

## February 11, 2015

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room at 405 Riverside Drive, Clayton, NY with the following persons present:

|                         |                 |                        |
|-------------------------|-----------------|------------------------|
| Justin A. Taylor        | Lance Peterson  | Robert W. Cantwell III |
| Christopher D. Matthews | Mary Zovistoski | Kathleen E. LaClair    |
| William Sherman         | Terra Bach      |                        |
| Ken Knapp               | Paul Luck       | Phil Randazzo          |
| Pamela Mc Dowell        | Toni Gibson     | Barry Kukowski         |

### Pledge of Allegiance:

Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance and a moment of silence in memory of Alfred O'Neill, former Jefferson County Sheriff and a long time resident of Clayton.

### Town Clerk:

#### Correspondence:

- ✓ Notice of Public Information meeting for Utility upgrades within the downtown commercial district on February 19, 2015 at 6:30 PM at the Clayton Municipal Building.
- ✓ Justice Will Ramseier and Justice Clif James January 2015 Comptroller Report received.
- ✓ Announcements & reminders from Office of Community Renewal.
- ✓ Time Warner Cable developments affecting subscribers in NY Western Division.
- ✓ Training will be Feb. 26<sup>th</sup> for the Workplace violence Lockout/tag out, Confined space, Personnel protective Equipment at Recreation Park at 8 AM.

### Minutes:

**Motion** by Bob Cantwell III, seconded by Mary Zovistoski, to accept the minutes of January 14, 2015 as presented. Motion carried.

**Motion** by Chris Matthews, seconded by Bob Cantwell III, to accept the minutes of January 21, 2015 as presented. Motion carried.

**Motion** by Lance Peterson, seconded by Chris Matthews, to accept and sign the 2014 Town Clerk Report. Motion carried.

**Public Comments on Agenda Items:** None received.

### Supervisor:

**Supervisor Report for Jan 2015 & Bank Reconciliations:** This is being postponed until the next meeting, to give time to roll last year's financials on the computer.

### Bills & Transfers:

**Motion** by Chris Matthews, seconded by Lance Peterson, to hold one bill/payment to Lewis Co. until further information is obtained and to pay the remaining bills for Abstract #2 of 2015 in the amount of \$698,282.19. Motion carried.

### Set Public Hearing for CDBG Grant:

**Motion** by Mary Zovistoski, seconded by Lance Peterson, to set a public hearing date and time for February 25<sup>th</sup> at 5 PM on the application to NYS Community Development Block Grant (CDBG) 2014 Housing Program to fund owner occupied rehabilitation projects in the Town of Clayton. Motion carried.

**Set Public Hearing for Town Manager:**

**Motion** by Chris Matthews, seconded by Bob Cantwell III, to set a public hearing date and time for Local Law #2 of 2015, a Local Law to establish the position of Town Manager for the Town of Clayton. Motion carried.

**Appoint Acting Assessor:**

**Motion** by Chris Matthews, seconded by Mary Zovistoski, to hire Marlene Norfolk at \$32 per hour (paid by voucher) to be Acting Assessor and work one day each for Clayton and Cape Vincent until a permanent Assessor is hired. Motion carried.

**Riverwalk Appraisals (2):**

**Motion** by Bob Cantwell III, seconded by Lance Peterson, to hire an appraisal done on the Riverwalk, to have a comparison with the appraisal obtained back in 2008/2009 when we were trying to sell the property. NYS Parks & Recreation is looking for another more current appraisal and this is in our best interest to have. Motion carried.

**Opera House Repairs Update:**

Last week we had a sprinkler head activate in the front quadrant of this building. The insurance company was called and we need to have the Carpenter and painter called to take care of this. Discussion followed concerning the Merrick Street entrance door and the pipes that are in that general area. Discussion concerning the snow removal from the front steps going into the Opera House. The Opera House needs to be contacted as they're responsible for those steps.

**Tourism Support Resolution:**

**Resolution #37 of 2015**, introduced by Mary Zovistoski, seconded by Bob Cantwell III, a resolution by the Town of Clayton supporting the promotion of the Town of Clayton as a tourist destination. Taylor – aye; Peterson – aye; Cantwell III – aye; Matthews – aye; Zovistoski – aye. **PASSED.**

**Financial Disclosures:**

Approximately one third of the financial disclosures have been returned.

**Training Approvals:**

Supervisor Taylor, Terra Bach, Fred Bach, Larry and Anne Aubertine will be attending NYC Association of Towns Conference this coming week. Tonight we also have in the bills, the following people that will be attending the 26<sup>th</sup> Annual Local Government Conference sponsored by the NYS Tug Hill Commission Conference at JCC on March 26<sup>th</sup> are: Kim Johnston, Mary Zovistoski, Harold Carpenter, Dale McLaughlin, Richard Ingerson, Don Bell, Anne Aubertine, Dave Crandall, Paul Heckmann, Brian Jones, Larry Aubertine, Bud Baril, Duane Hazelton, Amanda Shane.

**Banking Discussion:**

Supervisor Taylor discussed the strong banking relationship that the Town of Clayton has had with KeyBank. KeyBank is now looking to recoup some of their losses by imposing banking fees. We have greatly appreciated our relationship with them however we need to know what their planning for fees.

Supervisor Taylor has set up meetings with Darlene Jobson, Customer Representative at Watertown Savings Bank and with Community Bank, NA. to see what they may offer. Councilman Matthews stated that he would like to attend these meetings.

**Zoning Update:**

Supervisor Taylor expressed that the Town Board has asked for information from the public and have received the information back. This Board needs to review the verbiage of the Zoning Ordinance and the vision that they should have for the Town, compare the two and make sound decisions of what will be needed. Another public hearing at a later date will be held to let the public know what is being proposed.

**Change Order – Riverwalk:**

**Motion** by Chris Matthews, seconded by Mary Zovistoski, to authorize Change Order #2 with Acts II Construction in the amount of \$20,808. Motion carried.

**Highway Superintendent Report:**

-  Received a letter of intent from Joe Plummer, Jefferson County Director of fire & Emergency Management to FEMA for November snow grant.
-  Working with NYS Dept. of Labor Mine Safety for MSHA Training.
-  Hauling sand for the Town of Lyme at this time.

**Council Reports:**

**Lance Peterson:**

Recreation Park-Tennis Court loss a light pole.  
We already have talked about the Opera House problems.

**Bob Cantwell III:**

The Highway crews are doing a great job plowing. We have lost several mail boxes due to the heaviness of the snow and have replaced them.  
Paynter Senior Center is doing a mailer to get more exposure.  
Discussions concerning the building housing the Discount Store in the Village needing improvements. Also the Post Office Building needs better snow removal.

**Chris Matthews:**

Zoning: the latest map that we have is now off the table and being re-looked at. We're not going to rush through this process and will look at very closely to see what is needed.

**Mary Zovistoski:**

Business With a Twist is at the Wooden Boat, tomorrow night from 5-7 PM.  
Depauville Library wants to go back out to bid as soon as they can. They realize that they will not be able to accomplish things as first looked at. They're looking to see how they might raise the money to help with their goals.  
Opera House: Last week there was a lot of cold air blowing through the downstairs hallway. After investigating this, the problem was stemming from the doors going into the Opera House that had been left ajar.

**Public submitted request to address the Board:**

Ken Knapp expressed that he was very appreciative that the Town Board is looking at the whole issues concerning zoning and the changes that were proposed. He believes that just the sewer line alone, is a

lot of development by its self and anything else at the same time is very confusing to those who live in the NYS Route 12/12E areas.

**Adjournment/ Executive Session:**

**Motion** by Mary Zovistoski, seconded by Bob Cantwell III, to adjourn the regular meeting at 5:55 PM and go into Executive Session to discuss pending assessment litigation. Motion carried.

---

**Kathleen E. LaClair, Town Clerk**