

October 9, 2013

The Town Board of the Town of Clayton held their workshop meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor	George Kittle	Lance Peterson
Robert W. Cantwell III	Christopher D. Matthews	Bob Boulton (Absent)
Kathy LaClair		
Terra Thomas	Legislator Mike Docteur	Duane C. Hazelton
Ken Knapp	Ralph Battles	Cindy Grant
Pam McDowell, TI Sun		

Pledge of Allegiance: Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guest: Jeff. Co. Legislator Docteur stated that for the next three weeks Chairman Fitzpatrick will be away and Legislator Docteur will be Acting Chairman. Currently working on the County Budget for 2013 and the legislators should receive a full copy next week. Discussion that sales tax is still static.

Town Clerk:

Correspondence:

- ✓ Notice received from JC Recycling – The Scales at the County Transfer Station/Recycling will be closed a 12PM on Tues., October 15, 2013 for calibration & maintenance. They will reopen at 7:30 AM on Wed. October 16, 2013. (See attachment book).
- ✓ Justice(s) Clarence F. Giles & Clifford James monthly report to NYS Comptroller. (See attachment book).
- ✓ Tug Hill Commission training session for local land use officials will be held Mon. 10/28 @ JCC from 6:30-8:30 at the Jules Center Amphitheater, Watertown. RSVP strongly encouraged by Wed. 10/23. (See attachment book).
- ✓ Johnson Newspaper Corp. sent a letter explaining adjustment to all newspaper affidavits, 2nd affidavits and paper-tear sheet rates. Electronic tear sheets will continue to be offered @ no additional charge. (See attachment book).
- ✓ Zoning Enforcement Officer LaClair's Monthly Report for September 2013. (See attachment book).
- ✓ National Animal Shelter Appreciation Week – 14th Annual Open House, will be Sunday, November 3rd (10-4) at the County Dog Shelter. (See attachment book).
- ✓ Dept. of Social Services – foster Care Holiday Donation request received. (See attachment book).
- ✓ Time Warner Cable agreements with programmers & broadcasters due to expire. (See attachment book).
- ✓ Assessor's Report for September 2013. (See attachment book).
- ✓ Local Government Conference @ Potsdam on 10/15 – three going this year – Kim Johnston, Larry & Anna Aubertine. **Motion** by George Kittle, seconded by Bob Cantwell III to approve the three attendees for this conference. Motion carried. (See attachment book).

Minutes:

Motion by Bob Cantwell III, seconded by Chris Matthews, to approve the minutes of July 11, 2013 as written. Motion carried.

RESOLUTIONS:

RESOLUTION #46 introduced by Robert W. Cantwell III, seconded by George Kittle, a resolution to apply jointly with the Village of Clayton to NYS Unified Court System for a 2013 Justice Court Assistance Program Grant for funds to assist in the purchase of equipment and supplies for the Local Town/Village of Clayton Justice Court. Taylor-aye; Kittle-aye; Peterson-aye; Cantwell III-aye; Matthews-aye. **PASSED.**

RESOLUTION #47 introduced by George Kittle, seconded by Lance Peterson, a resolution to certify examination and audit of Town Justices 2012 monthly reports and account books. Taylor-aye; Kittle aye; Peterson-aye; Cantwell III-aye; Matthews-aye. **PASSED.**

Public comment on Agenda Items:

Ken Knapp, who is on the Waterfront Advisory Committee concerning the LWRP - Chaumont River Corridor spoke briefly about the Committee seeking the community input and also from the Town Board.

Fuel Oil Bids:

<u>Company</u>	<u>Fixed</u>	<u>Variable</u>	<u>Comment</u>
No. Shore Oil		\$ 3.050	Margin at \$0.13
Philly Fuels	\$ 3.668	\$ 3.168	Variable price figured on \$.15 above rack at time of delivery.
MX Petroleum	\$ 3.399	\$ 3.399	Variable price diff \$.3371
Superior Plus Energy	\$ 3.638	\$ 3.245	fixed diff of \$ 0.19

Propane:

No. Shore Oil	\$ 1.499		
Ferrellgas	\$ 1.889	\$ 1.760	Based on 9/23/13 BPN Selkirk,NY posting \$.40
Philly Fuels	\$ 1.858	\$ 1.358	Variable price figured at \$.075 above rack @ delivery.
MX Petroleum	\$ 1.699	\$ 1.573	BPN weekly; diff of \$.30
Superior Plus Energy	\$ 1.8602	\$1.622	\$.25 p/g fixed diff.

K-1:

No. Shore Oil	\$ 3.650	\$ 3.522	Margin = \$.13
Philly Fuels	\$ 3.990	\$ 3.490	Variable figured on \$.15 Above rack @ delivery.
MX Petroleum	\$ 3.799	\$ 3.799	Variable diff. \$ 0.2960
Superior Plus energy	\$ 3.9945	\$ 3.5815	\$ 0.19 p/g fixed diff.

Discussion. **Motion** by Chris Matthews, seconded by Bob Cantwell III, to award the Fuel Oil & Propane to North Shore Oil Company at the rates of \$.13 above rack price for Fuel Oil and \$1.499 Fixed for Propane. (no award was made in regards to K-1.) Motion carried.

Supervisor's Report:

Motion by George Kittle, seconded by Lance Peterson, to approve the Supervisor's Report and Bank Reconciliations as presented. Motion carried.

Bills:

Motion by Chris Matthews, seconded by Bob Cantwell III, to pay Abstract #10 in the amount of \$253,222.83. Motion carried.

Authorize Bidding Ad for Skid Steer & a Tractor Replacement:

Councilman Matthews will help right up the ads for bids on the skid steer replacement and tractor replacement. Bids will be due by 2PM on Monday, November 4th. Awarding will take place at the Town Board meeting on that Wednesday, November 6, 2013.

Internal Audits Update:

Internal Audit Updates have been completed and a review has been prepared for the Town Board. The Town Board can look at this and accept/approve at the next meeting. Several recommendations are mentioned from the Supervisor. Discussion followed with no action at this time.

Route 12 Sewer Update:

Easements are being reviewed by Atty. Joe Russell's Office. \$500,000 BAN hoping to pay off tomorrow.

Transient Dock Update:

At the end of the meeting, Supervisor Taylor looking to go into a brief Executive Session on a contractual matter. Docks B & C – could be done for next year.

Frink Update:

Tomorrow trusses to go up on the Hotel. They're putting in the internal stair now. Siding due to go up very soon. We are on schedule with payments from Krog, with one payment due October and the last is due December. The Village easements are being completed and they just signed with Krog.

Set Budget Workshop meeting:

Motion by George Kittle, seconded by Bob Cantwell III, for setting a Budget Workshop meeting for 10/16/13 at 7:00 AM in the Town Board Room to finalize the Tentative Budget and adopt the Preliminary Budget. Yet to work on are the Health Insurance- cost share and elected officials salaries. Motion carried.

Set Budget Hearing:

Motion by Lance Peterson, seconded by Chris Matthews, to set a Public Hearing for the Preliminary Budget for 5:30 PM on 10/23/13 in the Town Board Room. Motion carried.

Cape Vincent – Assessor Discussion:

Schematic distributed for Assessor's time as shared with Cape Vincent for 2014. As far as time goes, there seems to be nothing different. The Assessor would be in Cape Vincent starting October 1, 2013 on Tuesdays and Thursdays. Clayton hours would remain the same at Monday, Wednesday & Fridays. Looking at the financial aspect, an Agreement would be 59% Clayton and 41% Cape Vincent. Depicted was 60%/40%, but looking at the per parcel County we would change the agreement to 59%/41%.

Generator Update:

Met with FEMA Officials on the grant that is due next week. We're tying up loose ends and will submit.

LWRP Agreement:

Motion by Bob Cantwell III, seconded by Lance Peterson, to authorize Supervisor Taylor to sign the agreement with Ingalls Planning & Design to be a Consultant with the Waterfront Advisory Committee (WAC) in relationship to the LWRP - Chaumont River Corridor. Motion carried.

Zoning Fee Schedule Addition:

Motion by Bob Cantwell III, seconded by George Kittle, to on recommendation from the Zoning Dept. to modify the Zoning Fee Schedule with the addition of a \$75.00 application fee for Flood Plain Development Permits. Motion carried.

Council Reports:

Bob Cantwell III: Hwy Report: Highway superintendent Boulton has gone to Myrtle Beach, South Carolina for a Platoon Reunion.
Working at Recreation Park on the parking area – Graves Street.
On November 10th, the CHIPS application is due. Barrett's has had some issues with getting paperwork out so that the Towns & Villages can send in for their CHIPS. Would like an authorization to prepay Barrett's \$90,000. We will audit the bill after the Budget meeting on the 16th.

Lance Peterson: Chamber of Commerce and Rec. Park are doing fine.
The American Legion did an outstanding job with the WW2 Veteran's luncheon in preparation for the "Honor Flight". A wonderful send off for our local Veteran's, with children and staff at Guardino Elementary lining the street with waving flags and saluting the Veteran's. It was simply an excellent job by the Legion; Well Done by everyone.
Chamber Dinner tomorrow night at the Pier House.

Public:

Cindy Grant inquired about having the Wind Laws put on our Web Site.

Executive Session:

Motion by George Kittle, seconded by Chris Matthews to go into Executive Session at 6:00 PM, in the Supervisor's Office, concerning discussion about the Transient Dock contract. Motion carried.

[At 6:04 PM, the Board returned to the Town Board Room.]

Motion by Bob Cantwell III, seconded by Chris Matthews, to end the agreement we have with ATM. Motion carried.

Motion by Bob Cantwell, seconded by Lance Peterson, to adjourn this regular meeting at 6:05 PM.
Motion carried.

Kathleen E. LaClair, Town Clerk