

February 13, 2013

The regular meeting of the Town Board of the Town of Clayton was held in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following people in attendance:

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| Justin A. Taylor | George Kittle | Lance Peterson |
| Robert W. Cantwell III | Christopher D. Matthews (5:08) | Bob Boulton (absent) |
| Kathy LaClair | | |

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| Michael Docteur, Jefferson County Legislator | Gregory Lago | |
| Ken Knapp | Pam McDowell, TI Sun | Cindy Grant |

Opening & Pledge of Allegiance:

Supervisor Taylor opened the regular meeting at 5:00 PM by leading the assembly in the Pledge of Allegiance.

Guests:

Michael Docteur, Jeff. Co. Legislator discussed Resolution No. 43 of Jeff. Co. Bd. of Legislators Authorizing Payment in Lieu of Taxes Agreement relative to Clayton Harbor Hotel, LLC. Legislator Docteur stated that this resolution had been introduced by himself and seconded by Legislator Michael A. Montigelli and passed last night at their full board meeting.

Legislator Docteur also discussed having meetings with Albany Executive Deputy Commissioner of Corrections Anthony Annucci, concerning housing inmates at State Facilities and that housing is still too high per day.

Town Clerk:

Correspondence:

- Notice of Time Warner rate changes. (See attachment file.)
- Notice of Time Warner programmers agreement changes. (See attachment file.)
- Received Grants Action News – February 2013 edition. (See attachment file.)
- Jefferson County Planning Board Newsletter for January 2013. (See attachment file.)
- Justice Clarence F Giles Jr. and Clifford James Comptroller’s Monthly Reports for January 2013. (See attachment file.)
- Received the Certificate of Compliance for Recreational Park for the installation of a 20KW Photovoltaic array on the roof of the ice arena. (See attachment file.)

FYI: Legal Notice in the TI Sun for the Preliminary Notice of Potential Conversion of Important Farmland. This ad ran in 2/6/13 paper, Page 5, lower right hand corner and will run again in this week’s TI Sun. This is a requirement of USDA-RD for the Route 12 Sewer .

FYI: Legal Notice will be in next week’s, 2/20/13, TI Sun that the Annual Financial Report for Y/E 2012 is completed & available for review; also the Joint T/V Youth Commission y/e Annual Financial Report for 2012 is complete and available.

[Councilman Matthews arrived at 5:08].

Minutes:

Motion by Lance Peterson, seconded by Chris Matthews, to accept the minutes of January 23, 2013 as written. Motion carried.

Supervisor’s Report & Bank Balances:

Motion by George Kittle, seconded by Bob Cantwell III, to accept the Supervisor's Report for January 2013 as presented. Motion carried.

Supervisor Taylor reported that we will be closing out 2012 financials in the software system tomorrow. We will also be presenting the balance sheets monthly for the various accounts and the Town Board will be asked to sign them monthly instead of at the end of the year.

Bills:

Motion by Chris Matthews, seconded by George Kittle, to pay Abstract #2 of 2013 in the amount of \$701,042.47. Motion carried.

Budget Amendments:

Motion by Chris Matthews, seconded by Bob Cantwell III, to approve the following budget amendments: Modified Accounts: MA2001 to A2770.03 TIERS Reimbursement for Expenses; MA4540.40 to A4540.41 TIERS Expenses (Reimbursable); A2701.04 to A2770.03 Fire District Expenses (Reimbursable). New Accounts: GT8130.20 Route 12 Sewer Equipment/Capital; GT8130.40 Route 12 Sewer Contractual Expense; GT9710.60 Route 12 Sewer Debt Service Principal; GT9710.70 Route 12 Sewer Debt Service Interest; GT3990 Route 12 Sewer State Aid; and GT4990 Route 12 Sewer Federal Aid. Motion carried.

Financial Disclosures:

Still some outstanding from various departments. If you don't have a form, see the Town Clerk. These are due by April 20th.

Employee Training (in house):

Would like to meet monthly on various issues – will start with a 2 hours session on the MCSJ Finance System. Date and time yet to be determined.

Route 12 Sewer Project Status:

Supervisor Taylor and Town Clerk LaClair signed a BAN at KeyBank last Friday. Bond Anticipated Note is for \$500,000 at a rate of 1.28% per annum, payable at maturity and shall mature on November 8, 2013.

Supervisor reminded the Town Board that we have three quotes on the Single Audit and would like to take action on that at the next meeting.

Ambulance District:

Motion by Lance Peterson, seconded by George Kittle, to set a public hearing at 6:00 PM on March 13, 2013, to get public input on the proposed formation of an Ambulance district. Advertisement to go into the TI Sun for the February 27th issue. Motion carried.

TIERS Billing Rates:

Motion by Lance Peterson, seconded by Bob Cantwell III, to adopt the TIERS billing rates as the Town of Clayton rates so as to have the ability to levy unpaid ambulance bills levied on the Town taxes. Motion carried.

Operation Stonegarden Status:

Working with the Federal government along with Border Patrol, County Sheriff, State Police, and local police – we have been asked to warehouse some of the Border Patrols equipment.

Frink Update:

Everything is going well. Meetings are set up with Dock Operations on 2/21 @ 9 AM; ATM/BIGP on 2/21@ 2:30 & Planning Board Workshop meeting with Krog on 2/21 @ 7 PM. Also an informational public meeting will be on the 3rd floor of the Opera House on March 7th from 5-7 PM, with a Public Hearing at the Planning Board meeting at 7 PM or there shortly after.

LWRP:

Letter has been received from Cesar A. Perales, Secretary of State, stating he has approved the Town and Village of Clayton Local Waterfront Revitalization Program. He will advise state agencies that he has approved the LWRP and advising them that their activities must be undertaken in a manner consistent, to the maximum extent practicable, with the program.

Planning Board Amendments to the Zoning Ordinance:

The Planning Board has sent updates of amendments to the Zoning Ordinance that they would like passed. Please review these updates and we will look at these at the next meeting.

Highway Superintendent: (absent)

Supervisor Taylor is looking at the USDA Highway Bond which has a payoff in 2025. The current Bond is at 5% and we are looking to lower this if we can.

Committee Reports:**George Kittle:**

Dock Committee going really well. They're currently looking at doing a "master plan" for all the docks collectively.

Lance Peterson:

Transfer Site: Vendor Quote Form for bags received with, Gray's Wholesale the best quote.

Ice Arena: TI Pirates have written a letter thanking the Town for the continued support of their organization. They greatly appreciate the purchasing of the cross-ice boards. TIYH would like to reimburse the Town for the difference in the cost of the upgraded boards.

Clayton Chamber of Commerce: The Visitor Guides are in. They have been distributing them throughout the community. The 2013 Chamber Member decals are also in.

The Winterfest, Boat Show, Platoon, Food & Wine and Punkin Chunkin committees have all met in January and February.

The Ice Shanty Contest will be Feb. 16th; Judging will be in French & Carrier Bays. Thank you goes to Bruce & Michelle Cerow for being Judges again this year. The Chamber has new volunteers on most of their committees so hopefully they will not have a hard time looking for volunteers for their events.

The Kids Cardboard Sled & Redneck Snowshoe contests will be held at the Lion's Field on Feb. 24th beginning at 12 pm. there will be a Broomball contest beginning at 2 PM. Everyone is invited to show up and join a team.

The Chamber has over 750 people receiving their emails, and 1000 "likes" on their Facebook page.

The next BWAT is March 21st at the Clayton dental Office from 5-7 pm.

Bob Cantwell III:

Parking Committee: Have sent recommendation to the Village Board. The Committee is currently meeting two times a month.

Highway Fuel bill discrepancy: The finance department identified a discrepancy in the Fuel Master system. The actual user for a Town loader was the Village. This amounted to an \$1800 charge to the Town that should have been the Village. We will bill the Village for the \$1800.

Discussion of the Governor taking a bashing on snow removal in the City and Long Island.

At the request of NYS DOT, Superintendent Boulton has sent the tractor trailer delivering a snow blower to that region.

Public comments: None

Motion by George Kittle, seconded by Lance Peterson, to adjourn this regular meeting at 6:13 PM. Motion carried.

Kathleen E. LaClair, Town Clerk