

### **January 23, 2013**

The regular meeting of the Town Board of the Town of Clayton was held in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following people in attendance:

Justin Taylor	George Kittle	Lance Peterson
Robert W. Cantwell III	Christopher D. Matthews	Robert Boulton
Kathy LaClair		
Alicia Dewey	Pam McDowell, TI Sun	Rob Campany
Cindy Grant		

Supervisor Taylor opened the regular meeting at 5:00 PM by leading the assembly in the Pledge of Allegiance.

**Guests: River Hospital Foundation** - Requested to postpone their presentation until a future workshop meeting.

### **Town Clerk:**

#### **Correspondence:**

- 2012 Town of Clayton Zoning enforcement Officer's Annual Report. **(See attachment file).**
- Notice of Public Education Workshop from British Petroleum, Wednesday, 1/23/13 @ Cape Vincent Rec. Park, 6-7 PM, explaining who is eligible to access internvenor funding through Article 10. **(See attachment file).**
- Grants Action News for January 2013. **(See attachment file).**
- Aids Community Resources Viewpoint – Dec 2012-January 2013. **(See attachment file).**
- Listing of doctors for pre-employment physicals from Jefferson County Workers' Compensation Account Clerk. **(See attachment file).**
- Public Notice from the Village of Clayton – Joint meeting, next Monday, 1/28 @ 5:30 PM at the Village Municipal Building. **(See attachment file).**

### **Minutes:**

**Motion** by George Kittle, 2nd by Bob Cantwell III, to approve the minutes of the Annual Meeting on January 9, 2013. Motion carried.

**Motion** by Chris Matthews, 2<sup>nd</sup> by Bob Cantwell III, to approve the minutes of the regular meeting on January 9, 2013. Motion carried.

### **HRA Reimbursement Deadline:**

Discussion had transpired at the last meeting concerning those that have the HRA to close out Claims needing to be paid from 2012 within a 90 day grace period ending March 31, 2013.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by George Kittle to approve that the payment of HRA Health Care claims from the previous year (2012) be extended until March 31, 2013 unless otherwise authorized extended by the Town Board. Motion carried.

At this time the Town of Clayton would be recapturing approximately \$20,000-\$30,000 in potential savings from the HRA Accounts to put in the fund Balance for this year.

**Depauville Library Lease Agreement Renewal:**

**Motion** by George Kittle, 2<sup>nd</sup> by Lance Peterson, to renew a five (5) year lease agreement with the Depauville Library for use of the building. Motion carried.

**Chamber of Commerce Boat Show Use of Hwy. Buildings:**

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, on recommendation of the Highway Superintendent, that the Chamber of Commerce be allowed use of the Joint Highway Facility, for the Spring Boat Show, moving in on April 11<sup>th</sup> and out on April 15<sup>th</sup>. Motion carried.

**Recreation Park Upgrades:**

Councilman Cantwell III discussed keeping the Rec. Park upgrades on the agenda. Discussions followed the upgrades could entail “showers” and “heated stands”. Discussion of possibly utilizing some of the solar heat for the stands. Rob Campany discussed that most heat in arenas is a radiant heat possibly propelled by use of propane.

Continued discussion of developing a “field house”; this would have an indoor soccer field. Also location of the locker rooms and showers possible between the arena and the pool and covering the tennis & basketball area with a dome.

In review of a potential sketch from years previous, it was acknowledged that the pro-shop area and fitness center area would not be necessary, especially at this time.

Another upgrade to consider would be a P/T Marketing Person for the Rec. Park area.

February’s second meeting will be dedicated to further discussions of the Recreation Park upgrades and to actively pursuing someone for marketing and promote our events.

**Route 12 Sewer Fiscal Advisor:**

Rob Campany distributed and discussed a “cash flow estimates” sheet concerning the Route 12 Sewer.

**Route 12 Fiscal Advisor Quotes:**

- 1) Municipal Solutions, Inc (Jeff Smith) \$19,000
- 2) Fiscal Advisors & Marketing, Inc \$ 8,000

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Lance Peterson to hire Fiscal Advisors & Marketing for up to \$8,000. Motion carried.

Discussion of a 3<sup>rd</sup> Party Audit followed. Town Board will review proposals. Possibly make a motion at the Joint meeting on Monday evening at the Village Municipal Building.

Discussion of doing a BAN of \$500,000, setting up an account and start paying our bills.

Discussion of surveyors doing an aerial mapping of the fly over of the Route 12 Sewer area today. Soon we will be seeing more activity in this area with land surveyors, archeological people, getting easements, etc.. The Town will need to get paperwork completed for upgrading the plant that is owned by two (2) other municipalities, so contacts will need to be done.

**Highway Superintendent Report:**

-  Distributed and discussed a comparison sheet report of Shared Services hours between municipalities for past couple of years. **(See attachment book).**

 Discussion that Jefferson County Highway report is completed by the County and done once a year. We should within the next couple of months receive last year's accounting of Shared Services time.

**Trash Quotes:**

- 1) Thomas Trash Service: 1- 4yd container dumped weekly @ \$140 per month
- 2) Feher Rubbish Removal, Inc.: 1-4yd container dumped weekly @\$125 per month
- 3) Waste Management: 1 – 4yad container dumped weekly, no rental fee/surcharges and taxes included/ extra pick-up fee @\$111.21

**Motion** by George Kittle, 2<sup>nd</sup> by Chris Matthews, to award to Waste Management as the lowest bidder. Motion carried.

**Committee Reports:**

**George Kittle:**

Dan “Red” Robinson in bad shape at St. Joseph’s hospital.  
Free – Family functions at Rec. Park (Broom Hockey).  
Route 12 Sewer Spreadsheet – would be nice to see the Vendors names & amounts.  
Docks Committee: Currently working on the working operations and discussing training municipal employees.

**Lance Peterson:**

Replace the hydrant @ Rec. Park: Town to purchase @ \$2000 and the Village will install.  
Keith has purchased a second ADE (second defibrillator) at \$1500; it will be in the Arena for the winter and then the pool next summer.  
Now getting bids for Transfer Site Bags.  
Looking to put a top on the back stop by Graves Street. The Youth Commission has \$6,000 in their fund balance that they can utilize to help pay.  
Health Dept. will be contacted to see about kitchen for Rec. Park concession stand.  
Chamber is having discussions on where to move the Farmer’s Market for the upcoming season. Possibly at the Park near St. Mary’s church. They will be canvassing their vendors to find out how many will be interested in moving the location.  
The 2013 Visitor Guide is at the printers.  
Have already held meetings for Winterfest, Boat Show & Punkin Chunkin. The Food & Wine meeting will be scheduled in February.  
The Ice Shanty Contest will be held on February 16<sup>th</sup>. Registrations can be done on-line or at the K of C on Friday, Feb 15<sup>th</sup> at 3 PM. Winterfest activities at the Lion’s Field will be held from Feb 16-24<sup>th</sup>. The Calendar of Events for activities will be posted soon. Asking people to have their events to the Chamber by Feb 1<sup>st</sup> so they can have the Calendar completed.  
Anyone looking to join any of the Chamber’s committees should contact Tricia at the Chamber.  
The next Business with a Twist will be held on February 7<sup>th</sup> from 5-7pm at Amazing Occasions and is also being hosted with Shear Expressions.

**Bob Cantwell III:** Parking Committee met today. Currently making a list for Village recommendations for meters to go up on Riverside Drive and discussions concerning Graves Street parking lot.

**FYI:** Monday night, January 28<sup>th</sup>, 5:30pm Joint meeting with the Village Board at the Village Municipal Building.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by George Kittle, to adjourn this regular meeting at 6:55PM. Motion carried.

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Kathleen E. LaClair, Town Clerk