

November 13, 2013

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor

George E. Kittle

Lance Peterson

Robert W. Cantwell III

Christopher D. Matthews

Bob Boulton

Kathy LaClair

Terra Thomas, Superv Assist.

Michael J. Docteur, Jeff. Co. Legislator

Denise Trudell, Assessor

Duane C. Hazelton

Cindy Grant

Ken Knapp

Pam McDowell, TI Sun

Mary Zovistoski

Pledge of Allegiance: Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: Michael Docteur, Jefferson County Legislator recognized the long term of Councilman George Kittle; County Budget discussions of spending additional dollars was addressed, citing the dispatchers and the OT spending which is less than hiring an additional person. Discussion of possibly amending the budget, but Legislators are standing fast that there be no additional spending.

Assessor Equipment Request:

Denise Trudell, Assessor discussed with the board an equipment request. SDG Outpost is a real property mobile data entry and verification system for the RPSV4 system. Outpost pairs with mobile assessing and efficiency, through technology. It is an excellent tool for any municipality with upcoming reval projects, or for those who would benefit from verification or collection of data from the field, without any additional processing and filing. This is fully compatible and compliant with the NYS RPS V4 system. It has independent mobile device options for real time RPS updates while in the field. Summary or Edit views of a parcel inventory; full photo capture support for both onboard tablet and any web connected digital camera via the Outpost – Google Picasa Connector; the tablet and cellular connections are non-proprietary. It can be shared with the Codes, DPW, Planning, Zoning, Engineering, Law Enforcement, Fire personnel and Professional Contractors. It has integration with high resolution Pictometry ortho and oblique aerial imagery via Connect or NIW services. There is integrated support for GIS web mapping service links; and fast parcel look-ups by Municipality (SWIS)/SBL/Owner name/Street address and full support for Android, Apple IOS and Windows tablets via browser based operation.

Discussion followed and consensus of the Town Board to approve this request with the year to year Contract of \$1500 (which might be a shared license/expense in the future) and to also approve the purchase of the \$600 required tablet.

Town Clerk:

Correspondence:

- Received the 2014 Adopted Town of Clayton Fire District Budget. **(See Budget File.)**
- Justice Clarence Giles & Clif James Monthly Report to Comptroller for October 2013. **(See attachment book).**
- Zoning Officer LaClair October 2013 report. **(See attachment book).**
- Time Warner Cable – News to Share. **(See attachment book).**
- Grants Action News – November 2013 issue. **(See attachment file).**
- Depauville Sewer Board Minutes of November 7th. **(See attachment file).**
- Notice of Reappointments to the Board of Assessment Review received: **Motion** by Chris Matthews, seconded by George Kittle to reappoint Michael Pavlot to a five (5) year term to expire 9/30/2018 on the Board of Assessment Review. Motion carried.
Motion by George Kittle, seconded by Bob Cantwell III, to reappoint Charles Burlingame (Alternate) to a one (1) year term to expire on 9/30/2014. Motion carried.

Minutes:

Motion by Bob Cantwell III, seconded by Chris Matthews to approve the minutes of October 23, 2013 as written. Motion carried.

Resolutions:

RESOLUTION NO. 49 OF 2013 introduced by Chris Matthews, seconded by George Kittle, a resolution establishing the Standard Work Day and Reporting Resolution of Appointed and elected

officials and ensures day worked to the NYS Retirement System are correct. This will replace Resolution #36 of 2013. Taylor-aye; Kittle-aye; Peterson-aye; Cantwell III-aye; Matthews-aye. **PASSED.**

Supervisor’s Report:

Motion by George Kittle, seconded by Lance Peterson, to approve the Supervisor’s Report for October 2013. Motion carried.

Bills/Transfers:

Motion by George Kittle, seconded by Lance Peterson, to approve Abstract#11 in the amount of \$764,477.18 for bills #13-00963 through #13-01079. Motion carried.

Budget Status:

We adopted the 2014 Budget at our last meeting. The October Sales Tax figures are in and they are -\$38,000 from what we had projected. Even with this shortfall we should be alright from a budget perspective.

Route 12 Sewer District Status:

Supervisor has received the Plans for the Route 12 Sewer Project, also has received the Assets Management Plan, Map and other reading materials associated with. Supervisor has this in his room if someone wants to look at. The plans have been forwarded to DEC and DOH for their review by St. Lawrence Engineering. Easements are still being sought.

Transient Dock & BSB Update:

Supervisor Taylor discussed a description of a three phase process to complete the Clayton Transient Dock Facility and Boater Services Building. The CLDC Board had approved this timeline at the meeting last week. **Motion** by Bob Cantwell III, seconded by Lance Peterson, to approve the following timetable: 1) Floating Dock go to bid 12/1 and award by 12/31, tentatively; 2) Landside work to go to bid by 12/15 and award by 1/15/14, tentatively; 3) Fixed Dock go to bid by 1/31/14 and award by 2/2/14, tentatively. Motion carried.

Bid Award(s):

Compact Tractor & Loader:

1) Cazenovia Equip -	2010 JD 352o Compact Utility Tractor	\$20,963.99	
	JD 300CX Loader	5,536.01	
	Trade – In	<u>-8,500.00</u>	\$18,000.00
2) Walldroff Farm Equip -	Massey 1635 Compact Tractor	\$21,440.00	
	Trade – In	<u>-9500.00</u>	\$11,940.00
3) Walldroff Farm Equip –	Kubota L3800 HST Comp. Tractor		
	w/ Kubota LA524 Loader Skid-steer		
	style Q-tach bucket.	\$20,634.00	
	Trade – in	<u>9,500.00</u>	\$11,134.00

Motion by Chris Matthews, seconded by Lance Peterson to award to the low bidder, Walldroff Farm Equipment Inc. for the Kubota L3800 HST Compact Tractor with Kubota LA524 Loader Skid-steer style Q-tach bucket, at an after trade pricing bid of \$11,134.00. Motion carried.

Skid Steer Loader & Backhoe Attachments:

1) Tracy Road Equip	- 2014 New Holland Skid Steer		
	Loader, Model L225	\$48,270.00	
	-Trade In	<u>18,500.00</u>	\$29,770.00
2) Milton Cat	-2013 Cat 272D Skid Steer		
	Loader, BH150 backhoe	\$54,458.00	
	-Trade in	<u>15,000.00</u>	\$39,458.00

3) Cazenovia Equip. Co.-328E Kid Steer Loader, Base + 7480T BH8 Backhoe (NYS Contract) -Trade in	\$52,623.29 <u>18,500.00</u>	\$34,123.29
4) Admar Supply Co., Inc- Gehl V270 – Gen 2 - Trade in	\$53,082.00 <u>18,000.00</u>	\$35,082.00
5) Walldroff Equip - New Holland L225 - Trade In	\$51,904.00 <u>19,500.00</u>	\$32,404.00

Motion by Chris Matthews, seconded by George Kittle, to award to the low bidder, Tracy Road Equip., for the 2014 New Holland Skid Steer Loader, Model L225, at an after trade in price of \$29,770. Motion carried.

Human Resources Conference:

Motion by George Kittle, seconded by Bob Cantwell III, to send Terra Thomas, Executive Assistant to the Supervisor to a one-day seminar in Watertown, at the Comfort Inn & Suites, for a Human Resources for Anyone with Newly Assigned HR Responsibilities at a cost of \$149.00, plus reimbursement for Travel/Mileage. Motion carried.

Health Insurance – Benefit Services Group:

Jerry Rose, from Benefit Services Group, discussed with the Town Board that insurance costs are going up, therefore a rate increase the 1st of the year is forthcoming. He also discussed Option A SimplyBlue-Gold 9, which is most like this year's coverage, but saves the Town approximately \$2,114 per year on the 13 non-bargaining's insurance.

Motion by Bob Cantwell III, seconded by Lance Peterson, to change on January 1st to Option A-SimplyBlue – Gold 9 for the non-bargaining employees. Motion carried.

Depauville Sewer Minutes from 11/7/2013:

Discussion concerning the Depauville Sewer. Town Clerk stated that she will send another letter to both Jasper/Depv. Sewer Bd. & Steve Jones, Depauville Village Market.

Transition Plans:

Upcoming yearly Board assignments will be at the first meeting in January by the Supervisor. Contact the Supervisor and let him know if you have any preferences.









Association of Towns:

1) Webinar – December 12, 2013 titled “Just Elected-What Do You Do Now?” Coverage is a wide array of town officials' responsibilities including important advice for the organizational meetings and oaths of office.

2) New Town Officials Schools – 2 ½ days of training for the newly elected. – January 8-10, 2014 in Rochester and January 15-17, 2014 in Albany.

3) Training School & Annual Meeting at the NY Hilton Midtown, in New York City – Sunday, February 16th – noon on Wednesday, February 19th. Anyone going to NYC should let the Town Clerk know as soon as possible, so that reservations can be made.

Highway Superintendent Report:

-  Crew has finished shoulder work.
-  CHIPS paperwork has been filed. Direct Deposit should show up 12/18 instead of waiting for a check around the 27th of Dec.
-  Working on plow equipment.
-  Drainage work to be done on Potter Blvd.
-  Boater Safety Building – extra digging required re-routing the lines that would be currently sitting under this structure.
-  Letter from NYS DOT- concerning the reconstruction & resurfacing of State Route in Village to start in July 2016. This is a \$5 million project.
-  Concrete in Depauville to work on.
-  Replace plow, looking to bid in 12/2013 to have delivery in 2014.

Question posed concerning the Man lift if it is up and running? Supt. Boulton stated that the 60' man lift has to be sent to Syracuse to have any work done on it. The repairs fall onto the Highway

Dept. The problem seems to be that it doesn't throttle up and has to be done manually. This is in the Equipment Plan. When this is ordered, we should do under one Joint purchase. Next year we will be roofing the Opera House roof and we will need the 60' reach.

Council Reports:

George Kittle: Questions concerning the Town of Orleans and if we billed for the 4th qtr ancillary time.

Took a tour through the Hotel; Size of the kitchen and rooms mammoth; massive expense to build.

Congratulations to Mary Z. on the Election.

Lance Peterson: Would like a sheet with all the Budget Codes listed and what they are for.

Also would like a sheet with Abbreviation Codes.

Recreation Park: Sound System on hold until next spring.

Need to get the Zamboni out of the back room. Discussion: of possibly giving the Zamboni to Ken Brabant for the outdoor rink.

Need to move forward with Rob Company – Asbestos check needed on the Opera House roof and put out to bid sooner than later. Currently there is about 8 or so layers on the roof. The roof needs to be historically accurate.

Also need to move forward with air conditioning downstairs.

Bob & Louise Sherman will observe their 70th Wedding Anniversary the end of this month.

Chamber of Commerce: The check was given for the National Bass Federation Divisional Championship Tournament. They have been great to work with.

The Holiday Co-op Advertising is very slow this year. Several businesses have chosen not to participate this year due to budget restraints. On a positive note the Chamber has new advertisers this year. Hopefully, they will reach the required 25 participants.

The new Platoon received the first shipment of the items that have been donated. They are very thankful for the support that they're receiving.

The next Business with a Twist will be December 12th from 5-7 at the TI Museum.

Bob Cantwell III: Attended the Cartegraph presentation at the Fire Hall on Graves Street.

Paynter Center meeting will be tomorrow.

Parking Committee will be getting together very soon.

TIYLO: 5th Annual Charity Christmas Masquerade Ball will be held at Bonnie Castle Resort on Friday, December 6th from 8 PM – Midnight. The benefit is to Local Families in need during the Christmas Season.

Chris Matthews: Nothing to report.

Public – Submitted Requests to Address the Board:

Ken Knapp discussed the road project in the Village and that he hopes that it lines up with the LWRP. He feels that someone should be coordinating to line up the different phases of the project.

Ken congratulated the winners and losers of the elections. He felt that there were three (3) excellent candidates running for town office.

Cancel Meeting:

Motion by George Kittle, seconded by Lance Peterson, to cancel the 2nd meeting of the month being, November 27th due to the Thanksgiving holiday. Motion carried.

FYI:

- Christmas Parade is Saturday, 12/7
- Supervisor & Mrs. Taylor\Mayor Zimmer's Christmas Party is Wednesday, 12/11 at 6 PM on the 3rd floor of the Opera House.

Adjournment:

Motion by George Kittle, seconded by Bob Cantwell III, to adjourn this regular meeting at 6:45 PM. Motion carried.