

December 11, 2013

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor

George E. Kittle

Lance Peterson

Robert W. Cantwell III

Christopher D. Matthews

Bob Boulton

Kathy LaClair

Terra Thomas, Supervisor's Assistant

Michael Docteur, Jefferson Co. Legislator

Henry LaClair, ZEO

Denise Trudell (5:24)

Duane C. Hazelton

Cindy Grant

Ken Knapp

Pam McDowell, TI Sun

Mary Zovistoski

Lori Docteur (5:10)

Pat Youngs

Steve Weed

Gunther Schaller

Pledge of Allegiance: Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Guests: Michael Docteur, Jefferson County Legislator wished everyone a Merry Christmas and Happy New Year. He enjoyed the parade and fireworks this past weekend in Clayton. He has been discussing the Route 12 Sewer District with Atty. Poulsen at Jefferson County. The County owns a land locked parcel of property at the top of Hilltop Lane. The County feels that the best way to handle is to transfer this parcel to the Town. No one would be able to build upon this parcel as they probably would not be able to meet setbacks and it is now slated to have a pump out on it for the Route 12 Sewer District. Further discussion concerning this parcel, the Town Board agrees that this would be the better answer and the County Attorney and Town Attorney should draw up this resolution.

Town Clerk:

Correspondence:

- Two letters from Time Warner on 11/19 and 12/4 affecting Western New York Division. **(See attachment file.)**
- Time Warner dated 11/27/13 supporting documentation of franchise fee and check received. **(See attachment file.)**
- TI Reflections issue of the Fall 2013 edition. **(See attachment file.)**
- Notice from Schindler Elevator Corp concerning the preventive maintenance agreement. **(See attachment file.)**
- Justice(s) Clarence F. Giles & Clifford James November 2013 Comptroller Report. **(See attachment file.)**
- Letter from Sly & Burrows concerning the 4th Qtr. Joint Assessor Agreement Reimbursement. **(See attachment file.)**
- Letter from Poulsen & Podvin, CPA, P.C. announcing a strategic merger with Bowers & Company, CPA's, PLLC. **(See attachment file.)**

Minutes:

Motion by Bob Cantwell III, seconded by Chris Matthews, to approve the minutes of November 13, 2013 as written. Motion carried.

Public Comment on Agenda Items: None

Supervisor Reports & Bank Reconciliations:

Motion by George Kittle, seconded by Lance Peterson, to approve the November 2013 Supervisor Report and Bank Reconciliations. Motion carried.

Bills & Transfers:

Motion by George Kittle, seconded by Chris Matthews, to approve payment of Abstract #12 of 2013 in the amount of \$97,807.27 as presented. No Transfers were presented. Motion carried.

Budget Amendments:

Budget Amendments will be produced for the Year-end Meeting.

Executive Session:

Supervisor Taylor stated that the Town Board did meet in Executive Session on Thursday, December 5th at 7:00 AM and the meeting ended at 7:25 AM. Said meeting was for a specific personnel issue.

Route 12 Sewer District Status:

Was discussed with Legislator Docteur earlier in the meeting. Jefferson County considers this a nuisance partial, County could turn over to the Town with no tax liabilities & would be tax exempt. The Sewer District line would go thru this parcel.

Transient Dock & BSB Update/Bid:

Supervisor Taylor discussed that an Ad is in the TI Sun today for bids to be returned by 1/7/14. The Boater Safety Bldg.- should see plans within a few days. Discussion of the blasting and that it took 4 days instead of a day. The Town and Village work force are doing a very good job on this complicated project.

Transition Plans:

Supervisor Taylor looking for input on what committee Board members would be interested in for the coming year.

Orleans Assessment:

Board members feel that they should cut their losses on the reimbursement request for accrued leave bank accruals due from Town of Orleans and let that be a lesson learned. There is no need to spend any more money trying to recoup the \$3,000+. It would cost more in legal fees to get that amount back.

CLDC Board Appointment(s):

We will wait until our Joint T/V meeting to consider re-appointing Lori Durand and Cary Brick to the CLDC Board. Term limits were discussed.

[Assessor Denise Trudell arrived].

FEMA Grant:

The Town has made it through the first phase for the generator grant. Fourth Coast is supplying

additional requested information for the two projects.

Cancel 2nd December Meeting/Schedule End of the Year Mtg:

Motion by George Kittle, seconded by Bob Cantwell III, to cancel the 2nd meeting of the month, which would be the 25th of December. Motion carried.

MOTION by George Kittle, seconded by Lance Peterson, to schedule an End-of-the-Year meeting for Tuesday, December 31st at 8:00 AM. Motion carried.

Highway Superintendent Report:

-  Crews have been working on the Boater Safety Bldg water and sewer connections. Hope to have completed by the end of next week.
-  Electricians are setting the conduits.
-  We 're hoping to keep pressing forward as long as we can and weather co-operates.
-  Hoping to bring in the concrete work ourselves.
-  We're in a position where Jefferson County owes us some shared service time and hoping to collect some of that on this project.

Council Reports:

George Kittle: Nothing for this evening. He will be addressing items upstairs at the party.

Lance Peterson: Talked with Keith Wood, who inspected the Opera House roofing. Keith is also looking into air conditioning for the technology room, Board Room and possibly the Town Clerk's Office.

Bob Cantwell III: Congratulations to TIYLO! They had about 175 people in attendance at the Annual Masquerade Ball. They raised approximately \$9,000 that will be distributed amongst the Clayton Christmas Fund, Seven (Clayton, Depauville, Alexandria Bay, Cape Vincent, Orleans, Hammond and Redwood) local Food Pantries and Alexandria Bay Back Pack Program.

Chris Matthews: Nothing to report this evening.

Public – submitted requests to address the Board.

Cindy Grant wished everyone a Merry Christmas. She inquired if the Wind Law had been put on the Town's Web Site yet. Supervisor Taylor stated that it had.

Ken Knapp applauded Bob Boulton's theory of needing to stay ahead if the game at the Boater Safety Building. Mr. Knapp instilled in everyone that Hwy. Supt. Boulton is doing a great job. Also Mr. Knapp thanked Councilman George Kittle for all his 24 years of service and expressed that George had done a good job representing the people of our community.

Motion by George Kittle, seconded by Lance Peterson, to adjourn this regular meeting at 5:45 PM. Motion carried.

Kathleen E. LaClair, Town Clerk

