

June 25, 2014

The Town Board of the Town of Clayton held their regular workshop meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Robert D. Boulton
Kathleen E. LaClair		
Terra Bach	Duane C. Hazelton	Karen Lago, Depv. Lib.
Theresa Tornatore	Ken Knapp	Cathy Vieau
Donald McKean	Terry Vieau	Joyce McKean
Dan Brown	Pam McDowell	Pam McDowell, TI Sun
Donna Cantwell		

Pledge of Allegiance:

Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests:

Karen Lago, Librarian, Depauville Free Library, discussed the notification they have received from the NYS Education Department/NYS Library stating the Depauville Free Library's application for the 2013-2014 Public Library Construction Grant Program has been approved for the amount of \$108,441. The grant will be funded in accordance with the Education Law Section 273-a, and Commissioner's Regulations 90.12. As part of the application, assurance was given that the project will begin within 180 days of approval. An initial payment of 90% of the project funding amount will be paid, with a 10% funding amount made as a final payment when the project is completed and pictures and forms are received and approved by the State Library.

Discussion followed that the library needs to use the Town of Clayton Procurement Policy. Also discussion followed concerning the towns portion of involvement at \$15,000 cash and up to \$7,000 of in-kind service. Mrs. Lago also stated that they would be getting somewhere between \$7,000-7500. from Assemblywoman Addie Russell, however she has not received any notification of confirmation on that. Next step will be contacting Rob Campany for blueprints; obtaining a permit by the end of August 2014 and a demo permit for the stairs.

Mrs. Lago stated that the Towns' budget process will be starting soon, and hopes that the Town will not reduce this year's budget and if there was a little more, that would be wonderful.

Mrs. Lago also discussed that Ken Knapp will be conducting a discussion on the hidden heritage of the pre-historic Native Americans in the Thousand Islands Region, tomorrow night (Thursday), June 26, at 6:00 PM at the Depauville Free Library.

Town Clerk:**Correspondence:**

- Grants Action News – June 2014 issue. (See attachment book).
- Notice for Request for Proposals for Farmland Protection Implementation Projects from NYS Dept. of Ag & Markets. (See attachment book).
- Invitation from T.I.L.T. Annual Summer Gathering, Saturday, July 19, 2014 from 6-9 PM @ Chippewa Bay. (See attachment book).
- Time Warner Cable – June 18th Programming Notice. (See attachment book).

Minutes:

Motion by Bob Cantwell III, seconded by Chris Matthews, to approve the minutes of June 11th, 2014, with the notation of one change under the Zoning Ordinance Amendment discussion (change #2b: from 5" to 5'). Motion carried.

RESOLUTIONS:

RESOLUTION #43 OF 2014, introduced by Lance Peterson, seconded by Mary Zovistoski, a resolution for the NYS Standard Work Day for Justice William Ramseier and Court Clerk Jamie Sanchez. Taylor-aye; Peterson-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye. **PASSED.**

RESOLUTION #44 OF 2014, introduced by Lance Peterson, seconded by Bob Cantwell III, a resolution for the Town of Clayton to extend into Agreement No. D005386 with the State of New York Department of Transportation for the Fixed Lump Sum Municipal Snow & Ice Agreement Extension 2014/15 that expires on June 30, 2014. Taylor-aye; Peterson-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye. **PASSED.**

Public: Nothing Received.

Supervisor Report – May 2014 & Bank Reconciliations:

Motion Chris Matthews, seconded by Mary Zovistoski, to accept the Supervisor's Report for May 2014 and the Bank Reconciliations. Motion carried.

Zoning Amendment Public Hearing:

Supervisor Taylor informed the Board that he had added #6- A Planned Development District Overlay. This would be a "floating district" that will need to have an established criteria.

Motion by Lance Peterson, seconded by Bob Cantwell III, to approve advertising for a Public Hearing on Amendment #37 to the Town of Clayton Zoning Ordinance at 6:00 PM. Motion carried.

Transient Docks Update:

Supervisor Taylor stated that the Committee had met with the Engineer from Moffat & Nichols yesterday relating to the 60% submittals for Dock A, the Attenuator. The Engineer had three pages of comments and/or questions. The Committee and Engineer also visited the site.

Dock B&C: had conversations also with William Billings, Chippewa Bay Marine of potential change orders that will be needed. Mr. Billings said there are issues with deliveries, etc. Still waiting on submittals and paperwork for the change orders from Mr. Company.

Boater Safety Bldg: Coming along; working on electrical.

Reed Point & Route 12 Water Possibilities:

A letter has been received from all the owners of the owners of the eight parcels at Reed Point-Fishers Landing. Town of Orleans is currently pursuing the formation of a water district in order to determine the economic feasibility of providing municipal water for properties along Route 12 from the Thousand Islands Bridge up to Fishers Landing. The property owners on Reed Point, Fishers Landing, and (Town of Clayton) have indicated they support the efforts of the Town of Orleans to establish the Fishers Landing water district. If the Town of Orleans is successful and the water district becomes a reality, they request the Town of Clayton and Town of Orleans to make services of the Fishers Landing water district available to them as well. (See attachment sheet).

Lifeguard Appointments:

Motion by Chris Matthews, seconded by Mary Zovistoski, to make the following Pool Director and Lifeguard appointments:

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Start Date</u>
Hayley Messenger	Pool Director	\$12.00/hr	6/9/14
Miranda Bechaz	Head Lifeguard	\$11.00/hr	6/13/14
Darien Frederick	Head Lifeguard	\$11.00/hr	6/17/14
Mary Irelan	Lifeguard	\$ 9.50/hr	6/14/14
Kim Korcz	Lifeguard	\$ 9.50/hr	6/17/14
Karley Sherman	Lifeguard	\$ 9.50/hr	6/17/14
Erica Sullivan	Lifeguard	\$ 9.50/hr	6/13/14
Brigette Ascough	Lifeguard-Sub	\$ 8.00/hr	6/16/14
Alison Aiken	Lifeguard-Sub	\$ 8.00/hr	6/14/14
Joanne Bechaz	Lifeguard-Sub	\$ 8.00/hr	-----
Georgia Gilfus	Lifeguard-Sub	\$ 8.00/hr	6/16/14
Seth Hizel	Lifeguard-Sub	\$ 8.00/hr	6/16/14
Sadie Mackenzie	Lifeguard-Sub	\$ 8.00/hr	6/16/14
Clair Sheley	Lifeguard-Sub	\$ 8.00/hr	6/15/14
Skylar Stewart	Lifeguard-Sub	\$ 8.00/hr	6/20/14
Katelyn Tillman	Lifeguard-Sub	\$ 8.00/hr	-----
Schuyler Withington	Lifeguard-Sub	\$ 8.00/hr	-----

Motion carried.

ZEO Updates:

Discussions of possible length of time the ZEO will be off due to health problem. It is unusually busy at this time in the Codes/Planning/Zoning Office. A seasonal resident is interested for the summer season in a very part-time position.

Motion by Lance Peterson, seconded by Bob Cantwell III, to advertise for a part-time Code Enforcement/Zoning Officer. Motion carried.

Phone & Internet Service Update:

Discussion on improving the system we currently have. We need to have at the very least good or better and at less than what we now pay. Consensus to look at in more detail.

Carrier Lane/Road:

A letter written (January 17, 2013) to Councilman Bobby Cantwell III had been distributed to the attendees; Attendees had said that they had not seen this correspondence before now.

Don McKean, Carrier Ridge Road resident, approached the Board concerning the Town's takeover of Carrier Lane/Carrier Ridge Roads. Mr. McKean stated that child safety is the primary concern and that a school bus can get up the hill.

Supervisor Taylor indicated that this has been a topic of conversation since 1992. Currently this road does not meet the criteria standards for roads within the township. And also doesn't meet standards where the Carrier Lane intersects with NYS Route 12. There is certain criteria where this comes out on NYS Route 12.

Bob Boulton, Highway Superintendent, stated that there is a blind spot at the intersection where a pine tree needs to be taken down at Ken Rogers'. A stop sign will be needed coming off of Carrier Ridge as eventually the Lane coming to that intersection would be going straight through. The Town needs to make sure that the roads are in safe condition before the roads are taken over. There was a drainage issue which has been addressed in that area, and a 50' x 50' turn-around for the bus has been addressed. When a house or other building is erected straight ahead at the top of the hill, the Carrier Lane Road will go straight ahead and again drainage issues will need to be revisited.

Councilman Matthews questioned if there is just minor construction that needs to be completed.

Hwy. Supt. Boulton stated that the Town Board needs to sit down with him and go over points of what needs to be done and that he needs the Boards backing before going any further.

Councilman Matthews inquired as to what we have to do to take over this road. He has reviewed minutes of December 2006 and that the residents had the feelings that they were grandfathered in to the rules at that time.

Councilman Peterson inquired if there was anything left for the residents to do.

Supervisor Taylor said that the standards have been set and they don't currently meet those.

Donna Cantwell stated that the families had spent \$15,000 to widen and give substantial base to these roads after their last visit to the board. It was also said at that time, that we had to pave the road before the Town would take them over.

Also Mrs. Cantwell continued, when we contacted Jim Lawrence, Jefferson County Highway Superintendent, he told us that we didn't need to pave before turning this over to the Town. That the County specs is an "as built" for a super highway and that paving this was excessive in his opinion. The Hwy. Superintendent was asked to do a detailed list of what needs to be done and they're asking him to take into consideration that there are different circumstances, higher assessments in that area since last time the Board was approached and more children in the area.

Supervisor Taylor stated we could modify the standards if we wanted as a Board. The last time this was modified by the Board was April, 2007.

Councilman Peterson asked if there was a difference between a main and secondary road.

Hwy. Superintendent Boulton stated that the road needs a proper base. His trucks are running 68,000lbs. loaded and that he needs support to run those trucks. There are more homes and will be more homes, which will increase the use of heavy construction equipment on these roads.

Councilman Peterson stated that we the Town, built the Kehoe Tract for those residents.

Hwy. Superintendent stated that we owned the road back when it was unpaved and have since brought that up to standards.

Mrs. Cantwell stated that we can't keep changing the standards. We felt the last time we were here, that we had been grandfathered. We had been living there for 25 years and every time we come back to the board, they have changed the standards again. This last time they were changed within a few months from when we were here. Again, we felt we were grandfathered at the time we were there and at no time was there talk of changing the specs again. We have made several appearances and each time we come back, the specs have changed. We have upgraded several times and yet, we are still expected to upgrade. A decision needs to be made. The Board also needs to decide if it wants the growth in the area and increased assessment. Carrier Ridge is still growing, the view is spectacular and the assessment in this area would greatly benefit the tax base.

Supervisor Taylor stated that the Town and Village is developing property. Roads have been dedicated in various ways over the years. The Town and Village have adopted the Jefferson County Road Standards.

Mrs. Cantwell indicated that we need to have these developments. The Town wants to move forward and we have been willing to work with the Town. The Town needs to stop stringing us along and make a decision.

Supervisor Taylor stated that only one person needs to determine and that is the County Hwy. Superintendent. Years ago the assessments were a part of the criteria, however now it is not.

Mrs. Cantwell stated again that they have lived on Carrier Ridge for 25 years and at that time assessments was a part of the equation. This keeps changing and every time we come there is something more to comply with. The Board needs to make a decision.

Councilman Matthews stated that the Board needs to be consistent with what was asked for. The minutes of 2006 indicated certain criteria. At some point and time, at some level, where do we grandfather. This request is not new and this area is not a new development.

Councilman Peterson, stated that he had learned a lot tonight; but still needs to know more and wouldn't be able to make a determination tonight.

Councilman Matthews inquired of Hwy. Superintendent Boulton to make a determination and bring back to the Board for final determination within the next two weeks. Possibly bring a 3rd party – Jim Lawrence, Jeff. Co. Hwy. Superintendent into the equation.

Mrs. Cantwell thanked Councilman Matthews for bring in this along and moving forward to a finish.

Councilman Matthews stated that this will be a Town Boards decision if we take over the two roads.

Mrs. Cantwell stated the residents have maintained this road from the inception, more dwellings have been built and more are continuing to be built; that the Town needs to take this over for safety sake. The Town needs a policy for taking over roads as others will be asking in the future.

Hwy. Supt. Boulton stated that he and Jim Lawrence, Jeff. Co. Highway Superintendent will meet either tomorrow or next week to discuss this particular take over. Councilman Matthews was asked to join the discussions and Don McKean also asked to attend the meeting and discussion as well.

Training Approval:

Motion by Mary Zovistoski, seconded by Lance Peterson, to authorize Denise Trudell and Kim Johnston to attend Cornell for training on 7/14-7/18/14 with reimbursement for food and mileage. Motion carried.

Highway Superintendent Report:

-  Bach's extended their pricing from last year for the purchase of sand at \$2.48/T.
Motion by Bob Cantwell III, seconded by Chris Matthews, to authorize the extension of the existing purchase for sand at the \$2.48/T from Bach's. Motion carried.
-  Supt. Boulton had at a previous meeting discussed having the Sand building inspected while it was empty. In checking with the company that we purchased from, it was determined that it would cost approximately \$4831.00 to have someone come, lodging, mileage, food, etc. Further discussion it might be possible to check with our insurance carrier to see if they do an inspection. Board believes that the \$4831.00 is an excessive amount.
-  Crews are busy hauling sand.
-  Going on shut down next week (6/30-7/7/14).
-  Bids/Quotes: Two received for the New 2015 Chevrolet Silverado Pickup.
 - 1) Driver's Village - \$34,978
 - 2) Joe Basil Chevrolet, Inc - \$31,910

Motion by Chris Matthews, seconded by Bob Cantwell III, to award to the lowest bidder Joe Basil Chevrolet, Inc at \$31,910. Motion carried.

Discussion that before snow flies that a plow would be obtained thru the Municipal purchase.

Motion by Mary Zovistoski, seconded by Lance Peterson, that the 2005 Hwy. pickup with the plow would be sold either thru the Municipal Auction or Public Bid. Motion carried.

Committee Reports:

Bob Cantwell III: Discussed Morning laps at the pool. Refer anyone to Keith Wood and/or check the Pool Schedule on our web site.
Discussed if there is a schedule of when Kim Johnston will be at the Highway Facility working.
Discussion of where we are with the Radiant heat at Recreation Park. Cost was determined to be approximately \$22,000. The Hockey Association will assist with the cost. We need to get specs from Rob Campany and then put this out to bid.

Motion by Lance Peterson, seconded by Bob Cantwell III, to authorize the Supervisor to get specs and put out to bid. Motion carried.

Mary Zovistoski: Depauville Library has a presentation on Ancient Man in the Thousand Islands, tomorrow at 6pm, presented by Ken Knapp.
Pasta on the Green will be Wednesday, July 16th from 5-8 at the C-Way Restaurant. (\$9.00 for Adults).
Children's Book Sale at the Hawn Library will be Friday, June 27th from 10-2.

FYI: Code Officer Richard Ingerson will issue a Temporary Certificate of Occupancy for the hotel tomorrow.

Public (Submitted Requests to Address the board):

Ken Knapp is in support of the temporary help with Codes/Zoning. This is a very busy time and he is happy to see that the Board is also supportive of getting some help for them.

Motion by Chris Matthews, seconded by Mary Zovistoski, to go into Executive Session at 6:32 PM to discuss a specific employee personnel. The Town Clerk was invited to attend also.

Motion by Lance Peterson, seconded by Bob Cantwell III, to come out of Executive Session and adjourn the regular meeting at 7:13 PM. Motion carried.

Kathleen E. LaClair, Town Clerk