clif James and Will Ramseier - February 2014, Comptroller Reports were received. **(See attachment book).**
- Zoning Officer LaClair – February 2014 monthly report received. **(See attachment book).**
- Code Enforcement Officer Ingerson – February 2014 monthly report received. **(See attachment book).**
- Notice of Training requirements for Charles Burlingame and Michael Pavlot of the Board of Assessment Review. **(See attachment book).**
- Notice from Jefferson County Dept. of Insurance, as of 1/1/14, NYS Workers Comp Board put in place a new payroll reporting requirements for all participants of Self-insured Plans. Now required to report total payroll to the WCB quarterly and start with the first quarter of 2014 (ending 3/31/14). **(See attachment book).**

Minutes:

Motion by Bob Cantwell III, seconded by Chris Matthews, to accept the minutes of January 31, 2014 as written. Motion carried.

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to accept the minutes of February 12, 2014 as written. Motion carried.

Motion by Chris Matthews, seconded by Mary Zovistoski, to accept the minutes of February 26, 2014 as written. Motion carried.

Public: Comment on Agenda Items:

None

Supervisor Report:

Motion by Chris Matthews, seconded by Lance Peterson, to accept the Supervisor's Report from February 2014 and Bank Reconciliations as presented. Motion carried.

Bills & Transfers:

Abstract #2 Correction:

Motion by Lance Peterson, seconded by Bob Cantwell III, to accept the corrected Abstract #2, as a bill for payment was included at the time, however it didn't get logged on and the check was not written and sent. This is to correct that abstract to include that vendor and check payment. Motion carried.

Abstract #3:

Motion by Chris Matthews, seconded by Lance Peterson, to pay Abstract #3 in the amount of \$218,408.48. Motion carried.

Town Constable:

Motion by Lance Peterson, seconded by Bob Cantwell III, to appoint Lynn P. Schnauber as Town Constable. Motion carried.

Financial Disclosures:

Still about nine not turned in. Letters were sent out last week for reminders.

Route 12 Sewer Update:

77 comments/questions/clarification from the DEC, Rural Development and EFC on the submittals, were done by St. Lawrence Engineering for the Route 12 Sewer Project. St. Lawrence Engineering has responded to all the questions or comments that were received. As for the "easements", Lawrence View & Bruce Shaw's Trailer Parks have all signed off, however there are still others along the route that have not yet sent in their signed easement authorizations.

Dock Bid Update:

Rob Campany, PE and Town Engineer reported on his review of the bids for the Floating Dock System – REBID were opened this past Monday. The bids were for Poly, Aluminum or steel pontoons, with an alternate #1 with composite decking and with alternate #2 aluminum decking. More discussion will be needed as to the advantages and disadvantages of the options. The dock committee will meet within the next week to ten days for further review.

Opera House Repairs:

Supervisor Taylor reported that the repairs are about 95% completed. Insulation is being put in the attic area at this time. The Insurance Company approved most of the plan. There is a \$2500 deductible for a single loss. The Insurance Company had some issues with the project management and would not consider reimbursement of the columns added to the room. The Supervisor has spoken with the Town Cleaner and as soon as everything is completed on the 3rd floor, they will clean the floors and dust off all the chairs and tables.

Governor Cuomo's Budget:

Supervisor Taylor and Mayor Zimmer attended a meeting yesterday at the Town of LeRay, in which the Governor's representative explained certain parts of the budget to various Jefferson County, Town and Village representatives. Supervisor Taylor discussed the Tax Cap Freeze and the portion of the budget which favors municipalities that will, in the future, work on consolidation, inter-municipal agreements and other joint practices. His message was there should also be credit for those municipalities that have already combined certain aspects of their governments as well. The representatives heard his concerns and will take them back to the Governor.

SASS Meeting Reminder:

Supervisor Taylor reminded the Board that the Town of Hammond is the lead for the Scenic Areas of Statewide Significance and that there is a meeting at the Antique Boat Museum on Friday, March 28th, during the morning. The Town of Clayton will be providing Coffee, Water and Danish for the meeting.

Boater Safety Building:

Rob Campany, PE , Town Engineer reported that B-S Industrial Contractors, Inc has sent a letter of withdrawal for the bid they had submitted for Bid Alternate #6.

Motion by Chris Matthews, seconded by Mary Zovistoski, to award to the Boater Service Building, Alternate 6 to the lowest responsive bidder, Jordstat Construction with a bid amount of \$174,643.00. Motion carried.

Opera House Roof:

Rob Campany, PE, Town engineer will have an estimate to the Town of Clayton in the very near future for putting a new roof on the Town Hall/Opera House.

Consolidation of Government:

Discussion of impending consolidation of governmental entities as proposed by the Governor. We will discuss more at an upcoming meeting and more at the upcoming Joint T/V Board meeting.

Justice Court Grant:

Supervisor Taylor informed the Board that the Town was successful in obtaining the Justice Court Grant and that they will be ordering a copier and safe. Clerk LaClair stated that those items had been ordered and arrived at the office today.

KeyBank Purchasing Card:

Supervisor Taylor is reviewing information concerning KeyBank Purchasing Cards. This would be given to each of the Dept. Heads. The Vendor would receive payment directly and the Town would be billed by the bank. We would need to compile a vendor listing and supply that to the bank. We are just evaluating at this at this time.

Highway Report: Given by Bob Cantwell III as liaison:

- 🗣️ The training for Workplace Violence, Lock Out Energy Control, Hearing Conservation, Personal Protective Equipment, HazCom-MSDS and Work Place Violence was held yesterday for all those that were not able to attend on Feb. 20th. Gary Elliot, Safety Officer for Jefferson County instructed the class. Mr. Elliot will be retiring on April 4th.
- 🗣️ Margo DeVito, NYS Labor, made a visit to the Highway Dept yesterday, March 11th and met with Bill Sherman, Steward of the Union. Our violations have been taken care of. She looked at our records and training logs and said we were in compliance. As far as the Serious Violation concerning the Audiometric Testing, she said this would be rescinded and we would need to contact Peter Moles, a Consultant for NYS Labor, when our mowing season starts so he can do some testing. Mrs. DeVito, stated that we would be receiving this in writing, as soon as her boss gives the approval. A copy will come to the Town Office.
- 🗣️ Miners Safety Training (MSHA) will take place on April 3rd, with other companies such as Bach, etc. at O'Brien's Restaurant. Cost will be determined by how many people attend.
- 🗣️ CPR Refresher Course will be April 4th with Rolly Churchill doing the training. All of the men will be attending these sessions.
- 🗣️ Highway Superintendent Boulton will report on the Advocacy Days when he returns.

Council Reports:

Chris Matthews: Rec. Park - An employee was hurt recently while removing hockey nets during ice removal. He probably will be off from work for awhile.
Wondering if we have heard anything about upcoming negotiations. Ans.
Nothing as yet.

Mary Zovistoski: Depauville Library will be showing the movie "Frozen".
The Depauville Library has a lot of good programs coming up.
The Library also held a Chicken BBQ this past weekend for a fund raiser.

Executive Session:

Motion by Lance Peterson, seconded by Bob Cantwell III, to go into Executive Session to discuss a particular employee. Motion carried.

Adjournment:

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to come out of Executive Session and adjourn this regular meeting at 7:15 PM. Motion carried.

Kathleen E. LaClair, Town Clerk