

January 8, 2014

ANNUAL MEETING

The Annual Meeting of the Town Board of the Town of Clayton was held at the Town Offices with the following present:

Justin Taylor	Mary Zovistoski	Lance Peterson
Robert Cantwell III	Christopher D. Matthews	Robert Boulton
Kathy LaClair		
Ken Knapp	Pam McDowell	John Lanzione
Cindy Grant	Michael Docteur	Terra Thomas
Rob Campany	Augusta Withington	

Supervisor Taylor opened the meeting at 5:20 p.m. with the Pledge of Allegiance.

Town Clerk read the annual letter from the Association of Towns concerning the 2014 Training School and Annual Meeting of the Association that will be held at the Hilton New York & Towers New York City, February 16-19, 2014. The training session is for town officials and staff.

Supervisor:

Administrative Appointments:

Association of Towns Delegate: Justin Taylor
Deputy Supervisor: Christopher D. Matthews
External Auditor: Bowers & Co. (2013 AUD) & Crowley & Halloran – 2014 Single Audit.
Supervisor's Assistant: Terra Thomas
Part-Time Clerk: Alicia Dewey
Historian: Norm Wagner

Board Appointments:

Heritage Heights Sewer Board: Tom Turgeon, Joseph Kehoe, Theresa Christensen and Dennis Baldwin.

Depauville Sewer Advisory Board: Jasper Wilkie, Keitha Huchzermeier, Lynn Schnauber, Larry Girard, Bob Haver.

Consolidated Health Board: Justin Taylor, Mayor Norma Zimmer, Dr. Grybowski, Teresa Getter.

Consolidated Health Officer: Dr. Stephen Grybowski.

Motion by Robert W. Cantwell III, seconded by Lance Peterson, to approve the above Administrative and Board Appointments. Motion carried.

Other Appointments:

Registrar: Kathleen E. LaClair, Town Clerk
Deputy Registrar: Janet Sullins, Deputy Clerk
Records Management Officer: Kathleen E. LaClair
Budget Officer: Justin A. Taylor, Supervisor
Zoning Enforcement Officer: Henry LaClair
Assistant Zoning Officer: Richard Ingerson
Building Codes Officer: Richard Ingerson
Assessor: Denise Trudell
Town Constable: Needs to be filled
Depauville Sewer Operator: Robert Boulton
Depauville Sewer Collector: Kathleen LaClair, Town Clerk

Town Board Committees:

Lance Peterson: Youth Commission; Cemeteries; Recreation Park/Transfer Site
Bob Cantwell III: Paynter Center; Highway; Sewer Districts
Chris Matthews: Purchasing; Personnel; Frink Redevelopment
Mary Zovistoski: Chamber; Libraries; Joint Boards

Town Clerk: Town Clerk Kathy LaClair appointed Janet Sullins as Full time Senior Deputy Clerk and Deputy Registrar and also appointed Candie Pecor as part time Deputy Clerk.

Town Facility Rates:

Transfer Site – rates will remain the same as last year.

Cerow Recreation Park - show rates to remain the same as 2013, note: show rates will increase \$25 per day per event in 2015: \$550 flat fee for weddings; Ice Rates for 2014-201: \$70/hr for contract; \$90/hr for the Old Timers; \$95/hr for Community non-contract; & \$120/hr for Outside non-contract; Outside Community non-contract regularly scheduled \$100/hr and/or \$110 with clock use; Pool and Public Skate – daily admission: \$2/day; season membership: \$50 – family; \$30 – adult; \$25 – student. **Sign fee:** \$200.

Motion by Christopher D. Matthews, seconded by Bob Cantwell III, to approve the above facility rates. Motion carried.

ANNUAL RESOLUTIONS:

RESOLUTION NO. 1 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, a resolution to adopt “Roberts Rules of Order” as Town Meeting rules. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 2 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, a resolution to reaffirm “Rules for Public Participation at Town of Clayton Board Meetings”, adopted on October 31, 2008 and revised June 9, 2010. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 3 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, a resolution to reaffirm “Resolution Regarding Rules for Public Hearings Conducted by the Town Board Town of Clayton”. Adopted December 9, 2009 and revised April 14, 2010. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 4 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, to establish 2 regular meetings per month of the Town Board of the Town of Clayton, 2nd & 4th Wednesdays of the month at 5:00 p.m. at the Town Hall and an end of the year meeting on or before December 31, 2013. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye and Matthews-aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 5 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, establishing that the second meeting in July will be held on Grindstone Island, the second meeting in August will be held in Depauville. Taylor-aye; Zovistoski-aye, Peterson-aye; Cantwell III-aye and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 6 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, to designate the Thousand Islands Sun as official Town of Clayton newspaper. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION Book.)**

RESOLUTION NO. 7 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, to establish rates of pay for salaried and hourly employees, also stipulating all Town employees to be paid on a bi-weekly basis. Taylor- aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 8 OF 2014 offered by Bob Cantwell III, seconded by Mary Zovistoski a resolution recognizing Town employees who belong to the NYS Retirement System, their retirement number and their number of days worked during a bi-weekly period. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 9 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, that any “New Hire” Town employee must be reflected in the Town’s minutes, name and wage information inclusive. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 10 OF 2014 offered by Bob Cantwell III, 2nd by Mary Zovistoski, to pay certain contractor’s or service providers by voucher:

Jay Slate - \$12.00/hr. laborer
Grindstone Mowing: Town Board per annual bid
Richard Matthews - \$10.00/hr. mowing G.I. Schoolhouse
Rick Orvis: \$12/hr On-Call Employee Highway Department
Pete Roden: \$12/hr On-Call Employee Highway Department

Taylor – aye; Zovistoski– aye; Peterson – aye; Cantwell III – aye; and Matthews – aye.
(SEE RESOLUTION BOOK.)

RESOLUTION NO. 11 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, for Mileage rate for 2014 will be \$.56 per mile for any Town Business, and to automatically default to the IRS rate and schedule at any time of change by them. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 12 OF 2014 offered by Lance Peterson, seconded by Mary Zovistoski, a resolution per decision on June 22, 2011 to set boat mileage rate to \$30/round trip, plus employee hourly wage and to annually bid out bargaining. Taylor – aye, Zovistoski– aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 13 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, to adopt Key Bank, Community Bank, Watertown Savings Municipal Bank & Citizens Bank of Cape Vincent as Town Banks, Supervisor to invest monies in interest bearing accounts on a competitive basis. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 14 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, a resolution that no bills incurred by the Town of Clayton are valid without a voucher and that all vouchers that are to be paid must be delivered to the Town no less than five (5) business days prior to the regular Board meeting, unless otherwise approved by the Town Supervisor. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 15 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, for authorization for the Town of Clayton Supervisor to sign checks or in his absence the Deputy Supervisor. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 16 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, for the Supervisor to sign an agreement between the Village of Clayton and the Town of Clayton, for a Library Service Agreement for the Hawn Memorial Library, the Town agreeing to pay Village of Clayton the sum of \$9,000.00 on or about February 15, 2014. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 17 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, to authorize the Town Supervisor to sign the “Chamber of Commerce Agreement” for \$9,400.00 which includes our annual dues. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 18 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, a resolution authorizing the Town Supervisor to sign the Bed Tax contract between the Town

and the Clayton Chamber of Commerce, this will be capped at no more than \$12,000. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 19 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, for Supervisor to sign the contract with the Paynter Center for \$7,500.00 for Senior Services. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 20 OF 2014 offered by Lance Peterson, 2nd by Mary Zovistoski, a resolution to authorize the Town Supervisor to sign a contract with Thousand Islands Emergency Rescue Services (T.I.E.R.S.) for \$105,000 for expenses related to Emergency Services within the Town of Clayton and an additional \$8,500 for an ambulance payment. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 21 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution to authorize the Town Supervisor to sign a contract with the Thousand Islands Museum for \$2,500 for expenses related to housing the Town Historian. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 22 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, to authorize the Town Supervisor to sign a contract with the Clayton Local Development Corporation (CLDC) for up to \$10,000, at the discretion of the Town Board, for expenses related to economic development within the Town of Clayton. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 23 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, to appoint Robert J. Company as Town engineer per attached agreement. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 24 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, to appoint Joseph Russell from Menter, Rudin and Trivelpiece Law Firm, as Town of Clayton attorney in the amount of \$185.00 per hour. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 25 OF 2014 offered by Bob Cantwell III 2nd by Chris Matthews, a resolution to adopt the Comprehensive Financial Policy, embodying all Town financial policies into one document. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. (**SEE RESOLUTION BOOK.**)

RESOLUTION NO. 26 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution adoption of other Town policies: Drug & Alcohol policy; Town Building

Emergency Action Plans; Municipal Cell Phone Use Policy; Smoking Policy; Code of Ethics; \$600 Flexible Benefits Plan policy; Cell Phone Reimbursement policy; Laptop Policy and Workplace Violence Policy Statement and Program. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 27 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution for a Zoning & Planning Fee schedule for the Town, adopted January 5, 2005, last revised by motion on October 8, 2013. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 28 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, for a Code Enforcement Fee Schedule adopted March 26, 2008, revised by motion on October 8, 2008. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 29 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, to comply with the requirements of the NYS Environmental Quality Review Act and the regulations promulgated there under (SEQR). Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 30 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution that any employee of the Town wishing to travel to schools, seminars, or other Town related business and who expect reimbursement for their expenses shall obtain permission from the Town Board. Taylor – aye, Zovistoski – aye, Peterson – aye, Cantwell III – aye, and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 31 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution for the Town Board and the Village Board of Clayton to support the combining of their individual Zoning Regulations and Local Waterfront Revitalization Program by the Joint Planning Board of the Town and Village of Clayton. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

RESOLUTION NO. 32 OF 2014 offered by Bob Cantwell III, 2nd by Chris Matthews, a resolution for the Town of Clayton Tax Collector to keep up to \$5.00 over payment of town taxes submitted and to pool said money and use to compensate for underpayment amounts tendered. Taylor – aye; Zovistoski – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **(SEE RESOLUTION BOOK.)**

Status of Pending Litigation(s):

There is no pending General Litigation.

Assessment Litigation:

There are seven properties left in parcel tax assessment cases. Four cases: Marks, Heinemen, Napodano and Bartlett Point LLC are in receipt of our offers and waiting for decision from

petitioner's attorneys. The three remaining cases: Schmitt, Coleman and Byington are still pending before the Supreme Court related to Town/Village boundary dispute.

Motion to close the Annual Meeting made by Chris Matthews 2nd by Bob Cantwell III at 5:55 PM. Motion carried.

Kathleen E. LaClair, Town Clerk

January 8, 2014 – Regular Meeting

The Town Board of the Town of Clayton held their regular meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor
Bob Cantwell III
Kathy LaClair

Mary Zovistoski
Chris Matthews

Lance Peterson
Bob Boulton

Terra Thomas
Augusta Withington
John Lanzione

Michael J. Docteur, Jeff. Co. Legislator
Kenneth J. Knapp
Cindy Grant

Rob Campany
Pam McDowell, TI Sun

Supervisor Taylor opened the meeting at 5:00 PM and led the assembly in the Pledge of Allegiance.

Supervisor Taylor welcomed Mary Zovistoski to the Town Board.

Route 12 Sewer District:

Rob Campany, Town Engineer and John Lanzione were asked to sit at the Board table for discussion of the Route 12 Sewer District.

Mr. Lanzione is asking that the arbitrary line used for inclusion in the Route 12 Sewer district be amended to take part of his Motel cabins out of this district. This will be too costly for him to handle and since this is an arbitrary line, it should be amended to exclude part of his parcel from the district.

Rob Campany, Town Engineer explained the formation process and the line that was drawn. The arbitrary line was determined to be 200' back from the road and not necessarily a hard and fast line determination. The intent was to include all businesses along the Route 12 corridor. Once established a per EDU was also established. DEC designed the flows. Notices were sent (mailed) to those affected by this determined line of inclusion. From the design and the 1988 designs standards, a Single/Family unit was determined to be at 400 gallons and motel rooms at 100 gallons. A district formation report was garnered. The Town held a Public Hearing for those people that were affected by this district. There are special circumstances that always came along and there is an annual review of who is getting charged for this district. Mr. Campany explained at this late date it is not easy to change what has already been accomplished in establishing this district. It isn't just the Town of Clayton. In order to change now, the Town would have to start over, with redrawing the district lines, doing flows, getting permission from DEC and our Funding agencies, as well as getting permission from our partners (Towns of Orleans and Alexandria Bay). The Towns current debt payment is due February 2015. The Town already has an Intermunicipal Agreement with our partners (Town of Orleans and Alexandria Bay) that would have to be redone.

Mr. Campany explained that minor changes can happen to accommodate. Possibly looking at how much pipe is used at this location might be a better way to do this.

A question of eliminating the back motel from this district, the Town Board would need to know what the cost for this would be in dollars and time.

There is still the question of re-doing surveys and getting all funding agencies to agree. This in itself

would be costly and time consuming.

If this would delay us or cost us a considerable amount of money, we then would not be able to accommodate this request.

Town Hall – Opera House:

Discussion on small amount of asbestos shingles found on the ground around Town Hall-Opera House. Looking at replacing the roof with either steel, imitation slate or architectural shingles.

Jefferson County Legislator:

Michael J. Docteur, Jefferson County Legislator wished everyone a Happy New Year. He didn't have much to offer as the County reorganizational meeting scheduled for last night and rescheduled for this evening had been postponed due to the extreme weather conditions. Their meeting is rescheduled for next Tuesday at 7:00 PM.

[At 5:20 PM, the Town Board opened the Annual meeting, which then closed at 5:55PM and the regular meeting resumed.]

Town Clerk:

Correspondence:

- ✓ The 2014 Training School and Annual Meeting of the Association of Towns will be held at the Hilton New York Midtown, New York City, February 16-19, 2014. **(See attachment book.)**
- ✓ Justices Clarence F. Giles and Clifford James, December 2013 report to the Comptroller. **(See attachment book.)**
- ✓ Notice from William Moth and Carol Reed for use of land under the waters of the St. Lawrence River in the Town of Clayton, Jefferson County. **(See attachment book.)**
- ✓ Henry LaClair, Zoning Enforcement Officer's monthly report for December 2013. **(See attachment book.)**
- ✓ Received a letter from the Town of Clayton Fire District acknowledging the Towns support for the relocation of TIERS to the Fire District owned building on Graves Street. **(See attachment book.)**
- ✓ Jefferson County Soil and water Conservation District brochure. **(See attachment book.)**
- ✓ Grants Action News – December 2013 issue received. **(See attachment book.)**

Minutes:

Motion by Lance Peterson, 2nd by Bob Cantwell III, to approve the minutes of 12/11/13 as written. Motion carried.

Motion by Bob Cantwell III, 2nd by Mary Zovistoski, to approve the minutes of 12/31/13 as written. Motion carried.

RESOLUTIONS:

RESOLUTION #33 of 2014 was introduced by Lance Peterson, 2nd by Chris Matthews, authorizing Highway Employees to roll over vacation time into 2014 and be used by January 30, 2014. Taylor aye; Zovistoski-aye; Peterson-aye; Cantwell III-aye and Matthews-aye.

RESOLUTION #34 of 2014 was introduced by Mary Zovistoski, 2nd by Chris Matthews, a resolution to

authorize the Town Supervisor to sign a Coordinated Assessment Agreement with the Town of Cape Vincent commencing with the 2014 roll. Taylor-aye; Zovistoski-aye; Peterson-aye; Cantwell III-aye and Matthews-aye.

2013 Town Clerk Report:

Motion by Bob Cantwell III, 2nd by Lance Peterson, to accept and sign the Town Clerk Report for year -end 2013. Motion carried.

Supervisor's Report:

Motion by Bob Cantwell III, 2nd by Lance Peterson, to accept the Supervisor's Report for December 2013 along with the Bank reconciliations. Motion carried.

Bills:

Motion by Chris Matthews, 2nd by Bob Cantwell III, to approve payment of Abstract #1 of 2014 for payment in the amount of \$209,894.46. Motion carried.

Bill Payment in Advance – Rec. Park:

Motion by Lance Peterson, 2nd by Bob Cantwell III, to pre-pay for a broken glass at Recreation Park, replacement(s) from Sabic Polymershapes for a total of \$2,514. Motion carried.

Employee Training:

- DL Marshall & Steve Dorr: to attend MSHA schooling on February 27th at Ramada Inn, Watertown.
- Hwy. Supt. Boulton to attend Highway School in Ithaca– 1st – 4th of June and to go to Advocacy Day in Albany on March 4 & 5.
- NYS Association of Towns training for the following: Justin Taylor, Kathy LaClair, Henry LaClair, Larry Aubertine & Anna Aubertine, February 16th – 19th.
- Richard Ingerson to attend NYS Building Conference schooling in Liverpool April 1st – 4th; \$400 plus room and mileage.
- Terra Thomas to attend the following workshops at JCC: Word Press and Blogging Feb. 5th - \$30; The Quick Version: Excel Basics; M/W, Feb 10th & 12th - \$60; & Intro to MS Word 2010: Monday, March 31st - \$30.

Motion by Bob Cantwell III, 2nd by Chris Matthews. Motion carried.

Financial Disclosures:

Yearly to be completed. Returnable to Town Clerk.

Frink Update:

Dock bid returns were delayed one (1) week to give able time for bid returns. Next Tuesday, 1/14 they will be opened at 2:00 PM. Discussion of fixed or floating docks.

Employee Handbook Update Status:

Supervisor's goal to have an updated version of the Employee Handbook in 2014.

2013 HRA Reimbursement deadline:

March 31, 2014.

Appointment of Assessment/Zoning/Planning Clerk:

Motion by Lance Peterson, 2nd by Mary Zovistoski, to appoint Kimberli Johnston effective retro-date October 1st, 2013 as Assessment/Zoning/Planning Clerk. Motion carried.

CLDC Appointments:

Motion by Bob Cantwell III, 2nd by Chris Matthews, to re-appoint Lori Durand and Cary Brick to the CLDC Board of Directors. Motion carried.

Truck Bid(s):

Beam Mack Sales & Service, Inc. - \$198,218.00
Tracey Road Equipment - \$190,580.00
Stadium International Trucks - \$188,708.00

After Highway Superintendent Boulton’s review of all bids, it is his recommendation that the Board accept Beam Mack Sales & Service, Inc at \$198,218.00. Tracey Road Equipment and Stadium International Trucks did not meet the specifications.

Motion by Bob Cantwell III, 2nd by Mary Zovistoski, to award per the Highway Superintendent’s recommendation. Motion carried.

Hourly Maintenance Contracts Bid:

<u>Carpenter Bid:</u> Bach & Co. - \$95/hr; \$760/da.	New Century Elec. - \$58/hr; \$504/da.
<u>Electrician:</u> Peter Mellon - \$65/hr; \$520/da. Bach & Co. - \$100/hr; \$800/da.	Youngs Elec. Plus- \$50/hr New Century: \$53/hr; \$464/da.
<u>Plumber:</u> Peter Mellon - \$60/hr; \$480/da. New Century - \$65/hr; \$560/da.	Bach & Co. - \$95/hr; \$760/da.
<u>Mason:</u> Bach & Co. - \$97.50/hr	New Century - \$65/hr; \$560/da.
<u>Painter:</u> Davidson’s Painting - \$44.75/hr; \$44.75/da.	New Century - \$52/hr; \$456/da.

There were no bids for Marine Work for Barge, Crane & Excavator or Pest Control. All bidders sent signed Certificates of Non-Collusive.

Motion by Lance Peterson, 2nd by Bob Cantwell III, to award as follows: Peter Mellon Plumbing/Electr. – **Plumber** @ \$60/hr; \$480/da.; Youngs Electric Plus LLC – **Electrician** @ \$50/hr; Davidson’s Painting – **Painter** @ \$44.75/hr; \$44.75/da.; New Century Electric, Inc – **Carpenter & Mason** @ \$58/hr; \$504/da. & \$65/hr; \$560/da., respectfully. Motion carried.

Opera House/Town Hall:

Letter from Keith concerning the couple of instances of frozen and burst pipes at this location.

Highway Superintendent Report:

- 🚧 Training for DL Matthews & Steve Dorr – Watertown.
- 🚧 Had to replace a few bolts on plows due to ice and made repairs to a couple of trucks; everything done in -house.

Committee Reports:

Nothing available this month.

FYI: Town Board meeting with Highway Superintendent at 7:00 AM on Tuesday, January 14th to have a general discussion on possible upcoming projects to do in 2014.

Motion by Bob Cantwell III, 2nd by Lance Peterson, to adjourn this regular meeting at 7:08 PM.
Motion carried.

Kathleen E. LaClair, Town Clerk