

**March 11, 2015**

The Town of Clayton Town Board held their regular meeting at 5:00 PM in the Town Board Room at the Town Offices located at 405 Riverside Drive, Clayton, NY, with the following persons present:

Justin A. Taylor	Lance Peterson	Robert W. Cantwell III
Christopher D. Matthews	Mary Zovistoski	Kathleen E. LaClair
William Sherman	Keith Wood	Terra Bach
Paul Luck	Ellen Stiefel	Katie Ross
Julie Garnsey	Jim Schnauber	Pam McDowell

**Pledge of Allegiance:**

Supervisor Taylor opened the regular meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

**Town Clerk:**

**Correspondence:**

- Thank you from the family of Robert Grey for flowers sent.
- Time Warner Cable keeping subscribers apprised of recent developments in the Western NY Division.
- Town of Clayton Justice Clif James – February 2015 Comptroller Report.
- Time Warner Cable – Franchise Check and documentation received.
- Depauville Sewer Advisory Board meeting minutes of March 5, 2015.

**Minutes:**

**Motion** by Lance Peterson, seconded by Bob Cantwell III, to approve the minutes with a minor wording change at the top of page 3. Motion carried.

**Public Comment on Agenda Items:**

Paul Luck apologized for not making the last meeting and inquired if the proposed Town Manager Position was something that is still in play or did it get voted down. Mr. Luck discussed the need for this position to be cost neutral. The person needs to have a successful Management portfolio with a degree. He cited that the City of Watertown Manager who oversees eleven departments, a \$50 million dollar budget and has seven times more employees than the Town of Clayton.

Supervisor Taylor indicated that the Board wants to have an information meeting, probably at the March 25<sup>th</sup> meeting, this will be discussed further along in tonight's meeting; there will be a power point presentation with questions and answers and additional comments. The Supervisor has a draft job description at present and hopes to have everything available on the Web Site prior to the 3/25/15 meeting.

**Supervisor:**

**Supervisor Reports –January 2015; February 2015 & Bank Reconciliations:**

**Motion** by Chris Matthews, seconded by Mary Zovistoski, to approve the January 2015 Supervisor's Report and Bank Reconciliations as presented. Motion carried.

**Motion** by Bob Cantwell III, seconded by Mary Zovistoski, to approve the February 2015 Supervisor's Report and Bank Reconciliations as presented. Motion carried.

**Bills:**

**Motion** by Chris Matthews, seconded by Mary Zovistoski, to approve payment of Abstract #3 of 2015 in the amount of \$301,560.01. Motion carried.

**Upcoming meeting comments:**

Supervisor Taylor discussed the Association of Towns meetings in February that he attended and for which he was the Towns Delegate. One topic of particular interest and had much discussion was on Exemptions in general and especially on Condos. At our meeting on March 25<sup>th</sup>, Jake Tibbles, Executive Director of T.I.L.T. will be here to discuss the Thousand Islands Land Trust programs. Further Board discussion ended with having Mr. Tibbles on the agenda for 5:00 PM and Proposed Town Manager public meeting at 6:30 PM. If time allows between the two discussions, any other agenda items may be taken care of.

Also, on March 20<sup>th</sup> at 6PM at JCC, the Town Supervisor has been asked to speak by FDRLO on the possible reduction of troops at Fort Drum.

This evening before we adjourn, the Town Board needs to go into Executive Session to discuss Pending Litigation.

Councilman Cantwell III expressed congratulations to the Opera House Committee in attendance on their new hired staff member, Amy Getman.

**Financial Disclosures:**

Town Clerk Kathy LaClair reported that she now has collected 50 turned in and still waiting on 7.

**Town Manager Position:**

Discussion finalized with: Discussion, Power Point presentation, Questions and Answer period, Public input will be on Wednesday, February 25<sup>th</sup> at 6:30 PM, at the Opera House.

**Highway Superintendent's Report:**

-  Hauling sand.
-  Bulk of snow is gone – run-off shouldn't be too bad.
-  Peter Roden and Roy Willmert will be done this week.
-  Rick Orvis will be staying on.
-  The Gradall is ready for working on any water problems.

**Council Reports:**

**Bob Cantwell III:** Depauville Sewer meeting minutes received today.  
Paynter Senior Center meeting was postponed until next month.

**Chris Matthews:** Discussion of Watertown Arena and turning one changing room into a shower.

**Mary Zovistoski:** Depauville Free Library Annual Report for 2014 received.  
Business with a Twist will be 3/26 from 5-7 PM at Saint Lawrence Spirits (The former Fairview Manor), 38289 Route 12E.

**FYI:**

Supervisor Taylor discussion of Life Ring/Fire Extinguisher Bids are out and waiting for returns for both the Wave Attenuator and Floating Dock System.

Supervisor stated he had met with Joe Russell, Town Attorney, Mike Bourcy, Senior Planner & Mrs. E. Hartley Bonisteel-Schweitzer, Community Development Coordinator from Jefferson County Planning, NYS Ag & Markets Representative Bob Summers, Councilman Matthews, Zoning & Code Enforcement Officer Ingerson and Bud Baril, Town & Village Planning Board Chairman to discuss the Fairview Manor/St. Lawrence Spirits project; looking at how we manage the growth in our Town by appropriate utilization of our Comprehensive Plan and update our Zoning Regulations will be a key the long term success of the Clayton community.

**Opera House Repairs:**

Tour of the damaged area on basement and 1st floor was completed. Discussion indicated that a sprinkler head break had occurred on February 3, 2015 at the front of the building. Scope of the project would be to repair the damage caused by the leak; eliminate frozen piping (heating & sprinkler) problems in the future at the front of the building and in the rear of the building; and to eliminate heat loss problems at the front stairwell of the building along Merrick Street side and to correct draft conditions at windows in the Executive Director's Office. Bob Schrader, PE, Project Manager for St. Lawrence Engineering DPC had indicated that the cost estimates of the proposed work would total just over \$58,000. If okayed to move forward with repairs, the Town Contractor would do the work.

**Motion** by Lance Peterson, seconded by Mary Zovistoski, to approve the repair work as indicated in the cost estimates of proposed work. Motion carried.

**Motion** by Mary Zovistoski, seconded by Bob Cantwell III, to close the regular meeting and go into Executive Session to discuss Assessment Litigation at 6:15 PM. Motion carried.

The Town Board came out of Executive Session at 7:15 PM with no actions taken.

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Kathleen E. LaClair, Town Clerk