December 9, 2015
The Town Board of the Town of Clayton held their regular meeting at 5:00 PM in the Town Board Room at 405 Riverside Drive, Clayton, New York with the following person present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Kathleen E. LaClair
Alicia Dewey	Donna Patchen	David Storandt
Ken Knapp	Michael J. Docteur	Richard Moody (WDT)
Corey Byers	Loran Shawcross	Pam McDowell (TI Sun)

Pledge of Allegiance: Supervisor Taylor opened the meeting at 5 pm and led the assembly in the Pledge of Allegiance.

Guests: Michael J. Docteur, Jefferson County Legislator, wished all a very Merry Christmas and Happy New Year. He thanked Supervisor Taylor and Councilman Peterson for their years of service to the Town of Clayton. It has been nice working with you both for the last few years. Supervisor Taylor made his mark at Jefferson County and will be missed. Again, thank you for all the years both here in the community and at Jefferson County.

Corey Byers and Loran Shawcross are visiting this evening as part of their Engineering Program at Jefferson Community College to see how things are run in local government.

This is the first attendance for Richard Moody, WDT reporter. Supervisor Taylor invited him to the Christmas Party after this evenings meeting.

Town Clerk:
Correspondence:

- Time Warner Cable Notice of rate increasing, starting with the next billing period.
- Time Warner Cable Notice of developments in this area.
- Dept. Of Public Service notice of outreach & education on energy cost with assistance for the elderly & on fixed or low incomes.
- T.I.E.R.S. requesting $8500 from the Town of Clayton to be utilized for equipment expenditures for the TI Rescue 2016 operating budget & additionally requesting the Ambulance District consider showing a portion of its reserve fund as dedicated to a USDA Loan reserve fund totaling $8966. For a total of $17,466 requested.
- Justice Brick- November 2015 Comptroller's Report.

Minutes: Minutes of 11/18/2015 were TABLED until next meeting.

Supervisor:
Bills: Motion made by Chris Matthews, seconded by Mary Zovistoski, to approve Abstract #12 in the amount of $367,691.78 for payment. Motion carried.

Supervisor's Report for November 2015, Bank Reconciliations & Balance Sheets: Motion made by Chris Matthews, seconded by Mary Zovistoski, to accept as presented the Supervisor's Report, Bank Reconciliations & Balance Sheets for the period ending November 30, 2015. Motion carried.

Credit Card Limit Increase: Motion made by Lance Peterson, seconded by Bob Cantwell III, to authorize the Supervisor to increase the limit from $5500 to $10,000 on the Credit Card. Motion carried.

Fire Department Request:
The Clayton Volunteer Fire Department is requesting to utilize the playing fields adjacent to the arena as they will be soliciting a bid to hold the 2018 NYS Fireman's Drill and Parade. The tentative date will be the 3rd weekend in August, which is the 17th through 19th, the year 2018.
Motion made by Lance Peterson, seconded by Chris Matthews, to authorize Town Supervisor Taylor to compose a letter of accountability for this use. Also noted is that the parking lot at the pavilion would not be available as there is already a function proposed there in this time frame. Motion carried.

HSA/HRA/FSA RESOLUTION:
Resolution #54 of 2015 made by Lance Peterson, seconded by Mary Zovistoski, a resolution of the Town of Clayton Board regarding Town contributions to Employee Health Savings Accounts, Health Reimbursement Arrangements and Flexible Spending Accounts. Taylor-aye; Peterson-aye; Cantwell III-aye; Matthews-aye; Zovistoski-aye. **PASSED.**

Project Update Meeting:
The Town Board will meet with the Town Engineer Rob Campany, Augusta Withington, David Storandt Jr. and Donna Patchen to get updated on ongoing projects, on Wednesday, December 16th at 11:30 AM. This has been advertised in the TI Sun today.

National Grid Easement for Graves Street:
National Grid has asked for an Easement at the T.I.E.R.S. construction site on Graves Street. **Motion** by Bob Cantwell III, seconded by Chris Matthews, for Supervisor Taylor to sign for permission one (1) pole placement. Motion carried.

Rec. Park Light Pole:
In November of 2014 we had a snowstorm hit and we received between $16,000 - $18,000 on recovery from FEMA. This included reimbursement for plowing, repairs and replacement of a damaged light pole. We have ordered the replacement pole for Recreation Park.

Speed Limit Change Greenizen Road:
On November 23rd, we received a letter from NYS Dept. of Transportation on their evaluation regarding a request for a reduced speed zone on Greenizen Road between NYS 12 and Old State Rd, Town of Clayton. Based on their study, a 45 MPH speed zone is warranted. The Official Order has been approved and is on file with the Secretary of State. Local Highway Superintendent may start installation of the required signs in accordance with the MUTCD.

Air Compressor Purchase:

Ingersoll Rand Quote:	$7,522.00
Northern Hydraulic:	$8,899.99

Highway Superintendent received only two (2) quotes after soliciting multiple vendors. This is a 50/50 purchase with the Village.

Motion by Bob Cantwell III, seconded by Mary Zovistoski, to approve the quote of $7,522.00 and authorize Highway Superintendent Sherman to sign agreement. Motion carried.

RW2.5 Change Order – Date Extension:
Motion by Lance Peterson, seconded by Bob Cantwell III, to approve a contract modification with Acts II Construction, Inc as follows: to extend contract dates to substantial completion date of June 10, 2016 and ready for final payment to June 30, 2016 due to the additional delays in the completion of the concrete slab on the wave attenuator structure. All additional delay costs, extra mobilization costs, winter concrete placement costs, above items noted in change order no.3 will be addressed on a time and material basis in accordance with change order no. 3. Motion carried.

B.I.G. Change Orders for Extra Work:

	Contingency	$ 20,000.00
	Quantities adjustments	$ (7,434.75)
Tioga:	Extra Work 107	$ (15,112.87)
	Extra Work 108	$ (4,723.29)
	Extra Work 109	$ (1,506.72)
	Extra Work 110	$ (296.05)
Over Contract Amount		$ (9,073.68)

This will be an increase amount to pay for us over the $1,477,000.00 contract amount.

Motion by Bob Cantwell III, seconded by Chris Matthews, to approve these four Change Orders. Motion carried.

Heritage Heights Sewer:
Supervisor Taylor has asked the Town Clerk to start researching the Heritage Heights Sewer Dist as to when it was formed, the transfer of the private system that Gerald Ingerson built and transferred deeded, dedicated to the Town and what if any real estate and easements went along with the transfer. Atty. Russell will make an appointment to review any information that we can find on this subject.

Set F.O.I.L. Charge for CD's:
Motion made by Chris Matthews, seconded by Mary Zovistoski, to charge a basic fee of $5 minimum fee for a CD or the cost of the time to gather and complete this type of FOIL request. Motion carried.

Laptop Purchase:
Motion made by Lance Peterson, seconded by Mary Zovistoski, to sell Supervisor Taylor his laptop computer for its depreciated value, following previously adopted Town Comprehensive Financial Policy, after he downloads all town files to the town server. Motion carried.

Board Appointments:
Assessment Review (B.A.R.)
Motion made by Chris Matthews, seconded by Mary Zovistoski, to re-appoint Nancy Hyde to a five (5) year term that commenced on 10/1/2015 and will end 9/30/2020. Motion carried.

Motion made by Mary Zovistoski, seconded by Bob Cantwell III, to re-appoint Charles Burlingame, as an alternate for a one (1) year term that commended on 10/1/2015 and will end 9/30/2016. Motion carried.

Planning Board:
We need to advertise for alternate positions.

Zoning Board of Appeals:
Motion by Mary Zovistoski, seconded by Bob Cantwell III, to appoint Ken Knapp to replace Harold Carpenter pending Village approval. Said term will be for five (5) years, commencing 1/1/2016 and ending on 12/31/2020. Motion carried.

CLDC:
Terms for Kathy LaClair and John Kehoe have expired and they are not eligible to be re-appointed.
Motion by Chris Matthews, seconded by Bob Cantwell III, to appoint Christine Powers to the CLDC Board. Motion carried.

Supervisor FYI: At the conclusion of this evenings meeting would like to go into Executive Session to discuss COBRA. David Storandt Jr., Donna Patchen and Alicia Dewey will be included in this meeting. No action will be taken at this time.

Association of Towns: We have received the report issued by the Resolutions Committee regarding the proposed amendments to the operating Constitution and Bylaws. Delegates will have the opportunity to vote on these proposed amendments at the Business Session held on Wednesday, Feb. 17, 2016 at 8:00 am at the New York Marriott Marquis, NYC. The Board discussed possible delegates.

Letter from TIERS:
Supervisor Taylor received a letter requesting that the Ambulance District consider an increase of $8500.00 to be utilized for equipment expenditures in the TI-Rescue 2016 operating budget. Additionally, they would also request that the Ambulance District consider showing a portion of its reserve fund as "dedicated" to a USDA Loan reserve fund totaling $8966. This would alleviate the burden of the TI-Rescue withholding those monies from the operating budget, and allow them to apply funds directly to their principal payments. Discuss of possibly modifying their contract dollar amount in the budget to accommodate their request. No action taken.

Highway Superintendent Report:

- Weather has been accommodating to do some ditching.
- Depauville Library- crew has completed the wheel chair ramp.
- Tomorrow the crew will be working at the docks and off-loading some rocks.

Committee Reports:
Bob Cantwell III: Publically acknowledged both Supervisor Taylor and Councilman Peterson for all their years of serve to the committee. It has been a pleasure working with both of you.

No other reports.

Public -Submitted Requests to Address the Board: None

Motion made by Lance Peterson, seconded by Mary Zovistoski, to close this regular meeting and to go into Executive Session at 5:57pm. Motion carried.

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Kathleen E. LaClair, Town Clerk